



**SREE AYYAPPA COLLEGE FOR WOMEN**  
**(Re-accredited with B Grade by NAAC)**  
**Chunkankadai, Nagercoil**

**IQAC ANNUAL REPORT 2018 - 2019**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**SREE AYYAPPA COLLEGE FOR WOMEN CHUNKANKADAI**  
**REPORT 2018 - 2019**

**ABOUT IQAC**

The Internal Quality Assurance Cell (IQAC) was established in 2006 at Sree Ayyappa College for Women as a post-accreditation quality sustenance measure. The IQAC has been constituted as per the recommendations of the National Assessment and Accreditation Council (NAAC). The prime task of the IQAC is to develop a system for conscious, consistent & catalytic improvement in the overall performance of the institution. The IQAC ensures the effective implementation of quality initiatives through continuous reviews and periodic meetings. The IQAC works towards attaining excellence in all academic and administrative endeavours of the institution. For this, during the post-accreditation period, it will channelize all efforts & measures of the institution towards promoting its holistic academic excellence.

**OBJECTIVES OF IQAC**

**IQAC has defined quality objectives as follows:**

- To improve the results in the University Examination.
- To inculcate in our students service towards the community at large.
- To encourage the students in sports and other cultural activities
- To motivate the staff members to publish research papers and author books.
- Encouraging the faculty members to publish research papers in International Journals.

**MAJOR FUNCTIONS OF THE IQAC**

- Development and application of quality benchmarks and parameters for various academic and administrative activities of the Institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process

- Arrangement for feedback response from students, teachers, and parents on quality-related institutional processes
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra-institutional workshops, seminars on quality-related themes, and promotion of quality circles
- Documentation of the various activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including the adoption and dissemination of best practices
- Development of an institutional database for the purpose of enhancing the institutional quality
- Development of Quality Culture in the institution.

### **IQAC COMPOSITION**

- |                                 |   |  |
|---------------------------------|---|--|
| ○ <b>Dr B Vasanthakumari</b>    | - | <b>Chairperson</b>   |
| ○ <b>Dr K Meena</b>             | - | <b>IQAC Coordinator</b>  |
| ○ <b>Dr K E Padmam</b>          | - | <b>Department of English</b>   |
| ○ <b>Dr D Lekha</b>             | - | <b>Department of Malayalam</b>   |
| ○ <b>Dr S Srimathy</b>          | - | <b>Department of Commerce</b>  |
| ○ <b>Dr M Suma</b>              | - | <b>Department of Botany</b>  |
| ○ <b>Dr K V Jayasree</b>        | - | <b>Department of Zoology</b>   |
| ○ <b>Dr K Jayakumari</b>        | - | <b>Department of Physics</b>   |
| ○ <b>Dr K R Jayashree</b>       | - | <b>Department of Mathematics</b>   |
| ○ <b>Dr Smitha Nair</b>         | - | <b>Department of Chemistry</b>   |
| ○ <b>Dr D Ramakrishna Kurup</b> | - | <b>Management Representative</b>   |
| ○ <b>Adv J K Kumar</b>          | - | <b>Management Representative</b>   |
| ○ <b>Dr P Natarajan</b>         | - | <b>Professor, Department of Biology</b><br><b>Hwassa University, Ethiopia</b>  |
| ○ <b>Dr P K Praseetha</b>       | - | <b>Head, Department of NanoTechnology</b><br><b>N I University Kumarakovil</b> |
| ○ <b>Mrs S Kumari Sreekala</b>  | - | <b>Superintendent</b>  |

## **INTERNAL QUALITY ASSURANCE CELL (IQAC) REPORT SUMMARY 2018 - 2019**

As a quality enhancement and sustenance measure prescribed by the NAAC, the college established the Internal Quality Assurance Cell (IQAC) in 2006. The IQAC is committed towards internalization and institutionalization of quality enhancement initiatives in higher education. It helps the institution in planning and monitoring. IQAC also gives stakeholders including Students, Teachers, Parents, Alumni, and Community, a cross-sectional participation in the institution's quality enhancement activities.

### **Significant contributions made by IQAC during the current year**

- Review of the functioning of the various units of the College as a part of quality enhancement through periodic review of the teaching-learning process at the end of each Semester and collecting feedback from the students on curriculum, teaching, learning and evaluation.
- The teachers are encouraged and allowed to participate in the seminars / refresher courses/ training camps/workshops etc.
- The IQAC has prepared a structured questionnaire for collecting the feedback from students. The reports submitted by IQAC and the review meetings conducted periodically helped significantly to monitor the progress and to initiate measures for quality enhancement. The records and work processes are standardized as per norms of the University. The external audit is done every year by the professional quality auditors. The suggestions of all stakeholders are given due importance and placed in Management review meeting for proper approvals.
- Computerization / automation of Library including data-entry of books, office works and lending services. Four Smart classes were installed during the academic year.
- Remedial classes are arranged in a planned and regular manner for the slow learning section of students.

### **QUALITY INITIATIVES OF IQAC**

- Encouraging the faculty members to publish research papers in International Journals.
- To motivate the staff members to publish research papers and author books.
- To encourage the students in sports and other cultural activities

- To inculcate in our students service towards the community at large.
- To motivate teaching faculty to participate in Social activities
- To motivate the faculty members to carry out projects
- To establish ICT enabled class rooms
- To improve the results in the University Examination.

**Encouraging the faculty members to publish research papers in International Journals.**

Department of Mathematics, English, Tamil, and Zoology published papers in UGC Care Journals. Two staff members served as resource persons

**To motivate the staff members to publish research papers and author books.**

Twenty Four staff members presented papers in International and National seminars and conferences.

**To encourage the students in sports and other cultural activities**

Students won medals in swimming, long and other cultural activities jump, javelin throw and kabaddi.

**To inculcate in our students service towards the community at large.**

Programmes on Health Awareness, Vigilance Awareness, Dental Cleaning

- Celebration of Red Day, Voter's Day, Women's Day • Blood donation and Medical camps
- Awareness programmes on Blood Donation and Managing Anemia and Malnutrition through home remedies for Adolescent girls
- Celebration of o Geneva Convention day o International youth day o International Day for Disaster Risk Reduction o World Toilet Day o Voters Day
- Participated in the Swatch Bharat Campaign organized by the District Administration as part of Swatchatha Week Celebration.

**To motivate teaching faculty to participate in Social activities**

- Mrs. A.R Savitha, Assistant Professor, Department of English received best YRC programme officer award

**To motivate the faculty members to carry out projects**

- Two faculty members are sanctioned mini projects

**To establish ICT enabled class rooms**

- Four existing class rooms were converted as smart classes

**To improve the results in the University Examination.**

• Ten rank holders, Department of Physics, Business Administration, M. Sc Mathematics, M Phil English and M Phil Commerce have secured 100 results in April 2019 examinations.

**IQAC conducted several quality initiative programs during the year 2018 – 20**

- One day orientation program on Research in collaboration with KEETRU publication.
- A Traditional food fest ‘Paramparya Unavu Thiruvizha’ was conducted in collaboration with SEED 87 Trust, Tirunelveli and Create Trust, New Delhi.
- International Seminar on Fragrance of exotic blossom:varied erspective of new literature.
- One day Workshop onWomen Empoerment
- Programme on ‘Violence against Women’ in collaboration with Rural Uplift Center, Parvathipuram.
- Workshop on Digital Marketing.
- Inauguration of Civil Service Club in collaboration with NSS Academy of Civi Services (NACS) ,Thiruvananthapuram.

**FEEDBACK ANALYSIS:**

IQAC collect the feedback on academic and infrastructural facilities from students. The collected feedbacks were analyzed and action taken report was submitted to the Principal.

**AWARENESS PROGRAMMES:**

National Service Scheme, YRC, NCC ,various clubs and cells were conducted awareness program for Students. Includes Seminar, Workshops and volunteer camps as a part of developing social responsibilities among the students.

**IQAC MEETINGS:**

Four IQAC meetings were conducted with the members during the academic year 2018-2019. The meetings were conducted on 9<sup>th</sup> July 2018, 5<sup>th</sup> December 2018, 5<sup>th</sup> April 2019 & 23<sup>rd</sup> January 2019.