



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 3)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
SREE AYYAPPA COLLEGE FOR WOMEN**

**Nagercoil
Tamil Nadu
629003**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I: GENERAL INFORMATION

1.Name & Address of the institution:	SREE AYYAPPA COLLEGE FOR WOMEN Nagercoil Tamil Nadu 629003	
2.Year of Establishment	1969	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	9	
Programmes/Course offered:	19	
Permanent Faculty Members:	76	
Permanent Support Staff:	25	
Students:	1545	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Aided Self financing Linguistic minority institution 2. Located in Semi-urban Area 3. Caters to the needs Low income Group of Students	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 06-02-2019 To : 07-02-2019	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. BAISHNAB TRIPATHY	Vice Chancellor,Ravenshaw University
Member Co-ordinator:	DR. RESIA BEEGAM S	Professor,University of Kerala
Member:	MR. RAMAMOCHAN KALAVENDI	FormerPrincipal,Govt. City College
NAAC Co - ordinator:	MR. B.S. PONMUDIRAJ	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion 1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Sree Ayyappa College for Women is affiliated to Manonmaniam Sundaranar University, Tirunelveli. The College follows the Curriculum prescribed by the University. The College provides Education mostly to the socially under privileged and financially weaker students. Being affiliated to the University, the college has limited freedom to start new courses. The college is running 12 Under Graduate Programmes, 3 Post graduate programmes, 2 M.Phil Programmes and 2 PhD programmes. The curriculum is designed by the University. A few teachers of the college participate in curriculum design of the university. The institution ensures the effective implementation of the curricula and observes the completion of course from time to time. Teaching plan and Lab /Practical plan are prepared as the Academic Calendar. Social responsibility in students is well invoked and as a result the college campus is clean and green. Students are sensitised to gender issues, environment and sustainability, human values and spiritual ethics. A formal mechanism to take feedback on curriculum and teaching quality from stakeholders needs to be strengthened. The college conducted for the newly admitted students every year for identifying their learning capacity and for providing additional support.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The Admissions are done as per government rules. The college admits SC/ST, MBC and BC as per the government rules. The college organizes orientation/induction programme for freshers. Special care is taken by the college to encourage slow learners by tutorial remedial classes. 46 faculty members are having PhD degree and other faculty having M.Phil / PG Degree. A few faculty members are pursuing doctoral research. A mentor mentee system is followed. A mentor is assigned for every 20 students. Students are motivated through various activities of departments. Evaluation process framed by the affiliating University is followed by the College. The college is sensitive to the needs of the students towards personality development and communication skills. The courses' specific outcomes need to be analyzed along with active participation of students.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	Collaboration

Qualitative analysis of Criterion 3

Sree Ayyappa College for Women is recognized as a Research Centre in English and Mathematics by the Manonmaniam Sundaranar University, Tirunelveli. Only limited number of faculty for guide for PhD Degree. Non PhD teachers should be encouraged and facilitated to enroll for PhD and pursue doctoral research. Publication by faculty in standard referred journals need to be improved. E-journal and e-recourse need to purchased by the college. Teachers need to be motivated to receive research grants from various government agencies and industries. Experts give seminars in different fields related to research promotion are organized from time to time. However, this activity needs to be actively promoted by the college. The state of research and innovation in the college needs improvement. Extension activities creating social awareness about social evils and moral values are carried out by staff and students. The NSS activity is pursued well by the college and they adopted 3 villages. The college has around 300 NSS volunteers who actively work for the betterment of unprivileged people. The students also participate in Red Cross activities and take part in blood donation camp.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

Institution has adequate laboratories for practical subjects along with the lecture rooms and a few smart class rooms in the premises. Girls Hostel facility for 100 students is available. Library is opened from 9.30 am to 5 pm. more number of students should visit library and use e-books and e-journals. Collection of text books, rare books, reference books, manuscripts, journals need to be increased. The college has Internet facility and should promote Wi-Fi.

Infrastructure, i.e., Buildings are adequate. The maintenance of the buildings is satisfactory. Maintenance of the surroundings, Garden and entire campus is nice. A doctor comes on call to take care of sick students. The campus has playground for Kabbadi, Kho-Kho and Nice Basket ball Court. The college has good auditorium. the IT infrastructure facilities need to be added to increase its accessibility to the students. The college has botanical garden and medicinal plants. Vermi compost facility/ bio-gas facility, azolla cultivation and rain water harvesting system. The college has two functional canteens.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Qualitative analysis of Criterion 5

Student mentoring process is in place. Language lab is available to improve the communication skills. Students are encouraged to participate in various competitions. Only limited campus placement is in place. Pass percentage of the students is almost equal to the University average. Students participate in co-curricular and extracurricular activities in intercollegiate and University level. As per the University circular the college has constituted student council. Quite a few of the alumnae have cleared NET/ SET examination. The college has Alumnae association, that actively participate towards the development of the college. After passing out several students have gone higher studies or taken up jobs in government/private institutions.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years (<i>in case of first cycle</i>) Post accreditation quality initiatives (<i>second and subsequent cycles</i>)

Qualitative analysis of Criterion 6

The institution has visionary management and well defined goals and plans. Considering the need of education in rural platform, Sree Ayyappa College for Women has started distinctive education that will groom future generations of graduates from rural/unprivileged society. Several students admitted to the college have obtained high ranks in the University Examinations. Needs more focus on action plan and implementation.

Organizational structure is defined. Decentralization and participative management may be encouraged through various committees. Academic responsibilities are fairly divided among the entire faculty. External funding through different means needs to be strengthened. students and faculties should be aware of the existence of the various committees for redressal of various grievances/complaints. etc. Committees are formed for the various academic and extracurricular activities to be conducted during academic year. The government and the management gives various scholarships to the poor and meritorious students. Only limited financial support is given to teachers to attend conferences. Faculty were encouraged to attend refresher

courses and short term advanced courses. The institution has to implement system for regular performance appraisal for teaching and non teaching staff .

The IQAC of the college needs to be strengthen and a separate room has to be allotted in the college. to monitor and suggest the improvement to the Principal. Details of quality initiative by IQAC to be documented and the report to be sent to NAAC in regular interval.

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Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	<p>1. Institution shows gender sensitivity in providing facilities such as:</p> <ol style="list-style-type: none"> 1. Safety and Security 2. Counselling 3. Common Room
7.1.5 QIM	<p>Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	<p>Green Practices</p> <ul style="list-style-type: none"> • Students, staff using <ol style="list-style-type: none"> a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion 7

The college emphasizes social upliftment of rural girls. Rain Water harvesting is implemented in the campus. Also collected water recharges the tube wells which are in campus. Eco friendly campus with adequate maintenance support. College has planted lot of trees in the campus. College also celebrates the anniversary of legends and personalities. Institute has a tradition to conduct various activities like blood donation camp, tree plantation, medical check-up and Good NSS activities. The fees collected from students is quite low. The college has limited number of Solar panels that needs to be increased for providing alternate energy. College

has taken steps to uplift the admitted students and provide best facilities to make them skillful and confident.

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Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words)

Strength

STRENGTH

- Part of a bigger group of educational institutions developed by the Sree Ayyappa Educational Society, Chunkankadai
- The College has a beautiful and vibrant campus with ample of green trees.
- Adequate and buildings with proper maintenance
- Provides proper education to poor and unprivileged students
- Adequate provision for class room activity, laboratory usage and equipment for teaching and learning

WEAKNESS

- Less on campus placement
- College is forced to run several courses on Self-financing mode
- Additional teaching to slow learners

OPPORTUNITIES

- Opportunities for extra mural funding research and infrastructural developmental schemes
- Collaboration with leading and research institutions and industries for research projects
- Enhancing industry - institute interaction
- Forgoing strong relationship with alumni

CHALLENGES

- Attracting more qualified faculty members
- Improvement of reading and speaking English language by students
- Students skills need to be improved as per the changing technology of Government / Ministry
- Increasing the number of NET/SET qualified students and Placements
- Attracting research funds and support.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Add-on and enrichment courses along with value addition to the methodology of teaching learning process is suggested
- Recruiting Senior and doctoral faculties
- Enhancing soft skills and English writing and speaking capacity of the students from rural background
- Students skills need to improved as per the changing technology scenario of Industry
- Increasing the number of campus placement.
- Communication skills and e-learning among the students and use of ICT in teaching learning and evaluation process must be adopted.
- Innovation and incubation centres are also suggested to encourage students for entrepreneurship
- Faculty should be encouraged and supported for pursuing research to enhance career and competence.
- Establish relevant research laboratory facility and encourage quality research
- College should apply for autonomous status.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. BAISHNAB TRIPATHY	Chairperson	
2	DR. RESIA BEEGAM S	Member Co-ordinator	
3	MR. RAMAMOHAN KALAVENDI	Member	
4	MR. B.S. PONMUDIRAJ	NAAC Co - ordinator	

Place

Date

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