

## Minutes of IQAC Meeting

Held on 24.06.2019

### Agenda:

1. Welcoming the new Principal Dr. K.V. Jayashree.
2. Action plan for the academic year 2019-20.
3. Union inauguration
4. Discussion about conducting various seminars by the Departments.
5. Participation of faculties in refresher course.
6. Add on Course

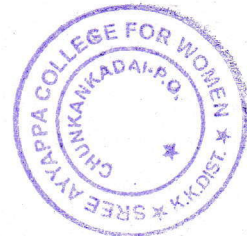
### Minutes:

1. Minutes of the previous meeting was confirmed.
2. Congratulated and welcomed the newly appointed Principal.
3. Dates for the three internal tests were decided.
4. Decided to conduct the union inauguration on 01.08.2019.
5. Two faculty members attended refresher course.
6. Three add on courses were suggested by the faculty members.


### The meeting was attended by the following members

- |                           |   |             |
|---------------------------|---|-------------|
| 1. Dr. K.V. Jayashree     | - | Chairperson |
| 2. Dr. K. E. Padmam       | - | Member      |
| 3. Dr. D. Lekha           | - | Member      |
| 4. Dr. K. R. Jayasree     | - | Member      |
| 5. Dr. I. Prameela Kumari | - | Member      |

*[Signature]*  
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Sree Ayyappa College for Woman  
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6. Dr. M. Suma - Member
7. Dr. Smitha Nair - Member
8. Dr. V. Soniya - Member
9. Dr. S. R. Sudhambika - Member
10. Dr. S. Chandralekha - Management Representative
11. Dr. S. Umayoru Bhagan - Academician
12. Dr. V. Sree Devi - Industrialist
13. Dr. K. Meena - IQAC - Coordinator

  
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## Minutes of IQAC Meeting

Held on 10.12.2019

### Agenda:

1. Seminars to be conducted by Department of Physics, Zoology and Commerce.
2. Appointment of faculties.
3. Republic day celebration -preparation.
4. Participation of faculties in refresher course.


### Minutes:

1. Organising National Seminar on 'PCOS- a Major Obstacle in Women Empowerment' in association with Sarada Krishna Homeopathic Medical College, Kulasekharam on 20 February 2020 organised by the department of Zoology.
2. Arrangements for the Republic Day Celebrations on January 26, 2020.
3. Discussion on conducting a one-day seminar on the topic "NUCLEAR ENERGY & NUCLEAR SPECTROSCOPY" by the Department of Physics on 10.01.2020.
4. Organising National Conference on Functional Materials (NCFM – 2020) organized by the Department of Physics on 24.02.2020.
5. Discussion about the seminar on Communal Harmony for the Student Community organized by the department of commerce on 04.02.2020.
6. Seven faculty members were appointed in the month of October 2019.
7. Faculty members who attended refresher course rejoined their duty.


### The meeting was attended by the following members.

1. Dr. K.V. Jayashree - Chairperson
2. Dr. K. E. Padmam - Member

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3. Dr. D. Lekha - Member
4. Dr. K. R. Jayasree - Member
5. Dr. I. Prameela Kumari - Member
6. Dr. M. Suma - Member
7. Dr. Smitha Nair - Member
8. Dr. V. Soniya - Member
9. Dr. S. R. Sudhambika - Member
10. Dr. S. Chandralekha - Management Representative
11. Dr. S. Umayoru Bhagan - Academician
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## Minutes of IQAC Meeting

Held on 27.02.2020

### Agenda:


1. Sports day, graduation day, college day, fine arts day - preparation.
2. Semester Examinations, Practical examinations and semester closure.
3. Participation of faculty members in refresher course.

### Minutes:

1. It was decided to conduct the graduation day on March 18, 2020 and Dr. K. Pitchumani, Vice-Chancellor, Manonmaniam Sundaranar University, Tirunelveli will be the chief guest for the programme.
2. It was decided to conduct the Sports Day on 13.03.2020 and Mr. J. David Daniel, District Sports Officer of Kanniyakumari District will be the chief guest.
3. Duties were assigned to the faculty members for the above programmes.
4. Faculty members who attended orientation, refresher and short-term courses joined duties.
5. Fees for the three add on courses was remitted.


### The Meeting was attended by the following members.

- |                           |   |             |
|---------------------------|---|-------------|
| 1. Dr. K.V. Jayashree     | - | Chairperson |
| 2. Dr. K. E. Padmam       | - | Member      |
| 3. Dr. D. Lekha           | - | Member      |
| 4. Dr. K. R. Jayasree     | - | Member      |
| 5. Dr. I. Prameela Kumari | - | Member      |
| 6. Dr. M. Suma            | - | Member      |

  
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7. Dr. Smitha Nair - Member
8. Dr. V. Soniya - Member
9. Dr. S. R. Sudhambika - Member
10. Dr. S. Chandralekha - Management Representative
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