



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SREE AYYAPPA COLLEGE FOR WOMEN

**SREE AYYAPPA COLLEGE FOR WOMEN CHUNKANKADAI NAGERCOIL
629003**

www.sreeayyappacollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2018

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sree Ayyappa College for Women was originally started as a Men's College in the year 1969 by Sree Ayyappa Educational Society comprising some prominent members of the local Malayalam speaking community in Kanyakumari District. On this occasion it seems appropriate to remember the names of some stalwarts of the local Malayali community who rendered selfless service to the college. With patience, persistence and perseverance they guided the institution through its teething problems. Their names are indelibly imprinted in the annals of the college. We gratefully acknowledge late Advocate. K.P. Narayanan Nair who had been the Vice-President of the Managing Committee from the day of its inception till he passed away in October 1999

In 2010, Dr.S. Chandralekha took up the reins of administration and during her tenure the Department of English got upgraded to a research centre and self financed courses in B. Com, B.A English, B.Sc Chemistry and M. Phil Commerce were also started. She focused on quality enhancement, sustainable development and innovations in Science with the utilization of UGC funds. Her leadership qualities could be seen in the development of the infrastructure of the Institution, in creation of an ambience for academic excellence, in promotion of research activities, in expansion of outreach programmes and in imparting value based education. In 2012 the college got accredited by NAAC (2nd cycle).

In 2017, on her retirement Dr. B. Vasanthakumari got appointed as Principal and she is following the footsteps of her predecessors.

Vision

To mould our students into competent, self-reliant and responsible women who can act as the redeemers of the society in the years to come.

Mission

To make the institution a centre of academic excellence, cultural refinement and spiritual enlightenment

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Motivating leadership by Management and Principal
- A challenging and innovating scenario.
- Qualified faculty dedicated to teaching, research and extension activities.
- Strong commitment to community, service and empowerment of women.
- Academic ambience to develop and enhance the creative potential and individual talents of students.
- University ranks in UG and PG examinations, awards and prizes in literary and sports competitions.
- Good relationship between staff and students

- Support programmes for deserving students
- A holistic educational experience
- Student welfare programmes
- Eco-friendly ambience
- Support from PTA and Alumnae

Institutional Weakness

- Teaching faculty have to involve in more number of research programmes.
- Lack of interdisciplinary projects.
- Students' participation in state level and national level cultural competitions need to be enhanced.
- Students commuting from remote areas.
- Interrupted internet facility
- Teaching faculty as Resource Persons lesser in number.

Institutional Opportunity

- Digital Library
- Language lab to develop the skills of the students
- Good number of staff with NET/SLET – Scope for more research projects
- Availability of talented students
- Peaceful atmosphere
- Social acceptance of the institution

Institutional Challenge

- Motivate more number of students to appear for NET.SLET, IAS/IPS, UPSC/TNPSC.
- Unaided courses
- In-breeding of students
- Getting more research projects form UGC
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The Institution ensures that the curriculum is implemented efficiently and innovatively. The college develops action plans for effective implementation of the curriculum.
- The teachers are allocated subjects based on their specialization and experience. Heads of the Department keep track of the progress by holding department level meetings periodically.

- University rules and regulations are strictly followed with regard to the implementation of the curriculum.
- The efficient functioning of the tutorial system encourages the students to perform well in their studies. Students are encouraged to develop a research interest at the under graduate and post graduate level.
- Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council has increased considerably.
- During the last five years, three new courses like B.A. English, B.Sc Chemistry and M.Phil Commerce were introduced.
- All the programmes in the College follow Choice Based Credit System (CBCS).

Teaching-learning and Evaluation

- The faculty members identify the advanced learners of their respective departments. Promising students are encouraged to participate in a wide range of academic events, organized by the College or other institutions.
- The data and information on the academic performance of the students, during the programme is collected through attendance, class tests, contact with teachers and their response to the contents taught and analysed.
- Special counselling sessions are held for the socially backward and slow learning students. Additional classes are conducted by respective teachers as and when time permits besides the class routine.
- To give additional care to the students Remedial System is followed in the college. Every Friday one hour special coaching is given to slow learners and Reappear (RA) category of students.
- Student centric learning culture is an integral part of the pedagogy adopted by the faculty members.
- Intercollegiate competitions and seminars are arranged for the students to make them understand the recent trends in their field of study
- Teachers attend Orientation and refresher course for enriching their capabilities.
- Institution follows the conventional teaching methodology and lecture mode. Inter and intra departmental competitions are conducted in the college by various clubs. Awareness programmes are conducted by various departments and clubs.
- Evaluation patterns stipulated by the University are strictly followed. As per the norms of the university three internal tests are conducted. Internal tests are centralized and conducted systematically.

Research, Innovations and Extension

- The college conducts neighbourhood community activities through NSS, YRC, Red Cross, Youth Club, Women's Cell and various departments. The extension activities organized by the college enhance the students' academic learning experiences and inculcate the values and skills in them.
- Through the extension activities values like male female equality, humanity and notion of equal rights are inculcated. It also helps in creating awareness about bad social practices in the society and prepares them for eradication of it. The extension activities are useful in sensitizing social issues like dowry system, superstition, caste based divide and gender inequality.
- Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc has considerably increased over the last five years.
- The college encourages more number of students to participate in extension activities such as Swachh Bharat, AIDs awareness, Gender issues.

Infrastructure and Learning Resources

- The institution takes efforts to make campus go-green and eco-friendly. Since its inception, the policy of the institution has been to provide all infrastructural facilities to meet the requirement of curricular, co-curricular and extracurricular activities as per the Government/ UGC norms.
- All round personality development is achieved not only by curricular education but also by making provisions for extra-curricular activities to build self-confidence, team spirit, leadership qualities and inter-intra personal skills.
- Institution encourages students to actively participate in indoor and outdoor sports activities. A compact gymnasium with treadmill, gym cycle, gym ball etc which enable the students to have a thorough work out.
- The fine arts club of the college plays a vital role in improving the artistic skills like singing, dancing, pencil sketch, painting, vegetable carving, art from waste, elocution, creative writing, essay writing and mime.
- A modern language laboratory is established for developing effective communication skills among the students. A number of softwares are used to teach phonetics.
- The college gives priority to safe guard health and hygiene of the students and staff by providing purified drinking water. Hygienic food, tea and snacks are provided at reasonable price in the canteen.
- Yoga training is provided as a regular activity to the interested staff members and students for enriching their physical, mental and social health.
- Wifi facility is available in the Library for accessing the N-List journal. Students and faculty members are encouraged to utilize the available library resources.

Student Support and Progression

- College takes all steps to ensure that maximum number of students are benefited by scholarships and freeships provided by the Government.
- Apart from Government Scholarships college also arranges for other scholarships to help the needy students.
- Capability enhancement schemes like Guidance for competitive examinations, Career counselling, Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga and meditation and Personal Counselling are arranged in the Institution.
- The Institution has a transparent mechanism for timely redressal of student grievances.
- The percentage of student progression to higher education has considerably increased during the last five years.
- College encourages students to participate in sports/cultural activities at national and state level and they have won many prizes.
- Every department has an association to organize various events in the respective departments. These associations function through the student executive body having the student representation from all the three years of the under graduate course.
- College union has a chairperson, secretary who is elected every year. Union initiates the college events with the guidance of the Principal and faculty members.
- The institute networks and collaborates with alumni through the Alumni association and alumni meets. Association is involved in various activities of the college like supporting various programmes of the college, providing feedback on various issues, acting as a correcting force, providing advice and suggestions, providing expertise in administrative matters, sponsors cash prize for the rank holders

during graduation day function every year.

Governance, Leadership and Management

- All departments have relative autonomy in administering their academic activities in accordance with the University norms. The HODs report on the activities of their respective departments to the Principal on a regular basis.
- A team of faculty members and students coordinate the co-curricular and extracurricular activities in the college through various clubs like Women's Cell, Youth Club, Rotaract Club, Fine Arts Club, YRC and NSS.
- Other units of the college like sports, library have operational autonomy under the guidance of various committees and association and students are involved from various departments in the decision making process.
- As per the IQAC plan of action a fully fledged computer lab was set up for the benefit of students and faculty members for performing their academic activities.
- Water Treatment Plant installed in the campus is an exclusive water management system which ensures the optimal use of available water. Thus an uninterrupted water supply system was established in the campus, bringing an end to the issue of pure drinking water.
- Effective welfare measures for teaching and non-teaching staff is followed.
- The college has an internal audit mechanism. To check the efficiency of the teaching faculty, self-appraisal system is followed.

Institutional Values and Best Practices

- To ensure the safety of the students inside the campus, a security out post functions in the college gate. For the safe commutation of the students, the institution made arrangements with the transport corporation to ply a ladies special route bus twice a day – in the morning and evening.
- The college has a women's redressal cell which serves to resolve issues related to women. The complaints are discussed and directed to the college discipline committee. Personality development programmes are arranged to empower women socially and culturally. Counselling has been given to students who are in stress and distress.
- Annual power requirement are met by renewable energy sources also.
- Proper arrangements are made for Solid waste management, Liquid Waste management, E Waste management.
- All the buildings have rain water harvesting structure and the rain water is allowed to go underground. The run of rain water is collected in a pond for giving recharge to the bore well structures located inside the campus.
- As part of environment consciousness the campus is maintained clean and beautiful in order to provide eco-friendly atmosphere for the academic and non-academic pursuits
- Initiatives are undertaken to promote universal values, national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties.
- Institution believes in maintaining complete transparency in its financial, academic, administrative and auxiliary functions. Considering the financial matters, institute appoints internal and external auditors every year.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SREE AYYAPPA COLLEGE FOR WOMEN
Address	Sree Ayyappa College for Women Chunkankadai Nagercoil
City	Nagercoil
State	Tamil Nadu
Pin	629003
Website	www.sreeayyappacollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	B. Vasanthak umari	04652-230980	9994880053	04652-22094 8	ayyappacollege196 9@gmail.com
IQAC / CIQA coordinator	K. Meena	04652-222409	7904547520	-	meenakarthis@gm ail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Linguistic Minority.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Linguistic
Any Other	

Establishment Details				
Date of establishment of the college	16-07-1969			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Tamil Nadu	Manonmaniam Sundarnar University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	10-03-1981	View Document		
12B of UGC	10-03-1981	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sree Ayyappa College for Women Chunkankadai Nagercoil	Semi-urban	31.37	21522.02

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	Higher Secondary	English	64	61
UG	BA,English	36	Higher Secondary	English	64	52
UG	BA,History	36	Higher Secondary	Tamil	64	14
UG	BA,History	36	Higher Secondary	English	64	17
UG	BSc,Mathematics	36	Higher Secondary	English	48	46
UG	BSc,Physics	36	Higher Secondary	English	48	36
UG	BSc,Zoology	36	Higher Secondary	English	48	29
UG	BSc,Botany	36	Higher	English	48	38

			Secondary			
UG	BSc,Chemistry	36	Higher Secondary	English	40	14
UG	BCom,Commerce	36	Higher Secondary	English	64	62
UG	BCom,Commerce	36	Higher Secondary	English	64	64
UG	BBA,Business Administration	36	Higher Secondary	English	64	42
PG	MA,English	24	BA English	English	34	34
PG	MSc,Mathematics	24	B Sc Mathematics	English	26	26
PG	MCom,Commerce	24	B Com	English	30	25
Doctoral (Ph.D)	PhD or DPhil,English	24	M Phil English	English	4	1
Pre Doctoral (M.Phil)	MPhil,English	12	MA English	English	15	8
Pre Doctoral (M.Phil)	MPhil,Commerce	12	M Com	English	15	4

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				16				39			
Recruited	0	0	0	0	0	16	0	16	0	35	0	35
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				2				27			
Recruited	0	0	0	0	0	2	0	2	0	27	0	27
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				23
Recruited	5	17	0	22
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	3	4	0	7
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	15	0	0	27	0	42
M.Phil.	0	0	0	0	2	0	0	22	0	24
PG	0	0	0	0	1	0	0	8	0	9

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	3	0	3
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	1	0	0	0	1
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	10	2	0	0	12
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	460	17	0	0	477
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	85	0	0	0	85
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	19	26	29	26
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	1	3	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	313	330	331	360
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	169	163	148	123
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	26	18	20	29
	Others	0	0	0	0
Total		527	538	531	538

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 354

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	16	15	15

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1508	1529	1559	1486	1339

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
274	274	257	257	257

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
499	535	508	480	402

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
78	75	72	73	63

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
84	84	82	81	75

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 36

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
117.94	63.06	62.42	31.97	32.68

Number of computers

Response: 47

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Efforts are made to ensure that the curriculum is implemented effectively and innovatively. This includes a wide variety of factors from the recruitment of faculty, work culture, supervision and review factors during departmental meetings. The academic calendar along with annual plan is prepared by the Principal in consultation with the Examination Committee. The college develops action plans for effective implementation of the curriculum. Principal conducts council meetings with the Heads of different Departments to develop strategies for effective implementation of the curriculum. Department level meetings are conducted to formulate academic plans and to allocate the teaching work load. Taking into consideration the number of working days available, all the five units are divided into topics which have to be completed within a stipulated deadline. The teachers are allocated subjects based on their specialization and experience. Heads of the Department keep track of the progress by holding department level meetings periodically.

A college level orientation programme is held in the Auditorium for the new entrants in which the Principal addresses the gathering. This programme instills confidence in the students regarding the course they have chosen. All the department faculty members meet their students on the orientation day and the infra structure facilities available in the department and college are explained to the students. Academic calendar of the college is distributed to the students which contains all the day to day activities of the college.

The Head of the Department keeps a record of the programmes and programme outcome, syllabus, scheme of valuation, course plan, class time table, work load and University question papers of previous years. Optimal utilization of working days is ensured by insisting on regular attendance of staff and students. Based on the experience of the staff, subjects are allotted by HODs in the department meetings. Teachers are encouraged to adopt innovative IT oriented teaching methods. Guest lectures are arranged every semester for the benefit of the students. Question Bank is maintained by every staff member. Industrial visits and field trips are encouraged. University rules and regulations are strictly followed with regard to the implementation of the curriculum. Students are encouraged to attend all the classes without fail. Parents are intimated about the performance of their children.

Planning of the examination done by the staff council is implemented by the examination committee. The committee conducts three internal tests and one model examination. The committee prepares the time table for the three internal and one model examination.

The efficient functioning of the remedial system encourages the students to perform well in their studies. Students are encouraged to develop a research interest at the under graduate and post graduate level. Monitoring regularity in attendance, discussions in class rooms, sensitive observation by teachers, internal assessment tests and continuous evaluation and review of examination results. Teaching quality improved by using ICT oriented techniques, Seminars conducted by students using LCD projector, giving innovative assignments, industrial visits and study tours. IQAC organizes sponsored seminars to improve teaching-learning process.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of the certificate/Diploma programs

[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 22.16

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	06	02	00	5

File Description

Document

Details of participation of teachers in various bodies

[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**Response:** 0.56

1.2.1.1 How many new courses are introduced within the last five years

Response: 02

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 16

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response:** 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

We are following the curriculum prescribed by the Manonmaniam Sundaranar University, Tirunelveli. Our college is not an autonomous college. Hence the institution has no right to frame the syllabus. The syllabus given by the university has to be followed. Every three years university changes the syllabus and it is followed by the institution. Various programmes related to gender, environment and sustainability, human values and professional ethics are conducted for the benefit of the students. Seminars are arranged by various associations and invites scholars to give lectures on the above topics.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.86

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	23	10	12	9

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 72.02

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
532	540	568	573	541

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
803	793	745	745	745

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 62.62

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
164	164	164	167	166

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The faculty members identify the advanced learners and slow learners of their respective departments by continuous monitoring in the classes, field, and laboratory sessions by conducting an entry level test followed by a bridge course.

Special Programme to Advanced Learners:

- Special efforts are made to expose them to the latest advancements in the relevant fields by holding special classes.
- The college keeps track of their performances and rewards them through scholarships, prizes/awards.
- Workshops are also arranged by the career guidance and counselling cell of the college. Materials

and information are also provided by the cell and the departments to the students.

- Promising students are encouraged to participate in a wide range of academic events, organized by the College or other institutions. These include paper presentations, workshops, seminars etc. for which teachers provide any help they require.
- Various departments organize conferences every year.
- Literary societies conduct workshops and organize extension lectures by distinguished scholars.
- In language classes, the advanced learners are made leaders of peer groups.
- Motivating the learners to read additional text books other than prescribed text.
- Students are encouraged to take part in department, college and inter collegiate level competitions.
- The faculty members encourage the outstanding students to secure university ranks.
- They are encouraged to prepare power point presentations on specific topics from the syllabus.
- They are motivated to write articles to publish in the college and department magazines.

Slow Learners

The college maintains a record of the academic performance of each and every student.

- To give additional care to the students Remedial System is followed in the college. Every Friday special coaching is given to slow learners and Reappear (RA) category of students. Slow learners have come out with better performance in the University examinations. Percentage of failure has decreased considerably.
- The data and information on the academic performance of the students is collected through attendance, class tests, contact with teachers and their response to the contents taught and analysed. The daily attendance in the classes of a course is taken to ensure the regularity of the students.
- Meetings are held in the departments to discuss the performance of students. Students who are low achievers are counselled by the teachers; cause of poor performance is identified and appropriately addressed. Students are encouraged to work hard and are ensured full support by the faculty.
- If a student is not attending the classes due to financial problems, then these problems are solved to the maximum extent as per the provisions and policies of the college.
- Additional classes are arranged by respective teachers as and when time permits besides the class routine.
- Special counselling sessions are held for the slow learning students.

2.2.2 Student - Full time teacher ratio

Response: 19.33

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.27

2.2.3.1 Number of differently abled students on rolls

Response: 4	
File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student centric learning culture is an integral part of the pedagogy adopted by the faculty members. The institution is aware of and conscious about shifting from the traditional teacher-centric approach to a student-centric one. The independent learning is developed among the student in the following ways:

- Encouraging the students to take seminars.
- Giving assignments to the students based on curriculum to promote critical thinking
- Projects are undertaken by UG and PG students to enhance learning experience.
- Students are given freedom to choose the assignment topics
- Boosting up the students morale to present papers in seminars organized by the college and other institutions
- Arranging intercollegiate competitions and seminars to make them understand the recent trends in their field of study.
- Creating awareness to read more books to enhance their knowledge
- Providing chance to participate in group discussions
- Students are motivated to present paper, participate in seminar and conduct case studies.
- Students are encouraged in creative writing in magazine
- The system of internal assessment enables the teachers to structure the lessons to their choice
- The teachers receives additional support from the institution in the form of laboratories, language lab, computers and updated library resource
- Orientation and refresher course are attended by the teachers for enriching their capabilities
- College campus is enabled with internet facility
- All the infrastructure and facilities available in the campus are student friendly.
- Seminar hall is equipped with LCD projector and audio facility.

Interactive Learning

- Students are encouraged to ask questions to clarify their doubts and to improve their interactive skill

- Students are grouped to conduct seminars within the class.
- Students are encouraged to conduct group discussions and debate
- Departments are encouraged to arrange interactive guest lectures
- Students are trained to study the socio economic conditions of the people by conducting field work, collecting data and field trips.
- To enhance their mental caliber the interdepartmental and inter collegiate quiz competitions are organized
- Industrial visits are arranged to gain the experimental knowledge from the industries
- Students are given an opportunity to share their views, experience, skills and knowledge among them
- Emphasis on promoting original and critical thinking. Faculty members serve as catalyst in the process of enabling them to grow in this important respect.

Students views are valued. Students are protected against excessive obsessions with examinations and results.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 0

2.3.2.1 Number of teachers using ICT

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 19.33

2.3.3.1 Number of mentors

Response: 78

2.3.4 Innovation and creativity in teaching-learning

Response:

Institution partially follows the teaching methodology and lecture mode. However, efficient tutorial system in the college facilitates the course faculty to adopt and adapt new modes and methods which they implement without affecting the curricular structure designed by the University. Final year PG and M.Phil students are required to submit project works. B.Com first year and final year students have to submit mini group projects consisting of five students in each group. Students are encouraged to write articles for college magazine as well as departmental magazine. Regular literary competitions are conducted which provide them an opportunity to develop reading habit. Quiz and debates are conducted by the Mathematics and English departments. Group discussions are regularly conducted for BBA students.

Field and industrial visits by final year students of B.B.A, Botany and Zoology students are organized every year. Inter and intra departmental competitions are conducted in the college by various clubs. Awareness programmes are conducted by various departments and clubs. As the class room teaching is being supplemented with power point presentations the web support is increasingly being sought. The class room teaching in the college is gradually moving in the direction of becoming ICT enabled class room teaching. As power point presentations free the teacher and the students from blackboard, 3D structures and complicated diagrams are easily presented, the students are able to follow the classes and group concepts much easier. Net based learning is encouraged.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 91.28

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 50.49

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
43	40	37	34	29

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 4.81

2.4.3.1 Total experience of full-time teachers

Response: 375

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 1.94

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	3	0

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level****Response:**

The college is affiliated to MS University, Tirunelveli and the evaluation patterns stipulated by the University are strictly followed. Evaluation process is included in the hand book. University rules, regarding attendance for eligible to appear in the University examinations made known to the students. Institution encourages the students who have failed in just one paper in the final semester to appear for supplementary examination so that they get an opportunity to continue their higher studies without any break. Institution encourages the students to apply for the revaluation and re-totalling. Re-test for those

students who are away on other duties like sports/NSS

University adopts CBCS system that has two components for assessment. One is internal test and the other is external examination. The internal test carries 25 marks for all the subjects. Internal marks for practical are 40. As per the norms of the university three internal tests are conducted. Internal tests are centralized and conducted systematically. Same pattern of question paper is used in in-house examination. Internal marks awarded to the students are displayed on the notice board to promote transparency. Assignments, seminars, projects practicals are conducted. Internal tests facilitate continuous assessment of the student's progress. Other class tests such as re-test and unit test are also conducted. Students are encouraged to write improvement tests if they get low marks in internal tests. For practical assessments, the student is assessed by considering the attendance, observation report, record note books and overall performance are valued by the course teacher. New intimation from the university regarding revaluation of papers, introduction of new question patterns are informed to the students through circulars.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

- Three internal tests per semester
- Schedule of dates announced by course faculty
- Study portion announced in the class in advance.
- Question paper pattern based on university examination questions.
- Answer sheets distributed to the students after valuation for them to go through to identify their mistakes.
- Consolidated mark list displayed at Department notice board at the end of the semester, before sending the internal marks to the university.
- Marks informed to the parents
- Attendance registers are maintained
- The results, attendance and overall behaviour of each student is discussed in parent teacher meetings.

Weightage of behavioural aspect, independent learning, communication skills are given while awarding the marks for seminars, assignments and practicals

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- Performance of the students in the internal tests is individually discussed with the students.
- The student has a right to appeal if she is not satisfied with the mark given in the internal assessment tests.
- The student can seek clarification from the teacher concerned. Grievance cell examines the grievances and ensured justice to the students.
- Corrective measures are suggested and suggestions are given for improvement.

- When the results of the end semester examinations are published the students are advised to apply for reevaluation if needed.
- Sometimes students seek for photocopies of the answer scripts and the teacher in-charge will suggest for reevaluation if needed.
- The students can represent to the teacher if there is any discrepancy in the mark statement issued by the university. It will be brought immediately to the notice of the university through Principal.
- The out of syllabus questions in the University examinations are immediately intimated to the Controller of Examinations.
- The college has a Grievances Redressal Cell. The students can approach the office for grievances connected with evaluation at university level. The Principal after going through the nature of grievance, suggests measures to be followed by the students.
- Regarding the internal examinations if the students have any grievances regarding their marks they can approach their subject teachers directly or through their class-in-charges and get their grievances redressed.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

At the beginning of the academic year, the calendar is prepared for entire year which is helpful for conducting CIE. Keeping in view of the number of working days, test for internal evaluation is decided and mentioned in the academic calendar. The complete evaluation process as well as the examination schedule is communicated to the students through college handbook. The schedules of the internal tests are provided in the college handbook. The college also has an examination committee consisting of two faculty members who prepare the schedule for the monthly tests and model examination. Changes in academic calendar are made only after getting the consent in the council.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Yes, the outcomes of all programmes are clearly communicated to the teachers and students by displaying the university examination result. Our prime aim is 100 % pass in university examination. To achieve this, the institute provides

- Well equipped laboratories
- Well stacked library
- Language laboratory
- Well planned internal tests and model tests
- Communication of programme outcomes

Students and staff members are communicated about the learning outcomes in the following manner:

- The list of gold medalist is displayed in the notice board as well as in the college magazine.
- The list of rank holders is mentioned in the college magazine.
- Cash awards are given for rank holders in the college day function
- The class toppers are awarded by offering prizes in the college day function
- Prompt communication to parents about their wards performance and attendance
- Display of internal marks and attendance particulars.
- Effective internal examination and evaluation system

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The university semester result is submitted by the teachers for monitoring the progress of students. The progress and performance of the students are monitored through class tests, seminars, assignments, internal tests, quiz and model tests. Cumulative record of academic performance is maintained for each student by the tutors. Students are specially taken care of for their betterment in quality and personality. Internal assesment results and the university semester examination results are communicated to the parents personally and in parent teachers meeting. Parents meeting is conducted to communicate the overall performance of their wards. The slow learners are monitored by their mentors. Due to effective monitoring mechanism followed in the institution, students improve their knowledge and skills. Many university ranks are obtained by students.

During the last five years

- In 2013-14, M.Phil English Second Rank, M.A English Fourth Rank, B.A. History Eleventh Rank, B.Com Fifteenth Rank, Part I Hindi fifth rank and Part I Malayalam Twentieth Rank.
- In 2014-15, M Phil English First Rank, M.A. English secod rank, B.A English tenth, fifteenth, eighteenth rank, B.A History twenty one, B.Sc Mathematics Eighth rank, B. Com Nineteenth Rank, Part I Hindi Seventh and Eighth Rank.
- In 2015-16, M.Phil English Second rank, M.A English Second and Seventh rank. B.A History Sixth rank, B.Sc Physics Fifteen and sixteenth rank, B.Sc Botany Sixth rank, B.Sc Zoology Sixteenth rank, B. Com Eleventh rank, Part I Hindi second and fourth ranks and part II Malayalam Twelfth and Sixteenth Ranks.
- In 2016-17, B.A English First Rank, B.A History seventh rank, B.Com Seventh Rank, B.Sc Physics Fourteenth Rank, Part I Hindi Third, Fifth Sixth Ranks, Part I Malayalam Sixteen and Seventeenth ranks, Part II English Eighteenth Rank.

In 2017-18, MA English First Rank, MA English, Sixth Rank, MA English Ninth Rank, BA English Twelfth Rank, BA History Ninth Rank, BA History Twelfth Rank, B.Sc Physics Eighteenth Rank, B.Sc

Botany Twentieth Rank, Part I Malayalam Twentieth Rank, Part II English Twentieth Rank.

2.6.3 Average pass percentage of Students

Response: 80.96

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 404

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 499

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.13

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	00	00	0	0

File Description

Document

List of project and grant details

[View Document](#)

e-copies of the grant award letters for research projects sponsored by non-government

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 26.92

3.1.2.1 Number of teachers recognised as research guides

Response: 21

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.17

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 03

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 90

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution has not created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge. We are following the curriculum prescribed by the Manonmaniam Sundaranar University, Tirunelveli. Our college is not an autonomous college. Hence the institution has no right to frame the syllabus. The syllabus given by the university has to be followed. Every three years university changes the syllabus and it is followed by the institution. Various steps are taken by the institution to maintain ecofriendly environment in the college.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years**Response:** 0.33

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 06

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 18

File Description**Document**

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)**3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years****Response:** 0.44

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	05	14	5	04

File Description**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)**3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 2.35

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	35	37	39	32

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college conducts neighbourhood community activities through NSS, Youth Red Cross, Youth Club, Women's Cell and various departments. The extension activities organized by the college enhance the students' academic learning experiences and inculcate the values and skills in them. The expected impact can be summarized as below:

- Through these activities the students get an opportunity to and learn to think beyond individual interest and for social welfare
- The theoretical knowledge got in the class room can be applied for the benefit of the society
- Team work, leadership skills, effective communication skills and effective decision making are just a few things the students learn while participating and organizing various projects and programmes under extension activities.
- The students get a wonderful platform to mingle with the community and learn about culture, traditions and values of people.
- Extension activities help the students to contribute to social integration.
- The extension activity also inculcates the value of gender equality, humanity and notion of equal rights
- Some of the extension activities also create awareness about social evils in the society and prepares them for eradicating them
- Extension activity also imparts to the students social values and norms
- The extension activities are useful in sensitizing social issues like dowry system, superstition, caste based divide and gender inequality.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 2

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	1

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 103

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	31	31	10	9

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 3.51

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
60	50	50	50	50

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Since its inception, the policy of the institution has been to provide all infrastructural facilities to meet the requirement of curricular, co-curricular and extracurricular activities as per the Government/ UGC norms. The institution is largely successful in achieving that. The institution takes efforts to meet the growing needs of the times. The Government has an effective policy to create and enhance infrastructure and other resources for college development and has been implementing this. The institution takes efforts to make campus go-green and eco-friendly. Creation and enhancement of infra structure is an on-going process and it upgrades the facilities in the college for the effective process of pedagogy. The college has established a research block in the campus.

The college felt the need for a new building and the management committee approved the same and the construction was completed in the year 2013. More number of research journals are subscribed to improve the research culture. Seminar hall can accommodate more than 150 students. The college office, library and the computer lab are automated with LAN facilities. Wi-fi is the need of the hour and it is also provided in the library for all the students.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

All round personality can be developed not only by curricular education but also by making provisions for extra-curricular activities to build self-confidence, team spirit, leadership qualities and inter-intra personal skills.

Sports, outdoor and indoor games

Institution encourages students to actively participate in indoor and outdoor sports activities. The college has a spacious play ground with facilities for kho-kho, kabaddi, badminton and athletics. Students are encouraged to play indoor games like carom, table tennis and chess. Facilities for javelin throw, discus throw are also available. The students are motivated to take part in intercollegiate, zonal and district level competitions.

Gymnasium

A compact gymnasium is set up with treadmill, gym cycle, gym ball etc which enable the students to have a thorough work out.

Auditorium

The auditorium is well built with spacious stage for cultural activities. It can accommodate around 600 students. Auditorium is used to conduct conferences, cultural activities, orientation for freshers, academic and counselling programmes.

Cultural activities:

The fine arts club of the college plays a vital role in improving the artistic skills like singing, dancing, pencil sketch, painting, vegetable carving, art from waste, mime etc.

Soft skill development:

A modern language laboratory is established for developing effective communication skills among the students. Softwares are used to teach phonetics.

Health and hygiene

The college gives priority to safe guard health and hygiene of the students and staff by providing purified drinking water. Hygienic food, tea and snacks are provided at reasonable price in the canteen.

Botanical Garden:

There is a botanical garden with herbal plants.

NSS

Regular extension activities are carried out by three units of hundred NSS volunteers each. NSS has a store room.

Yoga

Yoga training is provided as a regular activity to the interested staff members and students for enriching their physical, mental and social health.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 2.78

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 01

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 11.29

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.72	4.369	17.75	4.5	1.53

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Our College library is using Arokya Library Automation software. Through this software the staff and students easily locate available sources in the library. The following facilities are available in the Library Management.

- 1.OPAC
- 2.Book Issue and Return
- 3.To get overdue charges
- 4.To get collection statement
- 5.To get subject wise booklist
- 6.Library utilization report

Nature of Automation:

- 1.Fully Automated

Version-latest Version

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college does not have collection of rare books, manuscripts, special reports or any other knowledge resources. The college functions by getting aid from Government. Only recently self-financed courses have been started. Students of the institution are from lower and middle income group and hence fees for the self

financed course are very nominal. The financial position of the college is not sufficient to have rare books, manuscripts, special reports or any other knowledge resources. Last year we have subscribed for INFLIBNET connection so that students and teachers can have access to e-books and journals

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.16

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.78	0.456	0.987	0.8	1.784

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library**Response:** No**4.2.6 Percentage per day usage of library by teachers and students****Response:** 2.4**4.2.6.1 Average number of teachers and students using library per day over last one year****Response:** 38**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

- Wifi facility is available within the campus for accessing the N-List journal.
- Students and faculty members are encouraged to utilize the available library resources.
- The institution provides LCD projectors to promote ICT enabled teaching facility.
- Institution has a language lab to promote soft skills of the students.
- Software available for online submission like e-district, salary – cps, provident fund – epf, for entering internal marks of the students – exampro with the university
- LAN connection is taken in the administrative block for smooth functioning of administrative work.
- Periodical updating, maintenance and service is done by the technicians.
- Management provides free access to inflibnet resources which are used by the faculty members, UG PG and M.Phil students.

4.3.2 Student - Computer ratio**Response:** 25.56**4.3.3 Available bandwidth of internet connection in the Institution (Lease line)****>=50 MBPS****35-50 MBPS****20-35 MBPS****5-20 MBPS****Response:** <5 MBPS**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**

Response: No	
File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years				
Response: 7.37				
4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)				
2017-18	2016-17	2015-16	2014-15	2013-14
4.47	5.32	4.73	2.79	2.72
File Description	Document			
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document			

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- Executive committee of the management lays down guidelines for all purchases, formulate policy regarding maintenance of the college building including white washing, painting and repairs and makes recommendations regarding the future plans for the development of the college.
- Equipment and other requirements of the science department are obtained and maintained by the respective departments.
- Minor repair work and renovation of building that includes electrical fitting, plumbing, masonry and carpentry works are undertaken every year during summer vacation.
- White washing and painting is undertaken once in three years.
- Maintenance of routine nature is entered in the register.
- Emergency repairing is done through local agency.
- Large scale maintenance is carried out by getting written permission from the management.
- Proper inspection and verification of stock takes place at the end of every year.
- Pest control of library books and record is done every year.
- The college has its own a standby silent generator system for uninterrupted power supply.

- There is a water purification plant which provides safe drinking water. This is under annual maintenance contract and serviced regularly.
- Library is kept open to all the students and staff members from 10.00 am to 04.00 pm. The library committee meets once in a semester and puts forward suggestions for the efficient administration and functioning of the library.
- Gardener maintains and takes care of trees and plants.
- The institution has planned to renovate the existing canteen.
- The college premises are used for conducting coaching classes for NET, SET, TNPSC etc.
- College serves as a venue for conducting competitive exams like TNPSC.
- There is a full time campus care taker (Security) and Electrician cum plumber attends to the minor faults, repairs on a regular basis.
- Lab technicians keep the equipments in the lab in good condition.
- The laboratory staff keeps a strict vigil regarding the upkeep of scientific instruments and chemicals.
- Maintenance of toilets, bathrooms and service area are done on contract basis.
- Heavy works such as major repairs related to building, electric supply and network etc. are outsourced.
- For the timely upkeep of all equipments services of technician from suppliers are availed.
- Computer software related to administrative work are carried out by outsourced technicians.
- Fire extinguishers are installed.
- Spacious play fields and courts for outdoor games.
- A spacious hall for indoor games is also maintained.
- To develop the communicative skills the college has a Language Lab.
- Marker has been incharge of upkeep of sports items.
- First aid room is used for the treatment of the sick.
- The institution has tie up with local hospitals for emergency service.
- The institution has planned to construct three class rooms and one staff room.
- PG department of Commerce has set up a Photostat unit in the campus which will be run by a differently- abled alumnae.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 45.86

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
666	671	656	678	717

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.34

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	5	5	5

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 25.11

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
352	368	375	371	390

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.28

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	00	00	00	00

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 23.05

5.2.2.1 Number of outgoing students progressing to higher education

Response: 115

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 4.86

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	4	0	0	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
34	28	22	15	10

File Description**Document**

Upload supporting data for the same

[View Document](#)

Number of students qualifying in state/ national/ international level examinations during the last five years

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The following institutional bodies have student representatives in them

Academic:

Every department has an association to organize various events in the respective departments. It functions through the student executive body having the student representation from all the three years of the under graduate course.

Fine Arts Club:

To manage the various activities, all extra-curricular clubs of the college have a student executive body.

Magazine:

Students are the members of the editorial board of the college magazine.

Grievance redressal cell:

The cell is specially formed for grievance redressal and has teachers as well as student representatives as its members.

College Union:

College union has a chairperson, vice-chairperson, secretary, two joint secretaries, fine arts club secretary and two fine arts club joint secretaries and two organizing committee members who are elected every year. Union initiates the college events with the guidance of the Principal and faculty members.

Hostel Union:

Day to day functioning of the hostel is managed by the students with the guidance of warden and matron of the hostel.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 0

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Number of sports and cultural activities / competitions organised per year

[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The institute networks and collaborates with alumni through the Alumni association and alumni meets. The

college alumni meet atleast twice in a year to relive their days in their alma mater and work out action plan for its contribution to the institution.

Request was made by the Alumnae association to invite and honour an alumna every year during some college functions. Every year one of our prominent alumni is being invited and honoured. Our alumnae are invited as resource persons during Seminars.

Association is involved in various activities of the college such as:

- Supporting various programmes of the college
- Providing feedback on various issues
- Acting as a correcting force, providing advice and suggestions
- Providing expertise in academic and administrative matters.
- The association sponsors cash prize for the rank holders during graduation day function every year.
- Feedback from alumni helps to improve infra structure and teaching learning

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision:

To mould our students into competent, self-reliant and responsible women who can act as the redeemers of the society in the years to come.

Mission:

To make the institution a centre of academic excellence, cultural refinement and spiritual enlightenment.

The Principal in consultation with the Management members, designs and implements the policy and plans of the college from time to time. The day to day administration of the college is vested with the Principal. Authority is delegated in a horizontal manner by the Principal to the HODs and other representatives. All departments have relative autonomy in administering their academic activities in accordance with the University norms. The HODs report on the activities of their respective departments to the Principal on a regular basis. The Principal convenes Council meetings of the HODs to discuss day to day matters. The Principal convenes staff meetings atleast twice a semester.

6.1.2 The institution practices decentralization and participative management

Response:

The college follows the policy of decentralization

- The managing board consisting of eleven members including Principal and University representative acts as the apex body which manages the functioning of the college.
- Management board designs and develops quality policies and plans to comply with broad guidelines issued by the University and Government from time to time for the conduct of academic programme.
- The college council consisting of the Principal and Heads of the Department discuss and develops plans to match those of the university.
- Managing body delegates all the academic and operational decisions based on policy to the academic council headed by the Principal.
- Staff council suggests improvements in the design and implementation of the academic plans.
- Academic council formulates common working procedures and entrusts the implementation with the HODs.
- HODs manage the day to day activities of the department
- Each department organizes various association meetings and provides academic knowledge through eminent resource persons.

- A team of faculty members and students coordinate the co-curricular and extracurricular activities in the college through various clubs like Women's Cell, Youth Club, Rotaract Club, Fine Arts Club, YRC and NSS.
- Other units of the college like sports, library have operational autonomy under the guidance of various committees and association and students are involved from various departments in the decision making process.
- Highly decentralized admission of students for each department.
- Principal who is the administrative head of the institution delegates financial plans and policies to the office superintendent who is the head of the administrative staff.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response: YES

Focused areas are:

- Construction of class rooms.
- Strengthening the research department.
- To enhance the MOUs.
- Research on local community and to expand the outreach programmes of social relevance for improving the social outlook of students.

Strategic Plan for the year 2016-2017 was to establish full-fledged computer lab.

The plan of action chalked out by the IQAC during 2016-17 was to enhance the computer facilities in the college. The outcome of the strategic plan is given below.

A full fledged computer lab has been set up in our institute for the benefit of students and faculty members for performing their academic activities. The lab also caters to the need of both UG and PG students providing basic software knowledge on packages like MS office, TALLY, C++, etc as a part of their curriculum. The lab is equipped with 24 numbers of computers connected with a high capacity online UPS back up during power failure. The lab also has a LED Projector for giving seminar presentations. The room is also equipped with good capacity air conditioner providing sufficient cooling for computers and other equipments.

The approximate amount spent in setting up the lab (which includes works like wiring, tiling, false ceiling with LED lighting and making of computer tables) was for Rs 7 Lakhs and that spent in buying computers, UPS, LED Projector and air conditioner was for Rs 9 lakhs. Thus a total of Rs 16 Lakh has been spent on this lab.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Managing Committee:

- President
- Vice –President
- Treasurer
- Secretary
- Joint Secretary
- Members – 3
- University Representative
- Principal

Department Council

- Principal
- Heads of the Departments

Department Council is responsible for the coordination of academic and administrative activities.

Steering Committee

- Principal
- Heads of the Department
- IQAC Coordinator

IQAC Committee

- Principal
- Coordinator
- Heads of the Departments
- Superintendent
- Management Representative
- Student Alumni
- Nominee from Employer

As per organizational arrangement we have various committees like

- 1.College council
- 2.Student welfare committee
- 3.Discipline committee
- 4.Admission committee
- 5.Library committee
- 6.Examination committee
- 7.Calendar committee
- 8.Magazine committee
- 9.Research committee
- 10.Program supervision committee
- 11.Anti-ragging committee

There are various clubs cells and associations like

- 1.Fine arts club
- 2.Rotaract club

3. Eco club
4. Youth club
5. Consumer club
6. Quiz club
7. Women's cell
8. Grievance and redressal cell
9. Legal aid cell
10. Career guidance and placement cell
11. Student counselling cell
12. Data cell

Association like college union consisting of Chair person, Secretary, Fine arts club consisting of Secretary are elected students representative

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Water treatment plant:

The ground water level is low inside the campus because of the topography. The failure of rainfall and the rise in the temperature level for the last two consecutive years, aggravated the issue of pure drinking water. This was brought to the attention of the Students Welfare Committee and a resolution was passed by the members to install a water purification system.

The matter was placed before the Financial Management and Purchase Committee. An amount of Rs. 4 lakh 85 thousand was sanctioned from the UGC Fund to install a Water Treatment Plant which has the capacity to treat thousand litres per hour through reverse osmosis system. This is an exclusive water management system which ensures the optimal use of available water. The water from the rain water harvesting tanks undergoes pre-treatment and are processed to separate drinking water and waste water. The latter is recycled again and is used in the toilets in the campus.

Thus an uninterrupted water supply system was established in the campus, bringing an end to the issue of pure drinking water.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Teaching Staff

- Leave sanctioned for higher studies under FDP of UGC
- Duty leave for attending refresher course, orientation course, seminars, conference and workshop to enhance efficiency of staff.
- Provision of loan from financial institutions like HDFC, Nationalised Bank, thrift and credit society.
- Quick Provident fund loan facility is available
- Festival advances promptly sanctioned
- Facilities to take loans from employee provident fund.
- Medical Leave with full pay

Non-Teaching:

- Provision for loan from financial institutions like HDFC, Nationalised Bank, thrift and credit society
- Compensation leave for extra work done.
- Quick Provident fund loan facility available
- Festival advances promptly sanctioned
- Duty leave for attending official work outside the college,
- Medical leave with full pay
- Free medical check-up and medical insurance through Government Schemes.

Festival advance facility proposed by the Government.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of teachers provided with financial support to attend conferences,workshops etc during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 6.52

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	07	01	5	3

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The college has an internal audit mechanism. To check the efficiency of the teaching faculty, self-appraisal system is followed. Self appraisal procedure for non-teaching staff is implemented which help them to realize their potentials and failures. Superintendent is the head of the administrative section. She monitors the effective functioning of the office, acts as a mediator between the Principal and the non-teaching staff. The activities of the superintendent are monitored by the Principal. The lab assistants and their activities are controlled by the Heads of the concerned Department. The Librarian is incharge of the non-teaching staff working in the library. The secretary reviews the overall performance of the administration.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The accounts of the college are audited periodically by the appropriate authorities.

- Government auditors conduct the audit of the government related accounts like fees, salary, stipend and grants
- Director of collegiate education audits and local fund audits are conducted as per government procedure.
- External chartered accountants audits accounts of the UGC.
- The audited annual accounts are submitted to the college management board.
- When there are audit objections it is cleared by administrative staff as and when needed.

Institution has an annual budget prepared by the managing committee. The budget allocates funds for various department and activities of the college. There are also internal and external audits conducted by Government, Heads of the Department and NSS management Changanassery. The governing body monitors financial issues and same is reported in general body meetings. As per the decision of UGC, for UGC funds the external audit is being done by UGC Office, Hyderabad. Satisfactory reply and compliance is shown to the various audit objections.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 4.62

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	4.62	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The members of the teaching faculty substantially contribute to improve the infrastructure development of the institution. They also subscribe to the fund collected for purchasing prizes for the triumphant sports champions and students who pass examinations meritoriously. College store is a profit making body and the profit gained through the store is utilized for the developmental activities of the college. PTA and

alumni associations contribute a great deal towards the development of the college. Alumni association sponsors cash awards for the University rank holders.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Best Practice: 1

Guidance to advanced and slow learners

Institution conducts orientation programme for all newly admitted students to make them aware of programme structure, examination scheme, various courses in the college and the career opportunities. The institution has adopted policy to identify advanced learners and slow learners by the following techniques.

- Continuous evaluation in the class room
- Performance in the first semester examination

Class teachers and mentors evaluate the above data and categorize students as advanced and slow learners and provide them suitable guidance.

Special programmes organized and implemented by the institution for slow learners are Remedial classes, class tests and counselling by mentor. At the same time special programs are organized and implemented by the institution for boosting creativity, leadership and intelligence of advance learners which include group activities, seminars and participative learning. These activities to cater to the diverse needs of the slow learners and the advance learners, boosted the ability of the slow learners to overcome difficult topics easily by recalling the answers of questions and build confidence and help in overall development of the students. Similarly it helped advance learners to boost their interest in research and inculcate leadership qualities.

Best Practice:2

Encourage research culture

A research centre for English department and M.Phil course for commerce were started. Faculty development programmes are periodically conducted. Consultancy and research are encouraged. Institution takes efforts in attracting eminent persons to visit the campus and interact with the teachers and students. 90 percentage of the faculty have secured PhD degree or pursuing research leading to PhD. The institution strives to address cross cutting issues such as environment and gender through conducting seminars related to the theme. Industry-institution-community interactions are maintained through village adoption involving all students. Grievance committee, anti-ragging committee have been constituted to ensure that the students and staff have a hassle free life. Students council gives opportunity for students to elect their student representatives and participate in forum activities, annual seminars and conferences. College magazine and departmental magazine bring out creative talent among students.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Example: 1

- Result analysis done every semester
- Feedback obtained from students every semester
- Three internal tests and one model examination every semester
- Assignments, seminars, projects to the students
- Remedial classes for slow learners

Example : 2

- Proper planning of budget for future semesters resulting in improvement in infrastructure, purchase of equipment and maintenance.
- Academic calendar prepared well in advance with plans for the whole academic year.
- Recruitment of qualified and dedicated teachers
- Subject allocation based on the proficiency of the teachers.
- Time table framed with hours allotted for library, seminar, tutorial and value added programmes
- ICT enabled lectures in addition to blackboard lectures.
- Enriching the curriculum with guest lectures, industrial visits.
- Effective internal examination and evaluation system
- Question papers for the internal tests are framed with a specific pattern of the university

- Prompt communication to parents about their ward's performance and attendance.
- Regular parent-teacher meeting to enable discussion and taking improvement measures
- Remedial measures taken for slow learners and regular absentees.

Outcomes:

- Every year students secure university ranks and the number of university ranks has been increasing over the years.
- Increase in success rate among students appearing for competitive examinations and increase in number of students going for higher education.
- Increase in number of students placed in various jobs.

Mechanism to continuously review the teaching learning process are:

Principal and HODs evaluate effectiveness of teaching methods. These get verified at different stages in accordance with syllabus and scheme of examination given by the University. The teaching-learning process is facilitated through qualified and experienced faculty members. The effectiveness of teaching-learning process is reviewed on regular basis. Feedback is taken from students and necessary changes and improvements as per the feedback is implemented. The feedbacks are reviewed by HODs and Principal for the concerned teaching faculty and it is communicated.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	1	3	2

File Description**Document**

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

Example: 1

- Result analysis done every semester
- Feedback obtained from students every semester
- Three internal tests and one model examination every semester
- Assignments, seminars, projects to the students
- Remedial classes for slow learners

Example : 2

- Proper planning of budget for future semesters resulting in improvement in infrastructure, purchase

of equipment and maintenance.

- Academic calendar prepared well in advance with plans for the whole academic year.
- Recruitment of qualified and dedicated teachers
- Subject allocation based on the proficiency of the teachers.
- Time table framed with hours allotted for library, seminar, tutorial and value added programmes
- ICT enabled lectures in addition to blackboard lectures.
- Enriching the curriculum with guest lectures, industrial visits.
- Effective internal examination and evaluation system
- Question papers for the internal tests are framed with a specific pattern of the university
- Prompt communication to parents about their ward's performance and attendance.
- Regular parent-teacher meeting to enable discussion and taking improvement measures
- Remedial measures taken for slow learners and regular absentees.

Outcomes:

- Every year students secure university ranks and the number of university ranks has been increasing over the years.
- Increase in success rate among students appearing for competitive examinations and increase in number of students going for higher education.
- Increase in number of students placed in various jobs.

Mechanism to continuously review the teaching learning process are:

Principal and HODs evaluate effectiveness of teaching methods. These get verified at different stages in accordance with syllabus and scheme of examination given by the University. The teaching-learning process is facilitated through qualified and experienced faculty members. The effectiveness of teaching-learning process is reviewed on regular basis. Feedback is taken from students and necessary changes and improvements as per the feedback is implemented. The feedbacks are reviewed by HODs and Principal for the concerned teaching faculty and it is communicated.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 1

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	1	0

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

Safety and security

To ensure the safety of the students inside the campus, a security out post functions in the college gate. The outsiders are let in only after scrutiny.

As the college road is close to the national highway, a traffic police is deployed as per the requisition of the college management.

For the safe commutation of the students, the institution made arrangements with the transport corporation to ply a ladies special route bus twice a day – in the morning and evening.

Counselling:

The college has a women's redressal cell which serves to resolve issues related to women. The cell receives complaints if any relating to harassment either directly or through complaint boxes provided. Those complaints are discussed and directed to the college discipline committee. Personality development programmes are arranged to empower women socially and culturally. Counselling has been given to students who are in stress and distress. The women redressal cell invites resource persons from various fields for psychological counselling of the students. Students come from different psycho-social, economic and cultural environments. Hence, the institution takes initiatives to realize and analyse the psycho social needs of the students through their class teachers, mentors, heads of the department and counselling cell and to give possible solution to adjust to their psycho-social environment. Students are given counselling to learn, to create emotional balance to solve problems for their peaceful life.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 76.4

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 19290

7.1.3.2 Total annual power requirement (in KWH)

Response: 25247.05

File Description

Document

Details of power requirement of the Institution met by renewable energy sources

[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 50

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 125

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 250

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

Solid waste management:

Existing arrangement

- Solid waste are collected daily and dumped alternatively in pits excavated in a corner inside the hostel campus area and allowed to decompose. At a later date this is used as biogas for cooking purpose. Creating awareness on Solid Waste Management, Biogas production, plastic eradication, environmental friendly low-cost constructions etc. were organised.
- Vermi compost and zero waste management training programme in collaboration with Vivekananda Kendra, Kanyakumari.

Liquid Waste management

Existing arrangement

Waste water from water treatment plant in the administrative block is collected in separate tanks and are used for supplying water in toilets in the lower blocks.

E Waste management

- E-waste generated is given to the authorized dealers who purchase the scrap and reuse the useful components.
 - Guest lectures on hazardous management of electronic waste are arranged by eco club.
 - Leaf litter from the college is used as the organic manure for the plant and trees.
 - Napkin destroyer has been installed to dispose sanitary waste.
 - Old computers and accessories are sold as scrap to local vendors.
 - The college disposes of the e-waste as per the norms set by the management.
-
- Regular campus cleaning and beautification.
-
- Petroleum conservation programme by Tamil Nadu Science Forum

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Existing arrangement

The campus has a natural landscape very conducive to water shed management. The eco system so unique of the campus further enriches prospects for it by arresting excess rain water flow during monsoon season.

This helps to recharge the ground water and thereby replenish the well that provides the campus with water.

The creation of the harvesting system where the rain water is collected from multiple points on the campus represents a major sustainability initiative of the college.

All the buildings have rain water harvesting structure and the rain water is allowed to go underground. The run of rain water is collected in a pond for giving recharge to the bore well structures located inside the campus.

The water thus harvested is used in toilets and bathrooms. The college keeps constant check to maintain the taps to avoid water leakage.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Green Practices

- Students, staff using
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

Environment consciousness is the major concern of the management to maintain the campus clean and beautiful in order to provide eco-friendly atmosphere for the academic and non-academic pursuits. Some key measures taken by the college to make the campus green are as follows:

- Felling of one tree during the construction of a building to meet the growing academic requirements is replaced by planting many trees in the campus.
- College has a well maintained botanical garden with a variety of medicinal plants
- There are around 200 trees of various species in the college campus.
- Generator set in the college is located to minimize sound and vibration.
- Eco-club tries to maintain the quality of the soil
- Wastes are dumped only in waste pits for making manure.
- To ensure safe drinking water reverse osmosis unit is installed in the campus.
- Burning all types of wastes is prohibited in order to minimize air pollution.
- The use of mobiles and other audio devices in the classes and corridors are strictly prohibited.
- The campus is free from smoke, dead leaves are buried and waste papers are sold for recycling.
- Switching over to energy efficient LED bulbs

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**Response:** 16.02

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	10	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above**B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**Response: 1**

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	00	00	00

File Description**Document**

Number of Specific initiatives to address locational advantages and disadvantages

[View Document](#)**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response: 0**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

7.1.12**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response: No****7.1.13 Display of core values in the institution and on its website****Response: Yes****7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations****Response: No**

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: No

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 16

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	2	2	4

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Every year Institution organizes several national festivals and birth /death anniversaries of great Indian personalities such as

- Teacher's Day

On Teacher's Day senior students take classes for their juniors.

- Women's Day Celebration

Intercollegiate women's fest conducted for women's day celebration every year.

- Swami Vivekananda's Birthday

More than 100 kilos of rice donated to orphanage and Balwadis by our students under Annapoorna Scheme in connection with Swami Vivekananda's Birthday every year.

- Children's Day

In collaboration with Nehru studies of Manonmaniam Sundaranar University organized a guest lectures and field action programme on "Nehru and India" and conducted various competitions.

- Yoga Day

Yoga camp for three days in the year 2013-14. Training programme in Yoga and monthly classes arranged for children of Government Primary School Chunkankadai. Naturopathy and Yoga classes conducted by Dr. Jeniffer Dayana in the year 2012-13.

- Independence Day
- Republic Day
- Mannam Day (Founder)

Intercollegiate elocution competition in English on current affairs is conducted every year.

- Pongal Celebration

On the eve of Pongal all final year students celebrate pongal festival in the traditional manner.

- Onam Celebration

Three day cultural competitions on onam theme is conducted every year.

- Christmas Celebration

On Christmas eve students celebrate Christmas and distribute sweets and cakes

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Our institution believes in maintaining complete transparency in its financial, academic, administrative and auxiliary functions. Considering the financial matters, institute appoints internal and external auditors every year. This decision is always taken unanimously in the general body meeting of the educational society. The audited statements regarding financial activities are circulated to all the concerned members of the governing body. Through internal academic and administrative audit (AAA) the transparency is maintained. The information regarding the college is freely made available to the public through our website (www.sreeayyappacollege.com). As the college is under the State Government control all the academic information is made available to the public. We always take care of the overall development of our students' right from their enrollment. In the recruitment of faculty all necessary procedures are practiced as per the guidelines given by the university and UGC. All circulars regarding students, teaching staff and non-teaching staff are circulated and displayed on the notice board. The local management committee is the highest decision making authority which consists of members from the management and Principal. Planning and execution of different auxiliary functions are discussed and decided which are

communicated to all stakeholders.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice – I

Title of the Practice: Tutorial and Remedial System

Tutorial System

Objective of the Practice:

To monitor the academic progress and the overall behaviour of the students.

The context:

To identify the student problem and help them to overcome the difficulties.

The Practice:

A batch of 15-20 students are given special coaching by the deputed teacher in the tutorial hour on every Wednesday. The Tutor maintains the details of the students assigned to her to keep track of the growth and development of each student inside the campus. The tutor identifies the problems of the students both academic and personal and act as counsellor. The tutor also identifies the financially backward students and makes arrangements for getting her financial assistance from the appropriate authority.

Evidence of Success:

Students discuss their problems openly with their tutors. Tutor maintains a good rapport with the students which helps in identifying the problems immediately and solves them in appropriate manner.

Title of the Practice: Remedial System

Objective of the Practice:

To give additional care to the learning of the students.

The context:

To take special care of the slow learners.

The Practice:

As a part of the quality sustenance mechanism every Friday one hour special coaching is given to slow learners and Reappear (RA) category of students.

Evidence of Success:

Slow learners have come out with better performance in the University examinations. Percentage of failure has decreased considerably.

Best Practice:2

Title of the Practice: English Language Lab

Training on communication skills is given to the students to compete in the highly competitive globalised world that we inhabit today. The language lab has been launched with the following goals.

- To enrich the students practical knowledge and wisdom.
- To impart oratory skills to the students.
- To make the students competent in expressing themselves during interactive speeches.

Context:

Majority of the students enrolled in the degree course are coming from rural areas and are from Tamil medium classes. The college took initiative to promote the exposure of English language skill by using the Language Laboratory to develop the students' English language. This enables the students to develop their language so that the students get advanced knowledge of English language. Through a series of lectures the lab tries to make the students fully aware of the existing importance of English language not only for obtaining knowledge but also for their employability.

The Practice:

The students could clear their doubts and difficulties during interactive speeches. The students are made to hear the speeches of eminent personalities in English language. Short plays are screened to improve their pronunciation.

Evidence of success:

At the end of the year, a viva voce is conducted where the students express their talents in front of the examiner. This helps them to perform well during seminars inside the class rooms.

Problems encountered and resources required:

- Considering the strength of the students one language lab is not sufficient.
- Scarcity of fund
- Lack of adequate language tools and systems

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The best practice which have contributed to the achievement of the institutional objective and contributed to the quality improvement of core activities of the college are as follows:

The prime aim of our institution to make the women self-reliant and responsible, is achieved by including the marginalized and excluded women of the society. Women, who are deprived of education and denied of opportunities get educated, enlightened and empowered economically, culturally, socially and politically in our institution. This is achieved by coordinating their scanty resources through various programmes and evaluation and thereby to transform them into human beings leading a life of dignity and self-worth.

Education in our institution extends beyond classes, books and research paper. Our college always finds ways to have the right balance between the academic and non-academic activities. Extension activity initiated by our college has the motto to reach the unreached. The programme helps the students in identifying the needs and understanding of their community. The outreach initiative is aimed

- To inculcate the value of social responsibility in the minds of students
- To develop leadership qualities and participate in community based programmes
- Contribute towards social empowerment by engaging all section of the community in the task of village development.
- Create awareness among students on the need for helping orphans, the elderly and differently abled people

By considering future demands we have taken special efforts to establish B. Com and Research centre in English in 2012, B.A English and M.Phil Commerce in 2013 and B.Sc Chemistry in 2016 to meet expectation of the society. Steps have been taken to upgrade the department of Mathematics into research centre in 2017-18 and hope to succeed in our efforts. We would like to share the performance of the institution in last five years to fulfill our visions and thrust area. We have tried our best to motivate the students to acquire skill and education. Courses are started with only 15 to 20 in the beginning and now we have sufficient intake. For M.Com department Tally proficiency, coaching for competitive examinations and English communication skill were organized. These courses equip students to face the changing trends of the society successfully.

NAAC

5. CONCLUSION

Additional Information :

The metamorphosis of the institution into a Women's college in the very next academic year was not incidental. It was the outcome of the rational thinking on the part of the Management. Chunkankadai, the tiny hamlet in which the college is situated, possessed few facilities for higher education to the younger generation. This disadvantage mostly affected the girls in the village. The villagers being conservative and unsophisticated were not inclined to send their daughters to the distant town to pursue their studies. As a result the girls were deprived of the benefit of higher education. Having nothing to stimulate their potentials, they lived a pedestrian life. At this juncture, the conversion of the institution into a women's college seemed an ideal proposition. Accordingly, the Management, with the permission of Madurai University, to which the college had been affiliated, converted the Men's college into a Women's College in the beginning of the next academic year (1970-71). Thus was born Sree Ayyappa College for Women. In 1991 Madurai University, which had been renamed as Madurai Kamaraj University, was bifurcated and the college got affiliated to Manonmaniam Sundaranar University.

Concluding Remarks :

We take pride in submitting the SSR prepared by IQAC. Our institution is striving its best to mould our students into competent, self-reliant and responsible women. The ultimate aim is to enhance the quality of students through an enriched curriculum by providing knowledge, wisdom and strength of character to the students. Programmes are also carried out for the betterment of the society. The institution is aware of its social responsibility and undertakes projects in the local community and society to bring them into the mainstream.

SSR for re-accreditation (third cycle) has been collectively prepared based on inputs from IQAC, keeping in mind our vision to provide the best education so that the "citizens of tomorrow" will lead the nation to greater heights.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>8</td> <td>7</td> <td>5</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>06</td> <td>02</td> <td>00</td> <td>5</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	9	8	7	5	5	2017-18	2016-17	2015-16	2014-15	2013-14	03	06	02	00	5
2017-18	2016-17	2015-16	2014-15	2013-14																	
9	8	7	5	5																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
03	06	02	00	5																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years</p> <p>Answer before DVV Verification : 3</p> <p>Answer after DVV Verification: 02</p>																				
1.2.2	<p>Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p>1.2.2.1. Number of programmes in which CBCS/ Elective course system implemented.</p> <p>Answer before DVV Verification : 18</p> <p>Answer after DVV Verification: 16</p>																				
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise</p> <p>Answer before DVV Verification : A.Any 4 of the above</p> <p>Answer After DVV Verification: D. Any 1 of the above</p>																				
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : C. Feedback collected and analysed</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p>																				
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p>																				

2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
527	538	531	538	527

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
532	540	568	573	541

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
793	793	745	745	745

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
803	793	745	745	745

2.3.3 Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors

Answer before DVV Verification : 80

Answer after DVV Verification: 78

Remark : The number of mentors cannot be more than the number of Full time teachers.

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
46	40	37	34	29

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
43	40	37	34	29

Remark : As per the HEI data attached with the Metric during response.

2.4.3 Teaching experience per full time teacher in number of years

	<p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 1167 years Answer after DVV Verification: 375 years</p>																				
<p>2.6.3</p>	<p>Average pass percentage of Students</p> <p>2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 404 Answer after DVV Verification: 404</p> <p>2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution Answer before DVV Verification : 499 Answer after DVV Verification: 499</p> <p>Remark : As per the HEI data attached with the Metric during response.</p>																				
<p>3.1.1</p>	<p>Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs) Answer before DVV Verification:</p> <table border="1" data-bbox="304 1106 1046 1240"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>4</td> <td>14.50612</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1319 1046 1453"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>00</td> <td>00</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	0	4	14.50612	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	0	00	00	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	4	14.50612	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	00	00	0	0																	
<p>3.1.2</p>	<p>Percentage of teachers recognised as research guides at present</p> <p>3.1.2.1. Number of teachers recognised as research guides Answer before DVV Verification : 18 Answer after DVV Verification: 21</p>																				
<p>3.1.3</p>	<p>Number of research projects per teacher funded, by government and non-government agencies, during the last five year</p> <p>3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years Answer before DVV Verification : 3 Answer after DVV Verification: 03</p> <p>3.1.3.2. Number of full time teachers worked in the institution during the last 5 years</p>																				

	Answer before DVV Verification : 90																				
3.3.3	<p>Number of Ph.D.s awarded per teacher during the last five years</p> <p>3.3.3.1. How many Ph.Ds awarded within last five years Answer before DVV Verification : 12 Answer after DVV Verification: 06</p> <p>3.3.3.2. Number of teachers recognized as guides during the last five years Answer before DVV Verification : 18 Answer after DVV Verification: 18</p> <p>Remark : The HEI has attached data of 05 awards of PhD the degrees to which was awarded on 30 Jul 2018. the same is not counted in 2017-18. The HEI has included award of Bachelor's degree of Asha Kumari hence not counted.</p>																				
3.3.4	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p> <p>3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>11</td> <td>14</td> <td>5</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>05</td> <td>14</td> <td>5</td> <td>04</td> </tr> </tbody> </table> <p>Remark : As per the HEI data attached with the Metric during response. The HEI has not provided ugc link of 06 papers of 2016 and 07 of 2017-18</p>	2017-18	2016-17	2015-16	2014-15	2013-14	11	11	14	5	6	2017-18	2016-17	2015-16	2014-15	2013-14	04	05	14	5	04
2017-18	2016-17	2015-16	2014-15	2013-14																	
11	11	14	5	6																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
04	05	14	5	04																	
3.3.5	<p>Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years</p> <p>3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>48</td> <td>62</td> <td>41</td> <td>42</td> <td>38</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>27</td> <td>35</td> <td>37</td> <td>39</td> <td>32</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	48	62	41	42	38	2017-18	2016-17	2015-16	2014-15	2013-14	27	35	37	39	32
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2017-18	2016-17	2015-16	2014-15	2013-14																	
27	35	37	39	32																	

3.4.2	<p>Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years</p> <p>3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>2</td> <td>0</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>1</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	0	1	2	0	2	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	1	0	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	1	2	0	2																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	1	0	1																	
3.4.3	<p>Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years</p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1095 1046 1229"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>31</td> <td>31</td> <td>10</td> <td>9</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1308 1046 1442"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>31</td> <td>31</td> <td>10</td> <td>9</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	28	31	31	10	9	2017-18	2016-17	2015-16	2014-15	2013-14	22	31	31	10	9
2017-18	2016-17	2015-16	2014-15	2013-14																	
28	31	31	10	9																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
22	31	31	10	9																	
3.4.4	<p>Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years</p> <p>3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1800 1046 1935"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>625</td> <td>593</td> <td>574</td> <td>560</td> <td>520</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 2013 1046 2092"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	625	593	574	560	520	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14																	
625	593	574	560	520																	
2017-18	2016-17	2015-16	2014-15	2013-14																	

60	50	50	50	50
----	----	----	----	----

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	6	6	6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 2

Answer after DVV Verification: 01

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12.20	8.369	5.25	4.0	6.25

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2.72	4.369	17.75	4.5	1.53

Remark : As per the HEI data attached with the Metric during response.

4.2.3 Does the institution have the following:

1. e-journals

2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: D. Any 1 of the above

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1.78687	0.44706	0.98730	0.80192	1.7845

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1.78	0.456	0.987	0.8	1.784

Remark : As per the HEI data attached with the Metric during response.

4.2.5 Availability of remote access to e-resources of the library

Answer before DVV Verification : Yes

Answer After DVV Verification: No

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 78

Answer after DVV Verification: 38

Remark : As per the HEI data attached with the Metric during response.

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification : ≥ 50 MBPS

Answer After DVV Verification: < 5 MBPS

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4.47	5.32	4.73	1.79	2.86

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4.47	5.32	4.73	2.79	2.72

Remark : As per the HEI data attached with the Metric during response.

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
686	671	656	678	674

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
666	671	656	678	717

Remark : As per the HEI data attached with the Metric during response.

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation

8. Personal Counselling

Answer before DVV Verification : A. 7 or more of the above

Answer After DVV Verification: E. 3 or less of the above

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
175	104	83	72	63

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
32	00	00	00	00

Remark : As per the HEI data attached with the Metric during response.

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 123

Answer after DVV Verification: 115

Remark : As per the HEI data attached with the Metric during response.

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	4	4	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

0	0	0	0	0
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5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	8	8	8	8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Answer before DVV Verification : 3 Lakhs - 4 Lakhs

Answer After DVV Verification: <1 Lakh

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : B. Any 4 of the above

Answer After DVV Verification: C. Any 3 of the above

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation

Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	11	5	5	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
8	07	01	5	3

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	1	1	3	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	1	3	2

Remark : As per the HEI data attached with the Metric during response.

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: C. Any 2 of the above

7.1.1	<p>Number of gender equity promotion programs organized by the institution during the last five years</p> <p>7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 465 1046 600"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>1</td> <td>2</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 678 1046 813"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per the HEI reports attached with the Metric in response. The HEI was informed that The HEI had not provided any description of the activities. Even now also there are no photographs. Only one report had been attached for event seminar held in Apr 2015.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	0	1	1	2	1	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	1	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	1	1	2	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	1	0																	
7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) <p>Answer before DVV Verification : C. At least 4 of the above</p> <p>Answer After DVV Verification: D. At least 2 of the above</p> <p>Remark : As per the HEI data attached with the Metric in response.</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years</p> <p>7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1769 1046 1904"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>3</td> <td>3</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1982 1046 2085"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	3	3	3	3	3	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	3	3	3	3																	
2017-18	2016-17	2015-16	2014-15	2013-14																	

01	00	00	00	00
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Remark : The HEI in the attachment has just mentioned activity related to disaster management, but no report or supporting photographs have been attached. In view of recent Kerala disaster the effectiveness of activity (if conducted) would have been beneficial.

7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>10</td> <td>6</td> <td>6</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	10	10	6	6	5	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
10	10	6	6	5																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	00																	
7.1.12	<p>Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				
7.1.13	<p>Display of core values in the institution and on its website</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				
7.1.14	<p>The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : The HEI has not provided any documents in support of its claim.</p>																				
7.1.16	<p>The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				
7.1.17	<p>Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</p>																				

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
9	3	5	4	6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	2	2	4

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 18 Answer after DVV Verification : 354																				
1.2	Number of programs offered year-wise for last five years Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>18</td> <td>18</td> <td>17</td> <td>17</td> <td>17</td> </tr> </tbody> </table> Answer After DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>16</td> <td>16</td> <td>15</td> <td>15</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	18	18	17	17	17	2017-18	2016-17	2015-16	2014-15	2013-14	16	16	16	15	15
2017-18	2016-17	2015-16	2014-15	2013-14																	
18	18	17	17	17																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
16	16	16	15	15																	
2.1	Number of students year-wise during the last five years Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1508</td> <td>1522</td> <td>1556</td> <td>1483</td> <td>1342</td> </tr> </tbody> </table> Answer After DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1508</td> <td>1529</td> <td>1559</td> <td>1486</td> <td>1339</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	1508	1522	1556	1483	1342	2017-18	2016-17	2015-16	2014-15	2013-14	1508	1529	1559	1486	1339
2017-18	2016-17	2015-16	2014-15	2013-14																	
1508	1522	1556	1483	1342																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1508	1529	1559	1486	1339																	
2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years																				

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
274	274	257	257	257

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
274	274	257	257	257

2.3 Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
531	538	527	505	431

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
499	535	508	480	402

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
80	77	74	75	65

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
78	75	72	73	63

3.2 Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
84	84	82	81	75

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
84	84	82	81	75

4.1 Total number of classrooms and seminar halls

Answer before DVV Verification : 37

Answer after DVV Verification : 36

4.2	<p>Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 271 986 383"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>16.67947</td> <td>14.17602</td> <td>12.48505</td> <td>6.67814</td> <td>9.30502</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 461 986 573"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>117.94</td> <td>63.06</td> <td>62.42</td> <td>31.97</td> <td>32.68</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	16.67947	14.17602	12.48505	6.67814	9.30502	2017-18	2016-17	2015-16	2014-15	2013-14	117.94	63.06	62.42	31.97	32.68
2017-18	2016-17	2015-16	2014-15	2013-14																	
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2017-18	2016-17	2015-16	2014-15	2013-14																	
117.94	63.06	62.42	31.97	32.68																	
4.3	<p>Number of computers</p> <p>Answer before DVV Verification : 59</p> <p>Answer after DVV Verification : 47</p>																				