

Sree Ayyappa College for Women

(Re-accredited by NAAC with B Grade) (3rd cycle)

Chunkankadai, Nagercoil,

Kanniyakumari District.

Pin - 629 003.



Academic Calendar 2022 - 2023

Office Telephone No. : 04652 - 220980

Mobile : 9384822334

e-mail : ayyappacollege1969@gmail.com

Principal's Contact Number : 9443693407

College Hostel : 04652 - 230606

website : sreeayyappacollege.com

Personal Memoranda

Name :

Class :Discipline:.....

Class No. :

Reg No. :

Blood Group :

Residential Address :

.....

.....

.....PIN:.....

email :

Name of Father/
Mother :

Parent's
Phone No./Mob.No. :

Bring this handbook every day

National Pledge

India is my country. All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.

I shall respect my parents, teachers and all elders and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their well being and prosperity alone lies my happiness.

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமபந்தைக் கெழிலொழுகும்
சீராருங் வதனமெனத் திகழ்பரதக் கண்டயிதில்
தெக்கணமும் அதிர்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநதலும் தரித்தநறுந் திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்த பெருந்தமிழணங்கே!
உன் சீர் இளமைத் திறம்வியந்து செயல் மறந்து
வாழ்த்துகுமே!
வாழ்த்துகுமே!
வாழ்த்துகுமே!

പ്രാർത്ഥനാഗീതം

വികല വിഷയബന്ധസ്തോധുലോക
പ്രകര നിഷേവ്യ സമസ്ത ഭവ്യദായിൻ
പ്രകടരൂചിവിധാന ധീപ്രമൂർത്തേ
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

യമനിയമപരൈർ വിശുദ്ധ ചിന്തൈർ
യമി നിർവൈരഹൃദി ദൃശ്യമാനമൂർത്തേ
ശമിതസകലതാപശംഭു സുനോ
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

സകലകലുഷ ഭണ്ജനൈകകൃത്യ
പ്രകടിതമാനസ ഭാനുതുല്യ ദീപ്തേ
ശകലിത നിഖിലാർത്ഥതാപരാശേ
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

സുമഹിതമുനിചിത്ത നിത്യഭാസിൻ
സുമശരകോമള ദാനവാരി സുനോ
സുമതിനൂത വിശിഷ്ട ദിവ്യ ഭാനോ
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

അവശജനശരണ്യ പുണ്യമൂർത്തേ
ഭവഭയനാശന ഭക്തലോകബന്ധോ
അവനപരസദാപ ദാന താനാം
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

பிரார்த்தனை கீதம்

விகல விஷய பந்த ஸாது லோக
 பிரகர நிஷேவ்ய ஸமஸ்த பவ்யதாயின்.
 பிரகடருஜி விதான தீப்ரமூர்த்தே
 சபரிகிரீச தவாஸ்து சுப்ரபாதம்.
 யம நியம பரைர் விசுத்த சித்தைர்
 யமி நிர் வைரக்ருதி த்ருச்ய மான மூர்த்தே
 சமித ஸகலதாப சம்பு சூனோ
 சபரிகிரீச தவாஸ்து சுப்ரபாதம்.
 சகல கலுஷ பஞ்னைக க்ருத்ய
 பிரகடித மானஸ பானு துல்ய திப்தே
 சகலித நிதிலார்த்த தாபராசே
 சபரிகிரீச தவாஸ்து சுப்ரபாதம்.
 சுமஹித முனி சித்த நித்ய பாஸின்.
 சும சர கோமள தானவாரி சூனோ.
 சும தினுத விசிஷ்ட திவ்ய பானோ
 சபரிகிரீச தவாஸ்து சுப்ரபாதம்.
 அவசஜன சரண்ய புண்ய மூர்த்தே
 பவ பய நாசன பக்த லோக பந்தோ.
 அவனபர ஸதாப தானதானாம்
 சபரிகிரீச தவாஸ்து சுப்ரபாதம்.

National Song
Vande Maataram

Vande maataram
Sujalaam suphalaam
Malayaja sheetalaam
Sasyashyaamalaam maataram!

Shubhra Jyotsnaa, Pulakita Yaamineem
Phulla kusumita Drumadala Shobhineem,
Suhaasineem Sumadhura bhaashineem
Sukhadaam varadaam maataram
Vande Maataram

English Version of Vande Maataram

Mother, I salute thee!
Rich with thy hurrying streams,
Bright with orchard gleams,
Cool with thy winds of delight,
Green fields waving Mother of might,
Mother free.

Glory of moonlight dreams,
Over thy branches and lordly streams,
Clad in thy blossoming trees,
Mother, giver of ease
Laughing low and sweet!
Mother I kiss thy feet,
Speaker sweet and low!
Mother, to thee I bow.

National Anthem

Jana-gana-mana-adhinayaka Jaya he
Bharata-bhagya-vidhata.
Punjab-Sindh-Gujarata-Maratha,
Dravida-Utkala-Banga
Vindhya-Himachala-Yamuna-Ganga,
Uchchala-jaladhi-taranga ;
Tava shubha name jage
Tava shubha asisa mage
Gahe tava jaya-gatha.
Jana-gana-mangala-dayaka jaya he
Bharata-bhagya-vidhata.
Jaya he, jaya he, jaya he,
Jaya jaya jaya, jaya he! - Rabindranath Tagore

English Version of the National Anthem

Thou art the ruler of the minds of all people,
Dispenser of India's destiny.
Thy name rouses the hearts of Punjab, Sindu,
Gujarat and Maratha,
Of the Dravida and Orissa and Bengal;
It echoes in the hills of the Vindhyas and Himalayas,
Mingles in the music of Jamuna and Ganges and is
Chanted by the waves of the Indian Sea.
They pray for thy blessings and sing thy praise.
The saving of all people waits in thy hand,
Thou dispenser of India's destiny.
Victory, victory, victory to thee.

Vision and Mission of the College

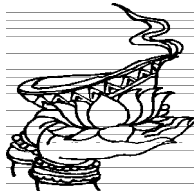


Vision

To mould our students into competent, self-reliant and responsible women who can act as the redeemers of the society in the years to come.

Mission

To make the institution a centre of academic excellence, cultural refinement and spiritual enlightenment



MOTTO

SHIKSHA DHARMENA SHOBHATHE

Succession List of Principals

1. Mrs. Subhadra S. Menon 1970 - 1987
2. Mrs. B. Santha Devi 1987 - 1995
3. Mrs. G. Sarasamma 1995 - 2004
4. Dr. P. Girijakumari Amma 2004 - 2010
5. Dr. S. Chandralekha 2010 - 2017
6. Dr. B. Vasanthakumari 2017 - 2019
7. Dr. K.V. Jayashree 2019 -

Profile of the College

Sree Ayyappa College for Women came into existence in the year 1970. The institution established with the motto, 'Siksha Dharmena Shobathe' (Education Sparkles through Moral Excellence) is run by Sree Ayyappa Educational Society. The Society formed by the Malayalam speaking linguistic minority of Kanniyakumari District and registered under the Societies Registration Act of 1955 founded a junior college for men in the year 1969. But as the greater need was for the higher education of women students, the Management with the consent of the affiliated Madurai University converted the institution into a women's college in the next year. The college was vested with linguistic minority status in 1987. It is a boon not only to the young women students of linguistic minority but also to students of all disadvantaged communities.

The college is situated at the foot of *Velimalai*, the tail end of Western Ghats. The tranquillity and serenity of the idyllic surroundings provides congenial atmosphere for academic pursuits. Located close to the National Highways at a distance of 7 kilometres from Nagercoil, students gain easy access to transport facilities.

Re-accredited by NAAC with B Grade (3rd cycle), the college offers Graduate courses in Arts and Science subjects and Commerce, Post-graduate courses in English, Mathematics and Commerce and M.Phil. course in English. Department of English and Department of Mathematics got upgraded to Research Centres in 2012 and 2018 respectively.

The institution trumpeting five decades of academic tradition glides along with the the help and guidance of the Nair Service Society, the blessings of its founder, late Padmabhooshan Mannathu Padmanabhan and the good will and patronage of the public.

1. Name of the College with full Postal address (Door No., Village, Taluk, District.) } Sree Ayyappa College for Women, Chunkankadai P.O. Villukury Village, Kalkulam Taluk, K.K. District.
2. Name of the Educational Agency } Sree Ayyappa Educational Society
3. Name of the Trustee : -
4. College Telephone No. with STD Code No. } Telephone No.230980
 Fax No. } STD Code No. 04652
 E.Mail : } Fax. No. 04652-220948
 : ayyappacollege1969@gmail.com
5. Name of the Secretary, and Telephone No. : Sri. M. Sangeeth Kumar
0471 - 2383768
6. Name of the Principal, Mobile No. : Dr. K.V. Jayashree
9443693407
7. Year of establishment } 1969
 Autonomous/ Non Autonomous } Non Autonomous
 NAAC Accredited or Not. } Re - Accredited with B Grade
 (3rd Cycle)
8. AICTE letter of viability for M.B.A. / M.C.A. : Nil
9. Full details of courses offered & Year of affiliation for each course & sanctioned strength. } Furnished Separately
10. G.O. No. permitting the opening of the college. } RC. No. 79600 / S2 /68 dt.
13.10.70
11. Copy of G.O. / Govt. letter permitting change in name and or change of site / G. O. permitting to continue at temporary site.

Contents

Part - I	Page
1. Courses of Study - - - - -	14
2. Managing Committee - - - - -	15
3. Fee Details - - - - -	16
4. Rules and Regulations - - - - -	17
5. Attendance and Leave of Absence - - - - -	17
6. Facilities - - - - -	18
7. Administration - - - - -	20
8. Clubs, Cells and Associations - - - - -	24
9. National Service Scheme - - - - -	31
10. Tutorial System - - - - -	31
11. Remedial System - - - - -	31
12. Internal Evaluative Pattern - - - - -	31
13. Medical Inspection - - - - -	31
14. Scholarships - - - - -	32
 Part - II	
1. Teaching Staff - - - - -	34
2. Administrative Staff - - - - -	38
3. Almanac - - - - -	40
4. List of Restricted Holidays - - - - -	51

1. Courses of Study

The college affiliated to Manonmaniam Sundaranar University, Tirunelveli offers the following courses

Degree Courses (3 Years)

B.A.	<i>Main</i>	<i>Year of Affiliation</i>
-------------	-------------	----------------------------

- | | | |
|----|--------------------------|------|
| 1. | English Literature | 1971 |
| 2. | History (English Medium) | 1970 |
| 3. | History (Tamil Medium) | 1971 |

B.Sc.

- | | | | |
|----|-------------|------------------------------------------|--------|
| 1. | Mathematics | Physics and Statistics (<i>Allied</i>) | 1979 |
| 2. | Physics | Maths and Chemistry | „ 1984 |
| 3. | Botany | Zoology and Chemistry | „ 1979 |
| 4. | Zoology | Botany and Chemistry | „ 1975 |

B.Com.	1981
---------------	------

B.Com (Self - Financed)	2012
--------------------------------	------

B.A. English Lit. (Self - Financed)	2013
--------------------------------------------	------

B.Sc. Chemistry (Self - Financed)	2016
------------------------------------------	------

Post - Graduate Degree Courses (2 Years)

- | | | |
|----|-------------------------------|------|
| 1. | M.A. English | 1986 |
| 2. | M.Com. (Self - Financed) | 1992 |
| 3. | M.Sc. Maths (Self - Financed) | 2008 |

Pre - Doctoral Course (1 Year)

M.Phil. English (Self - Financed)	2008
-----------------------------------	------

Doctoral Course (PhD)

Department of English & Centre for Research	2012
Department of Mathematics & Centre for Research	2018

2. Managing Committee

1. Sri. P. Raman Pillai	President
2. Dr. D. Ramakrishna Kurup	Vice - President
3. Sri. D. Ramesh	Treasurer
4. Sri. M. Sangeeth Kumar	Secretary
5. Adv. J.K. Kumar	Joint Secretary
6. Dr. B. Krishna Prasad	Member
7. Dr. S. Subramania Pillai (University Representative)	Principal Arignarannacollege
8. Dr. K.V. Jayashree	Principal

3. Fee Details

i. University Examination Fees

B.A. / B.Sc. / B.Com.	- Rs. 100/- per paper
M.A. / M.Com. / M.Sc.	- Rs. 160/- per paper

ii. Computerised Statement of Marks

for Each Appearance	- Rs. 100/-
---------------------	-------------

iii. Application Processing Fee UG/PG

	- Rs. 75/-
--	------------

iv. Provisional Certificate

	- Rs. 500/-
--	-------------

v. Convocation Fee

	- Rs. 500/-
--	-------------

vi. Practical Paper (UG)

	- Rs. 175/-
--	-------------

vii. Practical Paper (PG)

	- Rs. 250/-
--	-------------

viii. Project

	- Rs. 425/-
--	-------------

Fee Concession

1. As per G.O. Ms. 412 Edn dt. 13-4-1989 students, whose Parental income is below 24000/- (Income Certificate from the Officer of the Revenue department not below the rank of Deputy Tahsildar to be submitted for O.C. / B.C. - only) will be exempted from the payment of tuition fee.
2. Most Backward class / Denotified community, Scheduled caste / Scheduled tribe, students will be exempted from payment of tuition fee, special fee etc. irrespective of their parental income (community certificate from Revenue Department not below the rank of Deputy Tahsildar to be submitted).

3. Annai E.V.R. Nagammaiar Free Education Scheme

Eligibility

1. Forward community students only.
2. Parents' annual income not to exceed Rs. 60,000/-

Special Fee covers the following items:

<i>Particulars</i>	<i>Amount</i>
1. Calendar	Rs. 10
2. Magazine	Rs. 10
3. Stationery	Rs. 50
4. Games	Rs. 100
5. Library & Reading Room	Rs. 15
6. Association	Rs. 5
7. College Day	Rs. 4
8. Social Service	Rs. 5
9. Visual Education	Rs. 2
10. Campus Amenity	Rs. 10
11. Students Aid Fund	Rs. 3
12. Students Service Fee	Rs. 8
13. Medical Inspection	Rs. 5
	<hr/>
Total	Rs. 227

4. Rules and Regulations

The college expects all students to maintain high standard of discipline in order to facilitate a healthy learning environment.

The rules stated below should be strictly adhered to :

- i. Proper etiquette should be followed by the students on campus.
- ii. Students ought to observe the prayer with which the day's work begins.
- iii. Students shall respect the teachers and elders and be honest in word and deed.
- iv. The college uniform is compulsory for students on all working days except last Friday of the month.
- v. Students are requested to keep the class rooms and premises clean.
- vi. Use of mobile phone by students is strictly prohibited in the college premises.
- vii. Grievances or complaints shall be communicated personally or in writing to the head of the institution or the Grievance and Redressal Cell.
- viii. Students shall handle all college properties with care.
- ix. Students shall not litter the classrooms or college premises with their personal trash.
- x. Valuables lost in the premises and retrieved by students should be handed over to the college office.
- xi. Students should make it a regular practice to check for college notifications put on the notice board.
- xii. Students should have their identity cards with them while on campus.
- xiii. Maintenance of educational ethics shall be the collective responsibility and primary objective of all students.

5. Attendance and Leave of Absence

1. Students are expected on campus on all working days at 9.45 a.m.

2. Attendance will be marked at the beginning of each class hour.
3. Students absent in the class when attendance is marked shall lose attendance for the session.
4. A minimum of 75 % attendance for lecture and practical classes is required to appear for University Examinations.
5. No student may absent herself from the college without leave application. Medical Certificate has to be produced for absence due to illness for more than three days.
6. Application for leave in prescribed form countersigned by the parent or guardian must be submitted to the Head of the Department prior to the leave. If absence is due to unforeseen reasons, leave application must be submitted after the leave.
7. Hostel students ought to submit their leave application counter signed by the Deputy Warden.
8. A student absenting herself from the college for more than fifteen consecutive working days without permission is liable to have her name struck off the list.
9. Attendance in all practical classes and timely submission of records are mandatory to appear for practical examinations.

6. Facilities

a) Library

The College library and reading room will remain open from 9.30 A.M. to 5.00 P.M. on all working days. All students and staff are members of the library. Strict silence should be observed in the library. Magazines and Periodicals will not be issued. Private belongings should be left at the counter. Students can borrow books on all working days. Books borrowed should be handled with care. Penalty will be collected in case of any damage or loss.

Books should be returned on the due date (one week for students and one month for staff). A fine of fifty paise per day will be charged for over due return of books.

b) Hostel

The hostel in the campus has the capacity to accommodate 90 students. The hostel management rests with the Warden (Principal), Matron and the representatives of the inmates.

C) Public Announcement System

Public Announcement System is installed in the college for feasibility of communication and easy conveyance of messages.

d) Auditorium

An auditorium with a capacity to accommodate nearly 1000 students is available to conduct multi - programmes.

e) Seminar Hall

The college has a seminar hall with audio-visual facilities for conducting educational programmes.

f) Internet

Internet facility in the college serves as an effective means of updating the academic and administrative activities.

g) Laboratories

All science departments have well equipped laboratories. Department of Botany maintains a botanical garden of medicinal plants and a green house. Department of Zoology has set up a museum with a good collection of well labelled specimens.

h) Computer Lab

The college has an air-conditioned computer lab with Internet facility.

i) Language Lab

The Language Lab helps in fostering the soft skills of the students.

j) Smart Classrooms

The college is equipped with four smart class rooms.

k) Safe Drinking Water

Purified drinking water facility is provided for the staff and students.

l) Free Noon-Meal

Students from economically disadvantaged families are helped with free noon-meal sponsored by the staff club.

m) College Store

All necessary stationery items and other miscellaneous articles are supplied to the students at fair prices through the college store.

n) College Canteen

The canteen in the college campus provides breakfast and light refreshments at fair prices on all working days.

o) Sports and Games

Sports and games form an integral part in students' life. The college provides facilities for indoor and outdoor games.

7. Administration

- a) 1. **Dr. S. Chandralekha** Administrative Officer
2. **Dr. K. Meena** Director, Self - Financed Courses

- b) **College Council** The college council meets periodically to discuss academic and administrative matters.

Members :

1. **Dr. K.V. Jayashree** Principal
2. **Dr. L. Kumari Krishnaveni** Asst. Prof. & Head, Dept of Tamil

- | | |
|----------------------------|------------------------------------------|
| 3. Mrs. P.S. Maya Devi | Asso. Prof. Dept of Hindi |
| 4. Dr. M.B. Rose Rani | Asso. Prof. Dept of Malayalam |
| 5. Dr. K.E. Padmam | Asso. Prof. & Head, Dept. of English |
| 6. Dr. D. Lekha | Asso. Prof. & Head, Dept. of History |
| 7. Dr. K.R. Jayasree | Asso. Prof. & Head, Dept.of Mathematics |
| 8. Dr. Prameela Kumari | Asso. Prof. & Head, Dept. of Physics |
| 9. Dr. M. Suma | Asst. Prof. & Head, Dept. of Botany |
| 10. Dr. Smitha Nair | Asst. Prof. & Head, Dept. of Chemistry |
| 11. Dr. V. Soniya | Asst. Prof. & Head, Dept. of Commerce |
| 12. Dr. J. Prasanna Kumari | Asst. Prof., Dept. of Economics |
| 13. Dr. K. Meena | Asso. Prof. & Head, PG Dept. of Commerce |
| 14. Dr. Monisha | Asso. Prof., & Head, Dept. of English |
| 15. Ms. Latha | Asso. Prof. & Head, Dept. of Mathematics |
| 16. Mrs. D. Soniya | Asst. Prof. Dept of Chemistry |
| 17. Dr. S.R. Sudhambika | Librarian |
| 18. Dr. R.B. Akhila | Physical Directress |
| 19. Dr. V.R. Anjana | IQAC Co-ordinator. |
| 20. Dr. R. Janatha Kumari | Staff Club Secretary. |

b) Committees

Various committees involving faculty members and student representatives have been constituted to assist the Principal.

- i. **Students Welfare Committee** takes care of the facilities needed for academic ambience.

Members:

- | | |
|--------------------------|-------------------------------|
| (a) Mrs. R.G. Ajitha | (b) Mrs. R. Mahima Devi |
| (c) Dr. D. Lekha | (d) Dr. M.B. Rose Rani |
| (e) Dr. T.R. Udayakumari | (f) Dr. L. Kumari Krishnaveni |
| (g) Mrs. D. Soniya | (h) Dr. V.R. Anjana |
| (i) Dr. K.R. Shoba | |

ii. **Discipline Committee** is in charge of maintaining discipline with the help of student volunteers.

Members:

- | | |
|--------------------------|-------------------------|
| (a) Dr. P. Leelamoni | (b) Dr. N.V. Deepa |
| (c) Dr. Sreeya G Nair | (d) Dr.R.B. Akhila |
| (e) Dr. T.R. Udayakumari | (f) Mrs. J.S. Divyasree |
| (g) Mrs. S. Divyasree | |

iii **Admission Committee** assists the Principal in the admission process.

Members:

- | | |
|---------------------|-----------------------|
| (a) Dr. K.E. Padmam | (b) Dr. K.R. Jayasree |
| (c) Dr. K. Meena | (d) Mrs. V.R. Anjana |

iv. **Library Committee** ensures updating the college library.

Members:

- | | |
|-----------------------|---------------------|
| (a) Dr.S.R.Sudhambika | (b) Mrs. Deepa Nair |
| (c) Mrs. Vasanthi | (d) Dr. A.K. Viji |
| (e) Mrs.Y.C. Viji | (f) Mrs. B.S. Rakhi |

v. **Examination Committee** prepares the schedule for monthly tests and model examinations.

Members:

- | | |
|-----------------------|-------------------------|
| (a) Dr. K.R. Jayasree | (b) Mrs. P.S. Maya Devi |
| (c) Dr. K. Meena | |

vi. **Magazine Committee** is committed to bring out the annual college magazine.

Staff Advisors:

- | | |
|------------------------|---------------------------|
| (a) Dr. P. Pravitha | (b) Mrs. Deepthi Chandran |
| (a) Dr. M.B. Rose Rani | (d) Dr. C. Lekshmi Prasad |
| (e) Dr. B.M. Myla | (f) Mrs. P.S. Maya Devi |

Student Editors:

Miss. Nanthini G. II B.Com.,

vii. Sree Ayyappa Research Forum (SARF) :

Dr. R. Janathakumari, Asst. Prof. of English - President

Dr. M.R. Meera, Asst. Prof. of Physics - Secretary

Dr. T. Anitha, Asst. Prof. of History - Treasurer

viii. Anti Ragging Committee

Members:

- | | |
|---------------------------|-------------------------------------------------|
| (a) Dr. K.V. Jayashree | Principal |
| (b) Suresh Kumar K. | SIU Sb CID |
| (c) Thomas Lisa | SI-Anti Human Trafficking Unit |
| (d) Mrs. T.P. Bindhu | Advocate |
| (e) Mrs. R. Sindhu | Junior Vikatan Reporter |
| (g) Mr. A. Suresh Kumar | NGO, Disaster Management & Rehabilitation Trust |
| (h) Mis. Bhuvaneshwari | NGO, Vivekanandakendra, Kanya Kumari |
| (i) Dr. R.B Akhila | Faculty Member |
| (j) Dr. B.M.Myla | " |
| (k) Dr. Sheeba S.Nair | " |
| (l) Dr. S.Sreelatha | " |
| (m) Mrs. B. Prathibha | " |
| (n) Mr. Manikandan | Parent |
| (o) Mrs. Valarmathi | Parent |
| (p) Mrs.S.Kumari Sreekala | Superintendent |
| (q) Miss.Rekshitha | III B.Sc. Zoology Student |

ix. ICT Committee extends support to the staff and the students to use information and communication technology for effective teaching and learning.

Members:

- | | |
|------------------------------|----------------------|
| (a) Dr. I.S. Prameela Kumari | (b) Mrs. Deepa Nair |
| (c) Dr. V. Soniya | (d) Dr. G. Sumathy |
| (e) Dr. P.Pravitha | (f) Ms.C.S.Prathikha |

x. **Website Committee** develops and maintains the college website.

Members:

- | | |
|--------------------|----------------------|
| (a) Dr. K. Meena | (b) Dr.M.B.Rose Rani |
| (c) Dr. G. Sumathy | (c) Dr. M.R. Meera |
| (c) Dr. V. Soniya | |

xi. **Social Media Champion (SMC)** is expected to communicate the good work done by the staff and the students of the institution to all other HEIs and the MHRD from time to time through social media accounts (Twitter/Facebook/Instagram) of our college.

Dr. A.R. Savitha Dr. R.B. Akhila

8. Clubs, Cells and Associations

a. College Staff Club

Periodical meetings of the staff club ensure involvement of the faculty in the smooth functioning of the college.
Staff Club Secretary - Dr. R. Janatha Kumari

b. Youth Welfare Club

Conducts cultural programmes as part of extra-curricular activities, to bring out the hidden talents of the students. The annual youth festival fosters cultural refinement in the students. The club promotes the spirit of serviceability by undertaking infrastructural development projects.

- | | |
|----------------------------|------------------------|
| (a) Dr. Pravitha | - President |
| (b) Dr. R. Radha | - Vice President |
| (c) Dr. Radhika | - Co-vice President |
| (d) Dr. B.Sajitha | - Programme Supervisor |
| (e) Dr. J. Prasanna Kumari | - Programme Supervisor |

C. Rotaract Club

Acts as a forum for the students to cultivate leadership

qualities and sociability. The club executes projects for the development of the college and for the welfare of the society.

Dr. L. Dhowmya - Staff Advisor
Mrs. C. Lakshmi Prasad - Co-Staff Advisor

d. Eco Club

Organizes programmes to build-up eco-friendly atmosphere and promote environmental awareness.

Botany & Zoology Departments

e. Literary Club

Serves as a medium for enhancing the competitive literary skills of students and creating awareness of nationally significant events.

Members:

(a) Dr. L. Kumari Krishnaveni (b) Mrs. J.S. Divyasree
(c) Dr. A.K. Viji (d) Mrs. V.P. Prasaja
(e) Mrs. Deepa Nair

f. Youth Red Cross Society

Devoted to organizing 'save life' projects.

Members:

(a) Dr. A.R. Savitha (b) Dr.K.S. Sreelatha
(c) Dr. Devi Chinmayee (d) Dr. Radhika
(e) Mrs. Sreethi Krishna

g. Red Ribbon Club

Dr. Sreeya G Nair Programme Officer

h. Consumer Club

Members:

Aims at familiarizing the students with consumer rights by

conducting consumer-related competitions and programmes.

- (a) Dr. N.V. Deepa (b) Mrs. S. Gayathri Devi
(c) Dr. R.R. Preethi (d) Dr. Kavitha

i. Swayam Courses

Dr. Smitha Nair - Co-ordinator

j. UBA Club

Dr. A.R. Savitha - Co-ordinator

k. IIC

Dr. K. V. Jayashree, Principal (Hol)

Dr. Smitha Nair, President, IIC

Dr. S. Uma Devi, Convenor, IIC

Dr. .J. Prasanna Kumari, Coordinator, ARIIA,

Dr. Janathakumari IPR Coordinator, IIC

Dr. R. Radha, Startup Coordinator, IIC

Dr. K. R. Sobha, Social media Coordinator, IIC

Dr. B. S. Rakhi, Innovation Activity Coordinator, IIC

Dr. M. R. Meera, NISP Coordinator, IIC

Dr. Sreeya G. Nair, Member IIC

Dr. T.S. Archana, Member IIC

l. Science Club

All the Science family are members

m. Computer Club

Aims at computer literacy among students through short - term courses, certificate and diplomo courses

Dr. Smitha Nair - Convenor

n. Civil Service Club

Intends to facilitate the development of competitiveness among the aspirants and assist them to develop their

potential so as to be of service to the society.

Programme Co Ordinators:

(a) Dr. Sreeya. G. Nair (b) Dr. R. Radha

o. Theatre Club

Aims to provide opportunity to learn more about the art, learning stage terminology and acting skills.

Members:

Staff of English Department

P. EDII Club

Dr. S. Uma Devi - Coordinator, Asst. Prof. of Botany

Dr. R. Radha - Coordinator, Asst. Prof. of Zoology

Dr. M. Sumi - Member, Head & Asst. Prof. of Botany

Dr. T. Anitha - Member, Asst. Prof. of History

Dr. K.R. Shobha - Member, Asst. Prof. of Mathematics

Dr. S. Sreelatha - Member, Asst. Prof. of English

Dr. P.V. Radhika - Member, Asst. Prof. of Physics

Mrs. S. Gayathri Devi - Member, Asst. Prof. of Commerce.

Cells

a. Women's Cell

Contributes to women empowerment by organizing programmes related to women's issues, status and rights.

Members:

(a) Dr. N.U. Lekshmi

(b) Dr. Ananda Lali Seenaa

b. Grievance and Redressal Cell / Harassment Complaints

Committee Set with the objective of redeeming student's complaints if any, periodically interacts with the student representatives.

Member:

(a) Dr. D. Lekha

(b) Mrs. B.S. Rakhi

(c) Dr. S.Umadevi

(d) Dr. B. Sajeetha

(e) Mr. R. Rajagopal

(f) Dr. G. Sumathy

(g) Adv. T.P. Bindhu

(h) Dr. K.R. Shobha

C. Internal Quality Assurance Cell (*A post - accredited quality sustenance measure*)

Works towards developing a system for conscious, consistent and catalytic improvements in the performance of the institution.

Dr. K.V. Jayashree	- Chairperson
Dr. K.E. Padmam	- Dept. of English
Dr. D. Lekha	- Dept. of History
Dr. K.R. Jayasree	- Dept. of Mathematics
Dr. I.S. Prameelakumari	- Dept. of Physics
Dr. M. Suma	- Dept. of Botany
Dr. Smitha Nair	- Dept. of Chemistry
Dr. K. Meena	- PG Dept. of Commerce
Dr. V. Soniya	- Dept. of Commerce
Dr. S.R. Sudhambika	- Librarian
Dr. S. Chandralekha	- Management Representative
Dr. Umayoru Bhagan	- Academician
Dr. V. Sree Devi	- Academician
Dr. V.R.Anjana	- (IQAC) Co-ordinator

d. Legal Aid Cell

Guides the students in matters related to law and justice.

Member:

- (a) Mrs. T.P. Bindhu (b) Dr. T.S. Archana
(c) Dr. Karthika Nisha

e. Career Guidance and Placement Cell

Facilitates placement of outgoing students by arranging coaching for competitive examinations and sessions for personality development.

Member:

- (a) Dr.S.R. Sudhambika (b) Dr. P. Leelamoni
(c) Dr.S. Prathika (d) Dr.S.S. Sandhya

Student Counselling Cell :

Undertakes to equip the students with confidence to face examinations, harassments and all challenges of life.

Member:

- (a) Dr. R. Radha (b) Dr. T. Anitha
(c) Dr. Sreeya G. Nair (d) Dr. N.U. Lekshmi
(e) Dr. L. Dhowmya (f) Mrs. Deepa Nair
(g) Mrs. R.G. Ajitha

g. Data Cell

Monitors and documents all the activities carried out in the campus.

Member:

- (a) Dr. Anand Lali Seena (b) Dr. R. Janatha Kumari
(c) Dr. Radhika (d) Mrs. Gayathri Devi
(e) Mrs. Y.C.Viji

College Union

The College Union Members - Chairperson, Secretary and Fine Arts Club Secretary are elected every year. The Union initiates the college events with the guidance of the Principal and the faculty members.

- | | | |
|------------------------|------------------|-------------------|
| 1. Chairperson | Niranjana Govind | III Physics |
| 2. Vice Chairperson | Aswathi N.B | III B.Com., |
| 3. Secretary | Siva Priya IJ | III Physics |
| 4. Fine Arts Secretary | Aishwarya.M | III Chemistry |
| 5. Students Councillor | Aarthi Helen .K | III B.A., English |
| 6. Magazine Editor | Nanthini .G | II B.Com., |
| 7. P.G. Representative | M. Nanthiya | I M.Com., |
| 8. Sports Secretary | Devi .P | III B.Com., |

Parent Teacher Association

Functions with the primary objective of establishing a rapport between parents and faculty and ensuring their support in the effective functioning of the institution.

- Dr. K.V. Jayashree - President
Dr. K.R. Jayashree - Vice - President
Adv. T.P. Bindhu - Secretary
Dr. D. Lekha - Joint Secretary
Dr. M. Suma - Treasurer
G. Sivakala - Exe. Committee Member

V.S. Nalini	-	”
K. Kavitha	-	”
Mrs. Bindhu	-	”
Mr. N. Soman	-	”
Mrs. N. Vanitha	-	”
Mr. T. Murukesan	-	”

Alumnae Association

Maintains the linkage with the outgone students by inviting them for a ‘home coming’ Alumnae meet and renew the sweet memories of their almatmater.

Member:

- (a) Dr. V.R. Anjana (b) Dr. N.V. Deepa
(c) Mrs. V.P. Prasaja

Vishaka Committee/ Internal Committee

In view of the Section 4 (1) of ‘The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013’, the Institution hereby constitutes an Internal Complaints Committee (hereinafter referred to as ‘Internal Committee’ or ‘Committee’).

Member:

- (a) Dr. K.V. Jayashree (b) Dr. C.S. JayaSree
(c) Dr. V. Soniya (d) Dr.Monish
(e) Tmt. J.S. Divya Sree (f) Mrs.S.Kumari Sreekala
(g) Dr. Sournalatha (NGO)

SES-REC Committee

Sanitation and Hygiene (Campus)	: Dr. Pravitha. P
Sanitation and hygiene (Community/Adopted village)	: Dr. Akhila R.B
Waste Management (Campus)	: Dr. Anjana. V.R
Waste Management (Community/Adopted village)	: Mrs. Viji. Y.C
Water Management (Campus)	: Mrs. Gayathry Devi. S
Water Management (Community/Adopted village)	: Dr. Devi Chinmayee. M
Energy Management (Campus)	: Dr. Sumathi G
Energy Management (Community/Adopted village)	: Miss. Prasaja.V.P
Greenery (Campus)	: Dr. M. Suma
Greenery (Community/Adopted village)	: Mrs. Divya Sree.

Member:

- (a) Dr. Sajeetha (b) Mrs. Prathibha
(c) Dr. Prathika (d) Dr. N.V. Deepa
(e) Mrs. Deepthi Chandran (f) Mrs. Sreethi Krishna
(g) Dr. Rathika (h) Dr. Krishnaveni
(i) Mrs. Gayathri Ashok (j) Dr. R. Vasanthy

9. National Service Scheme

A seven-day camp is conducted every year towards rural upliftment. Participation of the N.S.S. volunteers in awareness campaigns entrenches the ideals of good citizenship.

Programme Officers:

- (a) Dr. P. Leelamoni (b) Dr. Sreeya G Nair
(c) Dr. N.V. Deepa

10. Tutorial System

The college implements tutorial system to monitor the academic progress and the overall behaviour of the students. A batch of 15-20 students are taken special care of by the deputed teacher in the tutorial hour on every Wednesday.

11. Remedial System

Remedial system is a part of quality sustenance mechanism. Every Friday, one hour special coaching, is given to slow learners and 'Reappear' (RA) category of students.

12. Internal Evaluative Pattern

A student's academic performance is evaluated on the basis of the internal score for 25 marks and external score for 75 marks. In the process of preparing the consolidated internal scores, three monthly tests per semester are conducted. The average of the better two for 20 marks is merged with the assignment for 5 marks.

13. Medical Inspection

Every year medical inspection is administered to the first year UG and PG students and a health report is issued.

14. Scholarships

I. Backward Class Scholarships

Eligibility:

- i. Pass in the Higher Secondary Examination in the first or Second attempt.
- ii. Community Certificate

II. Indira Gandhi single girl child scholarship for P.G. Student

III. Most Backward Class Scholarships

- Eligibility:
- i. No Income Limit
 - ii. Community Certificate to be produced.

IV. Minority Welfare Scholarship for Christian & Muslim Students

V. Govt. of India Ministry of Labour Scholarship for Wards of Beedi Workers

VI. Adhoc Merit Grant

Eligibility:

- i. Only for SC / ST converted students
- ii. 60% and above marks obtained in Higher Secondary in the first attempt.

VII. Govt. of India Scholarship for Physically Handicapped and Blind Welfare Scholarship

VIII Adhi Dravida Scholarship for the Hindu Scheduled Caste / Tribal Students. Income limit is Rs. 2,50,000 per annum.

IX. (i) M.S. University Merit Scholarship

(ii) National Merit Scholarship

X. Tamil medium students Incentive Cash Rs. 900/-

XI. Tamil Nadu Educational Trust Fund, Kanniyakumari District.

- i. Those who have scored the highest marks in plus two examination.

- ii. Parents' Annual Income not to exceed Rs.12,000/-
- iii. Scholarship if any received already should not exceed Rs.500/- per annum.
- iv. Only under graduate students are eligible to get scholarships irrespective of caste and community.

XII. Freedom Fighter's Scholarship

- i. Students whose parents have participated in the emancipation of India and have undergone a minimum of three months imprisonment are eligible for the award of the scholarship scheme besides fee concessions for their studies in colleges and professional courses of studies. Post graduate students are not eligible for this scholarship.
- ii. Parental income not to exceed Rs. 12,000/-

XIII. Scholarship for the children of Defence service personnel

Children of dependents of service personnel and Ex-Servicemen are awarded scholarships and fee concessions.

Eligibility:

- i. Should have scored 50% and above in the last examination attended.

XIV. K.P. Narayanan Nair Memorial Free Education Scheme for three economically deserving linguistic minority students.

*XV. E.V.R. Nagammair Scholarship for P.G. Students
Income limit Rs. 60,000/-.*

XVI. Uzhavar Pathukappu Nala Thittam

TEACHING STAFF

<i>Name</i>	<i>Designation</i>	<i>Tel. No.</i>
Principal		
Dr. K.V. Jayashree		9443693407
Department of Tamil		
1. Dr. L. Kumari Krishna Veni, M.A., M.A.(Reg & Phi), B.Ed., M.Phil. Ph.D. (HOD)		7598373908
	Asst. Prof.	9943430916
2. Dr. A.K. Viji, M.A., M.Phil. Ph.D.	,,	9790510194
3. Dr. B.M. Myla, M.A., M.Phil. Ph.D., PGDCA, SET, NET	,,	7418540701
4. Dr. T.R. Udaya Kumari, M.A., M.Phil. Ph.D.	,,	9446703365
Department of Malayalam		
5. Dr. M.B. Rose Rani, M.A., B.Ed., Ph.D	Asso. Prof.	0471-2310285
		9446509886
Department of Hindi		
6. Mrs. P.S. Maya Devi, M.A., M.Phil.	Asso. Prof.	09446559227
Department of English		
7. Dr. K.E. Padmam, M.A., M.Phil., Ph.D., (HOD)	Asso. Prof.	9487449546
8. Dr. A.R. Savitha, M.A., M.Phil., Ph.D., NET	Asst. Prof.	9442646410
9. Dr. R. Janatha Kumari, M.A., M.Ed., M.Phil. Ph.D	,,	9442284533
10. Mrs. Deepa Nair, M.A., M.Phil., NET	,,	9495650340
11. Dr. Sheeba S. Nair, M.A., M.Phil. Ph.D	,,	8428636304
12. Dr. N.U. Lekshmi, M.A., M.Ed., Ph.D., NET(Eng), NET (Edu)	"	9489120474
13. Dr. C. Lakshmi Prasad, M.A., M.Phil. Ph.D., SET	,,	9487935900
14. Mrs. J.S. Divyasree, M.A., B.Ed., NET	,,	9497850593
15. Dr. L. Dhowmya, M.A., M.Phil., Ph.D.,	,,	9790539825
16. Dr. B. Sajeetha, M.A., M.Phil., Ph.D.,	,,	9443899289
17. Mrs. Deepthi Chandran, M.A., M.Ed., SET	,,	9895670009
		9677434446
18. Dr. S.Sreelatha M.A., M.Phil., Ph.D., SET	,,	9486186449

19. Mrs. V.P. Prasaja	M.A., M.Phil., NET., B.Ed.,	,	9746730500
20. Mrs. J. Sreethi Krishna	M.A., M.Phil., SET.	,	8903886721

Department of History

21. Dr. D. Lekha,	M.A., B.Ed., M.Phil., Ph.D	(HOD) Asso. Prof.	94423 04224
22. Dr. T. Anitha,	M.A., B.Ed., M.Phil., Ph.D	Asst. Prof.	9487112614
23. Dr. Anand Lali Seena,	M.A., B.Ed., M.Phil., Ph.D., NET., SET	,	9487488182
24. Dr. P. Leelamoni,	M.A., M.Phil., Ph.D	,	8098328930
25. Dr. V. Karthik Nisha,	M.A., M.Phil., Ph.D	,	9442459005
26. Dr. P. Pravitha,	M.A., B.Ed., M.Phil., Ph.D	,	9626804901
27. Dr. S.Prathika,	M.A., Ph.D	,	9659826942

Department of Mathematics

28. Dr. K.R.Jayasree,	M.Sc., M.Phil., PGDCA, Ph.D	(HOD) Asso. Prof.	9443108308
29. Dr. S.S. Sandya,	M.Sc., M.Phil., PGDCA Ph.D	Asst. Prof.	94876 90965
30. Dr. K.R. Sobha,	M.Sc., B.Ed., M.Phil., Ph.D	,	9487293981
31. Dr. G. Sumathy,	M.Sc., M.Phil., Ph.D.,	Asst. Prof.	9443607828

Department of Physics

32. Dr. I.S. Prameelakumari,	M.Sc., M.Phil., B.Ed., Ph.D.	(HOD) Asso. Prof.	9442260688
33. Mrs. R.G. Ajitha,	M.Sc.	"	0471-2437255
34. Dr. C.S. Jayasree,	M.Sc., M.Phil., B.Ed. Ph.D.	"	9445103068
35. Dr. M.R.Meera,	M.Sc., M.Ed., M.Phil.(Phy), M.Phil.(Edn) Ph.D	Asst. Prof.	9443692523
36. Dr. P.V.Radhika,	M.Sc., M.Phil. Ph.D	"	9486857141

Department of Zoology

37. Dr. K.V. Jayasree,	M.Sc., M.Phil., Ph.D.	Asso. Prof.	94436 93407
38. Mrs. V.R. Anjana,	M.Sc., M.Phil.,	(HOD) Asst. Prof.	94880 73939
39. Dr. Sreeya G Nair,	M.Sc., B.Ed., M.Phil., Ph.D.,	,	9487904583
40. Mrs. Y.C. Viji,	M.Sc., M.Phil., SET.,	,	9442561217
41. Dr. R. Radha,	M.Sc., B.Ed., M.Phil., Ph.D., SET.,	,	9940828438

Department of Botany

42. Dr. M. Suma, M.Sc., B.Ed., M. Phil., Ph.D	(HOD) Asst. Prof.	9489751804
43. Dr. S. Umadevi, M.Sc., B.Ed., M.Phil., Ph.D.	,,	9095740592
44. Mrs. B.S. Rakhi, M.Sc., NET,	,,	9074722067
45. Mrs. S. Divyasree, M.Sc., NET,	,,	9495350006
46. Dr. M. Devi Chinmayee, M.Sc., Ph.D., NET,	,,	8848482437

Department of Chemistry

47. Dr. Smitha Nair, M.Sc., Ph.D.	(HOD) Asst. Prof.	9946321377
48. Mrs. B. Prathibha, M.Sc., NET,	,,	7598334472

Department of Commerce

49. Dr. V. Soniya, M.Com., M.Phil., B.Ed., Ph.D., SET, (HOD) Asst. Prof.		9443134323
50. Dr. N.V. Deepa M.Com., M.Phil., MBA., Ph.D.	"	9600220029
51. Mrs. S. Gayathri Devi M.Com., NET	"	9447470062
52. Dr. T.S. Archana, M.Com., M.Phil., B.Ed., Ph.D.	"	9442074705

Department of Economics

49. Dr. J. Prasanna Kumari, M.A., M.Phil. B.Ed., Ph.D.	Asst. Prof.	94421 85524
--------------------------------------------------------	-------------	-------------

Librarian

50. Dr. S.R. Sudhambika, M.Sc., MLISc., M.Phil, Ph.D.		9789120875
-------------------------------------------------------	--	------------

Physical Directress

51. Dr. R.B. Akhila, M.A., M.Ped., Ph.D		8921937136
-----------------------------------------	--	------------

Teaching Staff (Self - Financed Courses)

Pre- Doctoral and UG Department of English

54. Dr. Monisha, M.A., Ph.D, SET	Asst. Prof.	8438585432
55. Dr. A.J. Gayathri, M.A., M.Phil., NET, Ph.D.,	"	9025135337
56. R. Aswini Kesan, M.A., M.Phil., NET	"	7598081075
57. C.J. Aswathy, M.A., ,NET	"	8248487129

PG and UG Department of Commerce

58. Dr. K. Meena, M.Com., M.Phil., Ph.D.	Asso. Prof. & Head	9994880053
59. Mrs. R. Mahima Devi, M.Com., M.Phil.	Asso. Prof.	8903042238
60. Dr. R.R. Preethi, M.Com., M.Phil., Ph.D	"	9442617322
61. Dr. R.S. Divya, M.Com., M.Phil., Ph.D	"	8220464303
62. Dr. R. Vasanthi, M.Com., M.Phil., Ph.D.,	"	9245122550
63. Tmt. T.P.Bindhu, B.A., LLB.	"	9840586038
64. Tmt. Sumithra Bai Thankachi, M.Com., M.Phil.,	"	9444834031
65. Dr. Kanimozhi, M.Com., M.Phil., Ph.D.,	"	8220422629
67. Dr. K. Kavitha, M.A., M.Phil., Ph.D.,	Dept. of Tamil	9361914057

PG Department of Mathematics

68. Tmt. Latha, M.Sc., M.Phil., SET.	Asst. Prof. & Head	8144261059
69. Dr. Sheeba, M.Sc., M.Phil., B.Ed., Ph.D.,	"	8220611292
70. Dr. Jeya Jothi, M.Sc., M.Phil., B.Ed., Ph.D.,	"	9486889379
71. Tmt. Suriya, M.Sc., M.Phil.,		9791946641

Department of Chemistry

74. Mrs. D. Soniya, M.Sc., M.Phil., SET.	Asst. Prof.	9842222987
75. Dr. Anusha, M.Sc., M.Phil.	Asst. Prof.	07208767183

Teaching Staff - Temporary

1. Tmt. Priyanka, M.Com., M.Phil.,	- Dept. of Commerce	9659687995
------------------------------------	---------------------	------------

Administrative Staff

1. Mrs. S. Kumari Sreekala,	Spl.Gr.Supdt.	8760686989
2. Mrs. P. Geetha,	Spl.Gr.Steno.Typist.	9487187961
3. Mrs. K. Bhagavathi Ammai,	Spl.Gr.Asst.	9487896191
4. Mrs. T. Asha Latha,	Asst.	9442702540
5. Mr. G.S. Vijayakumar,	Jr. Asst.	9488883949
6. Mrs. P.R. Bindhu Lekha,	Spl.Gr. Herbarium keeper	9037667962
7. Mrs. M.V. Jayalekshmi,	Spl.Gr. Lab. Asst.	8891953040
8. Mrs. S. Premakumari,	Spl.Gr. Lab. Asst.	9442438496
9. Mrs. S. Sreekumari,	Spl.Gr. Museum Keeper	9447141520
10. Mrs. R.S. Bijukumari,	Spl.Gr. Lab. Asst.	9442381885
11. Mrs. Krishna Priya G.K.	Spl.Gr. Typist	9003720814
12. Mrs. S. Sandhya Devi	Spl.Gr. Lab. Asst.	9751538026
13. Mr. C. Monikandan	Spl.Gr. Water man	9442045735
14. Mrs. N. Vanitha	Lab. Asst.	8300186363
15. Mrs. K.S. Rashmi	Lab. Asst.	7598335179
16. Mrs. S. Meera Sankar	Lab. Asst.	8754815382
17. Mrs. M.R. Ajithakumari	Jr. Asst.	9487165904
18. Mr. G.S. Rajeev	Jr. Asst.	9495292212
19. Ms. K.M. Revathy	Typist	8270241075
20. Ms. B. Dhanu Sree	Office Asst.	7708665937
21. Mr. G.R. Ragesh Kamal	Office Asst.	7909105858
22. Mrs. A.S. Sruthi	Lib. Asst.	9840554910
23. Mr. C. Dhinesh Prabhu	Office Asst.	8248551224

24. Mr. S. Yedukrishnan	Office Asst.	8921478596
25. Mr. M.S. Adarsh	Office Asst.	7598420286
26. Mrs. V.R. Arathy	Office Asst.	7397579520
27. Mrs. C.S. Suvidya Chandran	Office Asst.	6379039279
28. Mr. C. Balachandran	Gardener	9952884734
29. Mrs. M.S. Parvathy	Sweeper	8129372768
30. Mrs. M.R. Karuna	Sweeper	9345707537
31. Mrs. A. Akshara	Sweeper	7397115117
32. Mr. S. Hareesh	Sweeper	8807368446
33. Mr. A.S. Krishna	Marker	9605345196
34. Mrs. T. Menaka	Scavenger	9600341031
35. Mr. R.S. Renjith Kumar	Watchman	9487643691
35. Mr. Visakh. V. Nair	Watchman	6238689015

Administrative Staff - Self-Financed

1. Mrs. K.V. Hemalatha	7598016468
2. Mrs. K. Sukitha	7094248769

2022**ALMANAC****JUNE**

Date	Day	Particulars	No.of Working Days
1	Wed		
2	Thu		
3	Fri		
4	Sat		
5	Sun		
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat		
12	Sun		
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun		
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat		
26	Sun		
27	Mon		
28	Tue		
29	Wed		-
30	Thu		-

Total Number of Working Days -

2022**JULY**

Date	Day	Particulars	No.of Working Days
1	Fri		
2	Sat		
3	Sun		
4	Mon		
5	Tue		
6	Wed		
7	Thu		
8	Fri		
9	Sat		
10	Sun		
11	Mon		
12	Tue		
13	Wed		
14	Thu		
15	Fri		
16	Sat		
17	Sun		
18	Mon	College Re-opening	
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat	Working Day	
24	Sun		
25	Mon		
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat	Working Day	
31	Sun		

Total Number of Working Days -

41

2022**AUGUST**

Date	Day	Particulars	No.of Working Days
1	Mon	1 st Yr. U.G. Opening, IQAC & PTA Meeting	
2	Tue		
3	Wed		
4	Thu		
5	Fri		
6	Sat	Alumini Meeting	
7	Sun		
8	Mon		
9	Tue	Moharam	
10	Wed		
11	Thu		
12	Fri		
13	Sat	Independence Day Celebration	
14	Sun		
15	Mon	Independence Day	
16	Tue		
17	Wed		
18	Thu		
19	Fri	Sree Krishna Jeyanthi	
20	Sat		
21	Sun		
22	Mon	1 st Monthly Test	
23	Tue		
24	Wed	Anti Ragging Committee Prog.	
25	Thu		
26	Fri	Student Counselling	
27	Sat	Working day	
28	Sun		
29	Mon		
30	Tue		
31	Wed	Vinayaga Chaturthi	

Total Number of Working Days -

2022**SEPTEMBER**

Date	Day	Particulars	No.of Working Days
1	Thu		
2	Fri		
3	Sat	Working Day	
4	Sun		
5	Mon		
6	Tue	Women's Cell Cyber Crime Sminar	
7	Wed		
8	Thu	Onam Holidays	
9	Fri	"	
10	Sat	"	
11	Sun		
12	Mon		
13	Tue		
14	Wed		
15	Thu		
16	Fri		
17	Sat		
18	Sun		
19	Mon		
20	Tue		
21	Wed		
22	Thu		
23	Fri		
24	Sat	Working Day	
25	Sun		
26	Mon	II nd Monthly Test Begins	
27	Tue		
28	Wed		
29	Thu	IQAC & Staff Meeting	
30	Fri		

Total Number of Working Days -

43

2022**OCTOBER**

Date	Day	Particulars	No.of Working Days
1	Sat	Working Day	
2	Sun	Gandhi Jayanthi	
3	Mon		
4	Tue	Ayutha Pooja	
5	Wed	Vijaya Dasami	
6	Thu		
7	Fri	Womens Cell Self Defence	
8	Sat	Working Day	
9	Sun	Milad-ud-Nabi	
10	Mon		
11	Tue		
12	Wed		
13	Thu		
14	Fri	International Multi Disciplinary Conf.	
15	Sat	International Multi Disciplinary Conf.	
16	Sun		
17	Mon		
18	Tue		
19	Wed		
20	Thu		
21	Fri	Vikasa Committee Programme	
22	Sat		
23	Sun		
24	Mon	Deepavali	
25	Tue		
26	Wed		
27	Thu	IQAC Staff Meeting	
28	Fri	Student Counselling	
29	Sat	Working Day	
30	Sun		
31	Mon		

Total Number of Working Days -

2022**NOVEMBER**

Date	Day	Particulars	No.of Working Days
1	Tue	K.K. Dist. Day - Local Holiday	-
2	Wed	III rd Monthly Test Begins	-
3	Thu		-
4	Fri		-
5	Sat	Working Day	-
6	Sun		-
7	Mon		-
8	Tue		-
9	Wed		-
10	Thu		-
11	Fri		-
12	Sat		-
13	Sun		-
14	Mon		-
15	Tue	IQAC Meeting	-
16	Wed	Last Working Day	-
17	Thu		-
18	Fri		-
19	Sat		-
20	Sun		-
21	Mon		-
22	Tue		-
23	Wed		-
24	Thu		-
25	Fri		-
26	Sat		-
27	Sun		-
28	Mon		-
29	Tue		-
30	Wed		-

Total Number of Working Days

2022**DECEMBER**

Date	Day	Particulars	No.of Working Days
1	Thu		
2	Fri		
3	Sat		
4	Sun		
5	Mon		
6	Tue		
7	Wed		
8	Thu		
9	Fri		
10	Sat		
11	Sun		
12	Mon	College Reopening Even Sem	
13	Tue		
14	Wed	Women's Cell Programme	
15	Thu		
16	Fri		
17	Sat	IQAC Meeting	
18	Sun		
19	Mon		
20	Tue		
21	Wed		
22	Thu		
23	Fri		
24	Sat		
25	Sun	Christmas	
26	Mon		
27	Tue		
28	Wed		
29	Thu		
30	Fri	Student's Counselling	
31	Sat	New Year Eve Local Holiday	

Total Number of Working Days -

46

2023**JANUARY**

Date	Day	Particulars	No.of Working Days
1	Sun	New Year - Holiday	
2	Mon	Mannam Jayanthi	
3	Tue		
4	Wed		
5	Thu		
6	Fri		
7	Sat		
8	Sun		
9	Mon		
10	Tue		
11	Wed		
12	Thu		
13	Fri		
14	Sat		
15	Sun	Pongal - Holiday	
16	Mon	Thiruvalluvar Day - Holiday	
17	Tue	Uzhavar Thirunal Day - Holiday	
18	Wed		
19	Thu		
20	Fri	IQAC Meeting	
21	Sat		
22	Sun		
23	Mon		
24	Tue		
25	Wed	Republic Day Celebration	
26	Thu	Republic Day - Holiday	
27	Fri		
28	Sat		
29	Sun		
30	Mon		
31	Tue		

Total Number of Working Days -

47

2023**FEBRUARY**

Date	Day	Particulars	No.of Working Days
1	Wed		
2	Thu		
3	Fri	Student's Counselling	
4	Sat		
5	Sun	Thai Poosam	
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat		
12	Sun		
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri	Anti Ragging Awareness Programme	
18	Sat		
19	Sun		
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri	Staff Meeting	
25	Sat		
26	Sun		
27	Mon		
28	Tue		

Total Number of Working Days -

2023**MARCH**

Date	Day	Particulars	No.of Working Days
1	Wed		
2	Thu		
3	Fri		
4	Sat		
5	Sun		
6	Mon		
7	Tue		
8	Wed	Women's Day Celebration	
9	Thu		
10	Fri		
11	Sat		
12	Sun		
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri	Sexual harresment at work place awareness	
18	Sat		
19	Sun		
20	Mon		
21	Tue		
22	Wed	Telugu New Year	
23	Thu		
24	Fri	PTA Meeting	
25	Sat		
26	Sun		
27	Mon		
28	Tue		
29	Wed		
30	Thu		
31	Fri	Alumnee Meeting	

Total Number of Working Days -

2023**APRIL**

Date	Day	Particulars	No.of Working Days
1	Sat		
2	Sun		
3	Mon		
4	Tue	Mahaveer Jayanthi	
5	Wed		
6	Thu		
7	Fri	Good Friday	
8	Sat		
9	Sun		
10	Mon		
11	Tue		
12	Wed	Women's Cell Programme	
13	Thu		
14	Fri	Tamil New Year	
15	Sat		
16	Sun		
17	Mon		
18	Tue		
19	Wed		
20	Thu		
21	Fri		
22	Sat	Ramzan	
23	Sun		
24	Mon		
25	Tue		
26	Wed		
27	Thu		
28	Fri		
29	Sat		
30	Sun		

Total Number of Working Days -

50

List of Religious Festivals for Restricted Holidays

	<u>Day</u>	<u>Date</u>
1. Arfa Dinam	Saturday	09.07.2022
2. Hijira - New Year	Sunday	31.07.2022
3. Adi Perukku	Wednesday	03.08.2022
4. Varalakshmi Viratham	Friday	05.08.2022
5. Gayathri Japam	Friday	12.08.2021
6. Deepavali Nonbu	Monday	24-10-2022
7. Karthigai Deepam	Tuesday	06-12-2022
8. 'X'Mas Eve	Saturday	24.12.2022
9. New Year Eve	Saturday	31.12.2022
10. Bogi	Saturday	14.01.2023
11. Thai Poesam	Sunday	05.02.2023
12. Sivarathri	Saturday	18.02.2023
13. Ash Wednesday	Wednesday	22.02.2023
14. Masi Makam	Tuesday	14.03.2023
15. Birth Day of Dr. B.R. Ambedkar	Friday	14.04.2023
16. Chithra Pournami	Friday	05.05.2023

TIME TABLE					
	10.00 am to 11.00 am	11.00 am to 12.00 pm	12.00 pm to 1.00 pm	1.30 pm to 2.30 pm	2.30 pm to 3.30 pm
I Day				Lunch Interval	
II Day					
III Day					
IV Day					
V Day					

VI Day