



SREE AYYAPPA COLLEGE FOR WOMEN (Re-accredited with B Grade by NAAC) Chunkankadai, Nagercoil

E-GOVERNANCE POLICY

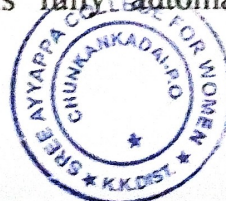
Sree Ayyappa College for Women has implemented E-governance for the effective governing and administrative process.

Admission: The admission process is carried out effectively online. Applications are accepted only through the link given on the website. Support is given by the office staff for the students who find it difficult to apply online.

Website: the college website acts as a mirror to the activities carried out in the college and the information about the college. A Website Committee is formed for the administration of the college website.

Examination: Information from the University regarding examinations is received through email and is shared with the students via Whatsapp groups. Internal, Practical/Project marks and Attendance are uploaded in the ExamPro portal of the University. During the COVID time, classes and exams were conducted online via Google Meet, Zoom, and Google Classroom. During the Pandemic period, our college faculty members have developed online video lectures and e-content through their YouTube channels.

Library: The College maintains its academic excellence through the proper maintenance of a well-stocked library. The College will add more and more e-learning resources for the benefit of the teachers and the students. The College should continue to subscribe to new journals and books regularly. Recommendations are taken from the teachers and students while subscribing to the e-resources. The college library is fully automated with OPAC and



LIBSOFT software. The library implemented electronic circulation systems for book issues and return. An extensive e-book collection is accessible through the library's online portal LIBSOFT. Subscriptions to academic databases, journals, and research repositories like N-List, INFLIBNET, and National Digital Library enable free access to 31,35,000+ e-books and 6,000+ e-journals for the staff and students.

Administration: Notices are communicated to the staff and students through the college WhatsApp group. Finance-related matters like the salary of staff are managed by the IFHRMS portal. Feedback from students, parents and alumni of our college is taken online.



Anjana V.R
9/2/24

Dr. V.R. ANJANA
PRINCIPAL
Sree Ayyappa College for Women
Chunkankadal