



SREE AYYAPPA COLLEGE FOR WOMEN

(Reaccredited with B Grade by NAAC)

CHUNKANKADAI, NAGERCOIL - 629 003
KANYAKUMARI DISTRICT.

Phone : 9384822334

MINUTES OF IQAC MEETINGS HELD ON 18/07/2022

Ref:

Agenda

Date :

- To discuss the action plan for the academic year 2022-2023.
- Changing the IQAC composition as per NAAC guidelines
- Student Induction Program
- Alumni meeting
- To discuss about appropriate integration of Indian Knowledge System (IKS)
- To develop an innovation and entrepreneurial ecosystem inside and outside the campus and to organize Sessions on IPR.
- 75th Independence Day, Sadbhavana Diwas and Hindi Diwas celebrations 2022.
- College union election
- Department association inauguration for the academic year
- To plan activities for various clubs and committees.
- Establishment of Counseling cell for students
- Onam Celebrations 2022

Minutes

- The IQAC coordinator Dr. V R Anjana presented the action plan for the academic year 2022-23.
- Necessary changes have been made in the IQAC composition as per NAAC guidelines.
- It was decided to conduct the Student Induction Program for all first year UG students from 1st August 2022 to 5th August 2022.
- It was decided to conduct an alumni meeting On 19th July 2022.
- It was decided to conduct seminars or workshops and encouraging student participation in programs related to IKS.
- IIC has already conducted 4 online session to foster entrepreneurship and startups among students, this includes an awareness programme on Intellectual Property Rights(IPR) Under National Intellectual property Awareness Mission(NIPAM)in association with Patent Office, Chennai, which was organized on 28/06/2022. Congratulated the Faculty members of IIC who have participated in IIC regional meet held at cochin on 06/08/2022 and bagged the best creative poster award . IIC of our institution is planning for an add on course and Stitching Unit - Fashion Hub -Start-up collaborative venture of faculty and students
- It was decided to conduct the 75th Independence Day celebrations in department wise and college wise on 13th August 2022 and 15th August 2023 respectively. Sadbhavana Diwas and Hindi Diwas was decided to celebrate appropriately on 18th August and 14th September respectively.
- The college union election was decided to be held on 30th August 2022.





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course and Stitching Unit - Fashion Hub -Start-up collaborative venture of faculty and students

- It was decided to conduct the 75th Independence Day celebrations in department wise and college wise on 13th August 2022 and 15th August 2023 respectively. Sadbhavana Diwas and Hindi Diwas was decided to celebrate appropriately on 18th August and 14th September respectively.
- The college union election was decided to be held on 30th August 2022.
- It was decided to take necessary arrangements by all departments for the association inauguration.
- The Antiragging Committee and the Women's Cell are asked to organize programs in the month of August and September respectively. Energy management coordinators of SECRC MGNCRE are asked to arrange programs on Akhaya Urja Diwas.
- The inauguration of Counselling cell was decided to be held in August.
- The Onam Celebrations were decided to conduct on 06/09/2022

The meeting was attended and the minutes was approved by,

- | | |
|--------------------------|---------------------------------------|
| 1. Dr.K.V.Jayashree | - Chairperson |
| 2. Dr.S.Chandralekha | - Senior Administrative Officer |
| 3. Dr.K.Meena | - Member, Nominee from Faculty Member |
| 4. Dr.K.R.Jayasree | - Member, Nominee from Faculty Member |
| 5. Dr.K.E.Padmam | - Member, Nominee from Faculty Member |
| 6. Dr.D.Lekha | - Member, Nominee from Faculty Member |
| 7. Dr.I. Prameela Kumari | - Member, Nominee from Faculty Member |
| 8. Dr.M.Suma | - Member, Nominee from Faculty Member |
| 9. Dr.Smitha Nair | - Member, Nominee from Faculty Member |
| 10. Dr.V.Soniya | - Member, Nominee from Faculty Member |
| 11. Dr.S.R.Sudhambika | - Member, Nominee from Faculty Member |
| 12. Dr.V.R.Anjana | - IQAC Coordinator |

Dr. K.V. JAYASHREE
PRINCIPAL
Sree Ayyappa College for Women
Chunkankadai - 629 003





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Date :

29/09/2022

MINUTES OF IQAC MEETING HELD ON 29/09/2022

Agenda.

- Graduation ceremony for the academic year 2020–21
- To plan Alumni interaction programs
- To discuss on collaborations for multidisciplinary and interdisciplinary endeavours
- To discuss students' participation in literary, cultural activities and sports
- NSS activities
- To encourage students' participation in intercollegiate /state /national level competitions
- Encourage quality publications and to organize research methodology seminars/webinars
- Capacity building and skill development/enhancement programs
- Any other matters with the permission of chairperson

Minutes

- The minutes of previous meeting was approved.
- It was decided to conduct the Graduation Ceremony of 2020-21 batch students on 3rd November 2022.
- Zoology department is planning to organize alumni interaction program for their students.
- It was decided to increase the number of MoUs and collaborations during the year. Sree Ayyappa Research Forum (SARF) is planning to organize an international conference and NSS is planning to conduct a Cancer awareness seminar in October 2022.
- It is decided to organize a Fit India walk on 12th October and to celebrate the birth Anniversary of Sardar Vallabhai Patel on 13th October by NSS.
- Department of English is planning to organize literary completions. It was decided to ensure student participation in various competitions.
- Faculty members are encouraged to publish more research papers, Books, Chapters and to organize more seminars and workshops on research methodology.





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Date :

It was decided to conduct a one-week Skill Development training programme in association with Mahindra Pride classroom and Naandi foundation from 26/10/2022 to 1/11/22 to enhance the employability skills of female students.

The meeting was attended and the minutes was approved by,

- | | | |
|--------------------------|---------------------------------------|----------------|
| 1. Dr.K.V.Jayashree | - Chairperson | |
| 2. Dr.S.Chandralekha | - Senior Administrative Officer | S Chandralekha |
| 3. Dr.K.Meena | - Member, Nominee from Faculty Member | |
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| 7. Dr.I. Prameela Kumari | - Member, Nominee from Faculty Member | |
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| 9. Dr.Smitha Nair | - Member, Nominee from Faculty Member | |
| 10. Dr.V.Soniya | - Member, Nominee from Faculty Member | |
| 11. Dr.S.R.Sudhambika | - Member, Nominee from Faculty Member | |
| 12. Dr.V.R.Anjana | - IQAC Coordinator | Anjana V.R |

Dr. K.V. JAYASHREE M.B.C.
PRINCIPAL





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Date :

15-11-2022

MINUTES OF IQAC MEETINGS HELD ON 15th NOVEMBER 2022

Agenda

- The MSU Intercollegiate Chess Tournament to be held at our college on 21&22 November 2022.
- Career guidance counselling and placement drive at campus
- To organize Extension and outreach programmes
- Workshop on IPR
- SWAYAM – NPTEL Course
- Review of activities by Various clubs and committees. □ Any other matter with the permission of Chairperson.

Minutes

- Ensured necessary arrangements have been made for the MSU intercollegiate Chess Tournament to be held at our college on 21 & 22 November 2022.
- Placement drive was decided to be arranged by the Career guidance and Placement cell of our college.
- IIC is planning to conduct a workshop on IPR in the month of January.
- Red Ribbon Club, YRC and UBA are planning for activities to be conducted in connection with AIDS Day and National Youth Day.
- Department of mathematics is planning to celebrate National Mathematics Day on 19th and 20th January.
- It was decided to take measures to ensure maximum enrolment of students in SWAYAM – NPTEL courses. Faculties are encouraged to participate in AICTE approved FDPs offered in SWAYAM portal.





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Dr. K.V. Jayashree
Dr. S. Chandralekha
Dr. K. Meena
Dr. K.R. Jayasree
Dr. K.E. Padmam
Dr. D. Lekha
Dr. I. Prameela Kumari
Dr. M. Suma
Dr. Smitha Nair
Dr. V. Soniya
Dr. S.R. Sudhambika
Dr. V.R. Anjana





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Date :

29-01-2023

MINUTES OF IQAC MEETINGS HELD ON 29th JANUARY 2023

Agenda

- Environmental protection and conservation activities
- Initiatives for gender equity, gender sensitization, human rights and social responsibilities
- Ensuring Health and Wellbeing of Students & Staff of our college and for public in the adopted villages by college
- To achieve academic excellence
- Establishment of Research and Development Cell (RDC)
- FDP on NAAC
- Value added course and Programmes
- Participation and achievements of students in Sports
- Feedback from all stakeholders on quality related institutional processes, teaching and administrative aspects.

Minutes

- Eco club, SEC-REC MGNCRE, UBA, NSS and various departments were actively involved in Environmental protection and conservation activities inside and outside the campus. It was decided to conduct more such activities in the coming months.
- It was decided to conduct activities by concerned clubs and committees on national and International Days, gender equity, gender sensitization, human rights and social responsibilities.
- NSS is planning for a health camp for the faculties and students of our college and another one for the public.
- It was decided to establish a Research and Development Cell as per the guidelines of UGC.
- IQAC is decided to conduct an FDP on 'Preparation NAAC-RAF: Standard practices and processes' on 27 February 2023.





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- It was decided to conduct more value-added courses and programs during the academic year.
- Our students are actively participating and achieving prizes in Intercollegiate, University and state level Sports events under the guidance of the Physical Directress of our institution.
- It was decided to collect the feedback from all the stakeholders by the end of this academic year.

The meeting was attended and the minutes was approved by,

- | | |
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Dr. K.V. JAYASHREE M.

Schandralekha

Soniya

Anjan V R

