

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

Sree Ayyappa College for Women

1.2 Address Line 1

Ayyappa College Road

Address Line 2

Chunkankadai

City/Town

Nagercoil

State

Tamil Nadu

Pin Code

629003

Institution e-mail address

ayyappacollege1969@gmail.com

Contact Nos.

04652 230980

Name of the Head of the Institution:

Dr. S. Chandra Lekha

Tel. No. with STD Code:

04652 230980

Mobile:

9443001770

Name of the IQAC Co-ordinator:

Dr. B. Vasantha Kumari

Mobile:

9486864762

IQAC e-mail address:

saciqac2017@gmail.com

**1.3 NAAC Track ID (For ex. MHCOGN 18879)**

12943

**1.4 NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

EC/58/RAP/086

**1.5 Website address:**

sreeayyappacollege.com

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	76.25	2005	5 years
2	2 <sup>nd</sup> Cycle	B	2.72	2012	5 years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

**1.7 Date of Establishment of IQAC:DD/MM/YYYY**

16.01.2006

1.8 AQAR for the year *(for example 2010-11)*

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC *((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))*

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College ☐ Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒  
Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Manonmaniam Sundaranar  
University, Tirunelveli

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

8

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

-

2.4 No. of Management representatives

2

2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="4"/> <input type="text"/>
2.11 No. of meetings with various stakeholders: No.	<input type="text"/> Faculty <input type="text" value="8"/>
Non-Teaching Staff	<input type="text"/>
Students	<input type="text"/>
Alumni	<input type="text"/>
Others	<input type="text" value="-"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input checked="" type="text" value="v"/>
If yes, mention the amount	<input type="text"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="-"/> International <input type="text" value="-"/> National <input type="text" value="-"/> State <input type="text" value="-"/> Institution Level <input type="text" value="-"/>
(ii) Themes <input type="text" value="-"/>	
2.14 Significant Activities and contributions made by IQAC	

- Request the management for infra-structure maintenance.
- Student feedback on Teachers was conducted.
- IQAC motivated research publication and 79 papers were published in National and International Journals.
- In order to conduct Academic Audit, a Core Committee comprising of The Principal,

IQAC Coordinator, Heads of the Dept. And Management was constituted.

- The IQAC members meet twice in a Semester to discuss various issues in the campus and plan for the betterment of the campus life.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>To improve the results in the University Examination.</li> </ul>	<ul style="list-style-type: none"> <li>13 rank holders. 4 departments have secured 100% results in the April 2015 examinations.</li> </ul>
<ul style="list-style-type: none"> <li>Encouraging the faculty members to publish research papers in International Journals.</li> </ul>	<ul style="list-style-type: none"> <li>2 staff members have published papers in International Journals</li> </ul>
<ul style="list-style-type: none"> <li>To motivate the staff members to publish research papers and author books.</li> </ul>	<ul style="list-style-type: none"> <li>14 Staff members from various departments have presented papers in the related seminars and conferences.</li> </ul>
<ul style="list-style-type: none"> <li>To encourage the teaching faculty to engage themselves in research.</li> </ul>	<ul style="list-style-type: none"> <li>2 staff members were awarded PhD degree in their respective discipline</li> </ul>
<ul style="list-style-type: none"> <li>To cater to the needs of the slow learners through remedial classes.</li> </ul>	<ul style="list-style-type: none"> <li>Remedial classes were conducted every Friday to help the slow learners improve their academic performance.</li> </ul>
<ul style="list-style-type: none"> <li>All seats are to be filled up during Admission.</li> </ul>	<ul style="list-style-type: none"> <li>All seats in Aided and Self-Financed courses were filled up.</li> </ul>
<ul style="list-style-type: none"> <li>To start new courses</li> </ul>	<ul style="list-style-type: none"> <li>Steps are taken to start B. Sc Chemistry</li> </ul>
<ul style="list-style-type: none"> <li>To conduct academic audit of departments.</li> </ul>	<ul style="list-style-type: none"> <li>Academic audit was conducted. Four meetings were held to facilitate interaction between IQAC and Departments.</li> </ul>

<ul style="list-style-type: none"> <li>• To inculcate in our students service towards the community at large.</li> </ul>	<ul style="list-style-type: none"> <li>• 50 units of blood donated to Kanyakumari Medical College, Asaripallam and 36 units of blood donated to Government Hospital, Padmanabhapuram during the Blood donation camp.</li> <li>• More than 100 kilos of rice donated to the orphanages and balwadis through the Annapooja Scheme.</li> <li>• Participated in rally conducted in connection with Dr, Abdul Kalam's birthday</li> <li>• Voters' awareness rally at Thuckalay and voters awareness programme in collaboration with Collector's office.</li> <li>• Assisted Health Department in giving Oral Polio Vaccine to children</li> <li>• Voters day celebration</li> <li>• Republic day celebration</li> <li>• Oral polio vaccine given to children</li> <li>• Tree plantation in Villukury</li> <li>• Cancer awareness exhibition in collaboration with Sree Ram Cancer Trust</li> <li>• International Day Against Abuse and Illicit Trafficking marked by forming human chain by 300 students, rally holding placards and awareness programme.</li> <li>• AIDS Awareness programme</li> <li>• National Voluntary Blood Donor's Day awareness rally</li> <li>• Road safety awareness rally</li> <li>• Leprosy eradication programme in Collaboration with NLEP, Govt.</li> </ul>
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	<p>Ayurveda College, Nagercoil</p> <ul style="list-style-type: none"> <li>• International Yoga Day celebration organized by the Vivekananda Kendra, Kanyakumari</li> <li>• Third year students visited Pediatric general ward Asaripallam Medical College, Nagercoil and distributed soaps, towel, tumblers, brushes and talcum powder.</li> <li>• Second year students celebrated Pongal with inmates of Rojavanam Old Age Care Centre and donated Rs.3500.</li> <li>• First year students celebrated Republic Day with inmates of Chitralaya Orphanage at Chitharal and Donated two ceiling fans.</li> <li>• Faculty members contributed Rs.4000 to Santhinilayam, a home for mentally challenged situated at Palapallam, Colachel.</li> <li>• Donated to Valsalya, a foundation for differently abled, Rs.25000.</li> <li>• Awareness programme on environmental sustainability to the children of Government Primary school, Aloor.</li> <li>• Took classes about the part played by Tamilnadu in Freedom Movement and Competitions were conducted and prizes were given to the students of Govt. High School, Mangalam.</li> </ul>
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*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐



## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-	1	-
PG	3 (1+2)	-	3	-
UG	11 (8+3)	-	3	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others(M Phil)	2 (Self)	-	2	-
<b>Total</b>	17	-	9	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☐ Students ☒  
**(On all aspects)**

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
40	14	26	-	-

2.2 No. of permanent faculty with Ph.D.

19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	-	-	02	-	-	-	-	01	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

16

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented	11	57	11
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Talk by Eminent personality from various disciplines and writers are arranged to enhance the knowledge of students and thereby infuse updated education.
- Teacher and Teaching quality improved especially using ICT oriented techniques.
- Seminars conducted by students using LCD projector.

- Screening of text related plays.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2 Chairpersons

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>UG</b>						
B.A. History EM	27	-	9	8	-	62.96
B.A. History TM	21	-	5	2	-	33.33
B.A. English Literature	56	1	21	26	6	96.43
B. Sc. Mathematics	47	22	15	4	-	87.23
B. Sc. Physics	41	7	26	4	-	90.24
B. Sc. Zoology	34	-	13	11	-	70.59
B. Sc. Botany	33	-	23	3	2	84.85
B.Com	51	1	9	13	7	58.82
B.B.A (SF)	19		7	18	-	79
M.A. English Literature	29	-	27	2	-	100
M.Com (SF)	29	-	22	-	-	75.86
M.Sc. Maths (SF)	14	7	7	-	-	100

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Phil. English (SF)	14	14	-	-	-	100
M Phil Commerce (SF)	15	-	15	-	-	100

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC motivates the teachers in implementing innovative practices in the teaching learning process.
- It encourages the use of ICT resources.
- IQAC organizes NAAC sponsored seminars to improve the teaching learning process.
- It encourages the faculty members to present and publish papers in peer reviewed journals and attend conferences and seminars organized by other institutions.
- IQAC renders support in organizing seminars, workshops and training programmes.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted (2015-16)</i>
Refresher courses	1
UGC – Faculty Improvement Programme	4
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the	Number of positions filled temporarily
Administrative Staff	23	13	-	-
Technical Staff	-	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Publish papers in International and National Journals with Impact Factor.

Orientation Programme by the Department of Sociology, S.T. Hindu College

Mathematics Department conducted one day Seminar on Category Theory and its Applications.

Seminar on the topic New Frontiers in Space Technology and Mobile Communication was organized by the Physics Department.

History Department conducted a Seminar on Kanyakumari District and Indian Independence Movement.

English Department organized a Seminar on Facets of Indian Writing in English: Theory and Practice.

Mathematics Department conducted Lecture series on the titles Skill Developments and Innovations, Limits and Continuity, Discrete Mathematics, Information and Communication Technology and Mathematics for a Developing Society.

Zoology Department organized Lecture Series on the topics Dragon Flies, Vermi technology and its potential as a cleaner technology and Ornamental Fishes.

History department organized lecture entitled Recent Trends in Historical Writing

Lecture on the topic Financial Literacy was organized by the Commerce Department.

Department of Tamil organized Lecture series on the topics Thadam Pathitha Aalumaigal, Padaippalikalin Padaippattral and Tamizh Manne Vanakkam

Botany Department organized lecture series on the topics Sustainable Technologies for ensuring food security, Drip Irrigation and Legends in Taxonomy.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	10	38	6
e-Journals			

### 3.5 Details on Impact factor of publications:

Range  -  Average  -  h-index  -  Nos. In SCOPUS  -

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Water Treatment Plant to provide drinking water in the campus		UGC	476000	
Solar Energy Panels to facilitate natural consumption of electricity and thereby making the campus green		UGC	580000	
Bio waste management plant in the college hostel		UGC	40000	
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution -

Level	International	National	State	University	College
Number					1
Sponsoring agencies					Youth Red Cross

3.12 No. of faculty served as experts, chairpersons or resource persons -

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

9

25

PhD Guides	Dr. S. Chandrale kha	Dr. B. Vasanth Kumari	Dr. K. V. Jayashre e	Dr. Jaya Kumari	Dr. S. S. Sandhya	Sheeba S Nair	Dr. R. Janatha Kumari	Dr. M.B. Rose Rani	Dr. Smith a Nair	Dr. K. Meena
Student s Registe red under them	1. L. Dowmya 2. V. Asha Kumari 3. N.U. Lekshmi 4. A.R. Savitha	1. M. Suma 2. B. Vijayarani 3. V. Vishnu Priya 4. S.V.P. Easwari 5. M.P.Anupa 6. R. Shabi Ruskin	1. Hema Rana	1. Lebancely 2. Jeeja Mol	1. A. Anusa 2. D. Shyni 3. S.D. Deepa 4. Golda 5. G.D. Jemi 6. K. Kavitha	1. V. P. Prasara 2. L. Ezhil Prafula 3. G. Jeevitha 4. D. Annie Seles	1. S. Sushma Jenifer 2. M. Vijila Thankam alar 3. S. Shaliny 4. A. Naveena	C. Sheeba		V. Soniya

3.19 No. of Ph.D. awarded by faculty from the Institution

2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-



3.21 No. of students Participated in NSS events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. Of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	College forum	<input type="text" value="9"/>
NCC	NSS	Any other

No. of Extension activities organized 2015-16

University forum	<input type="text"/>	College forum	<input type="text" value="9"/>
NCC	<input type="text"/>	NSS	<input type="text" value="1"/>
		Any other	<input type="text" value="2"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Department of Zoology

- Third year students visited Pediatric general ward Asaripallam Medical College, Nagercoil and distributed soaps, towel, tumblers, brushes and talcum powder.
- Second year students celebrated Pongal with inmates of Rojavanam Old Age Care Centre and donated Rs.3500.

- First year students celebrated Republic Day with inmates of Chitralaya Orphanage at Chitharal and Donated two ceiling fans.
- Faculty members contributed Rs.4000 to Santhinilayam, a home for mentally challenged situated at Palapallam, Colachel.

#### Department of English

- Donated to Valsalya, a foundation for differently abled, Rs.25000.

#### Department of Botany

- Awareness programme on environmental sustainability to the children of Government Primary school, Aloor.

#### Department of History

- Took classes about the part played by Tamilnadu in Freedom Movement and Competitions were conducted and prizes were given to the students of Govt. High School, Mangalam.

### Criterion – IV

## 4. Infrastructure and Learning Resources

### 4.1 Details of increase in infrastructure facilities:

The campus area is 31 acres. The buildings, furniture and equipments are put to optimum use and are available for teaching-learning process, co-curricular, extra-curricular, research and extension activities.

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	31 acres	-	-	31 acres
Class rooms	33	-	-	33
Laboratories	4	-	-	4
Seminar Halls	1	-	-	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

### 4.2 Computerization of administration and library

Administration is automated. Scholarship through online.

Digitalised library is used. Adequate, easy and fast access to the library's information resources.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24064		236+2free	86596		
Reference Books						
e-Books						
Journals	16	12134				
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	14	7		6	5	9	
Added	1						1	
Total	41	14	7	-	6	5	10	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- ICT enabled workshop and seminar
- Wi-fi facility
- 5 computers installed in the library with all supporting software and internet access totally dedicated to the students.
- Considers teachers request for purchase of books for reference based on the

current curriculum.

- An informal feedback is taken at the time of giving no dues certificate.

4.6 Amount spent on maintenance in lakhs:

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipment

iv) Others

**Total:**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Financial assistance extended to economically weaker students and personal counselling given by Counsellors and Teachers minimize the dropout rate in the college.
- ❖ The Institution publishes its updated prospectus and handbooks annually. The information content is disseminated to the students at the beginning of every academic year.
- ❖ Enhancement of Communication skills and Computer literacy are conducted regularly for the students.
- ❖ Bank clerical examination coaching in tie up with Aditya Academy and final year students are benefitted.
- ❖ Personality Development programme was conducted by Vantage Academy to the final year students of the college.
- ❖ Career guidance and placement cell arranges coaching and competitive examinations and sessions for personality development of outgoing students.

## 5.2 Efforts made by the institution for tracking the progression

- ❖ Continuous internal assessment
- ❖ Sending report cards to parents
- ❖ Mentor ward record
- ❖ Guidance and counselling
- ❖ Feed Back
- ❖ Periodical PTA meetings
- ❖ Regular meetings by IQAC.
- ❖ Tutors offer academic counselling to students, recommend them for remedial coaching if necessary and also meet parents to update them on progress.
- ❖ The Alumni/ae Association maintains consistent correspondence with Alumni/ae.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1343	147		29 (M.Phil)

### (b) No. of students outside the state

6
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### (c) No. of international students

-
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No	%
-	

Men

No	%

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
408	75	1	999	3	1486	360	68	3	782	5	1218

Demand ratio 3.56:1

Dropout % 2.56%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching in quantitative aptitude
- Coaching for Bank Examinations
- Preparation for TNPSC and other Competitive Examinations
- NET/SLET/TET – coaching for PG students

No. of students beneficiaries

35

5.5 No. of students qualified in these examinations

NET

SET/SLET

GATE

CAT

IAS/IPS etc.

State PSC

UPSC

Others

15

5.6 Details of student counselling and career guidance

The Placement cell is continuing its activities to guide the students towards meaningful jobs. It is very gratifying to record that many students get employment after the completion of their studies on their own efforts.

Enhancement of Communication skill is the main activity of career guidance and placement cell.

Conducted one day seminar on Unrest among campus youth by Neduvelli N Jayakumar, Former SP Thiruvananthapuram and Dr.K. Vijayakumaran Nair, Principal KICMA College of Arts and Science, Neyyar Dam.

Organized one day seminar on Domestic Violence and Eve Teasing.

No. of students benefitted

33

5.7 Details of campus placement

<i>On campus</i>	<i>Off Campus</i>
------------------	-------------------

Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	26 students participated

## 5.8 Details of gender sensitization programmes

✓	Women cell in association with Suraksha, a community centre for family health organized training programme for five days on building life skills for adolescents. 30 students were specially trained in the programme which was sponsored by All India Women's Conference, New Delhi.
✓	Various competitions were conducted based on current issues during that period.
✓	Organized one day seminar on Domestic Violence and Eve Teasing

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		

Financial support from government	670	1175954
Financial support from other sources	5	12000
Number of students who received International/ National recognitions		

#### 5.11 Student organised / initiatives Exhibition:

State/ University level	Nil
National level	Nil
International level	Nil

#### 5.12 No. of social initiatives undertaken by the students

12
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- 50 units of blood donated to Kanyakumari Medical College, Asaripallam and 36 units of blood donated to Government Hospital, Padmanabhapuram during the Blood donation camp.
- More than 100 kilos of rice donated to the orphanages and balwadis through the Annapooja Scheme.
- Participated in rally conducted in connection with Dr. Abdul Kalam's birthday
- Voters' awareness rally at Thuckalay and voters awareness programme in collaboration with Collector's office.
- Assisted Health Department in giving Oral Polio Vaccine to children
- Voters day celebration
- Republic day celebration
- Oral polio vaccine given to children
- Tree plantation in Villukury
- Cancer awareness exhibition in collaboration with Sree Ram Cancer Trust
- International Day Against Abuse and Illicit Trafficking marked by forming human chain by 300 students, rally holding placards and awareness programme.
- AIDS Awareness programme
- National Voluntary Blood Donor's Day awareness rally
- Road safety awareness rally
- Leprosy eradication programme in Collaboration with NLEP, Govt. Ayurveda College, Nagercoil



- International Yoga Day celebration organized by the Vivekananda Kendra, Kanyakumari

5.13 Major grievances of students (if any) redressed: \_Nil

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

Vision: To mould our students into competent self-reliant and responsible women who can act as the redeemers of the society in the years to come.

Mission: To make the institution a centre of academic excellence, cultural refinement and spiritual enlightenment.

#### **6.2 Does the Institution has a management Information System: No**

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

2 of our faculty members serve as chairman to the various Board of Studies in the University and are members in the Board of studies.

Remedial System: Remedial system is a part of quality sustenance mechanism. Every Friday one hour special coaching, is given to slow learners and Reappear (RA) category of students.

Based on the framework given, departments develop the work plan of delivering the curriculum to the students through various teaching methodologies.

##### **6.3.2 Teaching and Learning**

- The institution initiates innovative methods of teaching, learning and evaluation system to make learning a process of growth.
- It is a real challenge to new learners specially the first generation learners who are unable to cope with the new learning system and environment. Keeping this in mind, all the Departments conduct need based remedial classes to help the slow achievers.
- In addition to the common orientation programme, special programmes are organised by all the Departments.
- The institution organises orientation programme for the freshers every year.
- Since majority of the students are from Tamil Medium schools, special coaching in Spoken English

by subject experts.

- ICT facility is extensively used for Teaching, Learning and Evaluation.
- The library and laboratories are well equipped to facilitate the Teaching and Learning process.
- Individual and Department level master plan is prepared to schedule their teaching and evaluation in accordance with the academic calendar.
- Personal attention and psychological guidance of the mentors smooth away the academic and personal problems of their wards and direct them towards progress.
- Participation and presentation of papers in seminars/conferences/workshops enhance the competence of the teachers and the UG and PG students.
- Taking students to the field visits add strength to the training components of the students.
- Teaching learning process include different components such as Seminars, Assignments, Group discussion, Quiz, Role Play
- The institution takes lot of efforts to provide quality education to the student community.
- The informal class test and unit test (3 internals) enables the teachers to identify the advanced and slow learners.
- The slow learners are given remedial coaching. The course teachers' pay special attention to their wards through coaching and peer learning.
- After the publication of results by the University, semester marks are shown to the parents.
- The students are assessed and encouraged to secure University Ranks
- The University rank holders are honoured with cash awards during the College Day celebration.

### 6.3.3 Examination and Evaluation

A student's academic performance is evaluated on the basis of the internal score for 25 marks and external score for 75 marks. In the process of preparing the consolidated internal score, three monthly tests per semester are conducted. The average of the better two for 20 marks is merged with the assignment for 5 marks.

The examination committee prepares the time table for the internal examinations and monitors the conduct of the examinations, Evaluation of answer papers are done and progress cards are sent to the parents on time.

### 6.3.4 Research and Development

- Seminar organised by the Crossian Research Forum
- Release of Seminar proceedings
- Minor Research projects – proposal submitted.
- Staff and students presenting papers in Seminars (National/International)
- Publishing papers in peer reviewed International journals.
- Many serve as research guides and resource persons. Academically the teachers presented 35 papers in National Conferences and by getting 25 of their papers published.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library: The college library and reading room will remain open from 9.00 A.M. to 5.00 p.m. on all working days.

236 books worth Rs.86596 are added to the library. Latest books on coaching for entrance services, remedial programmes and career oriented programme added.

Language Lab: It helps in fostering the soft skills of the students.

Computer Lab: Computer lab with internet facility serves as an effective means of updating the academic knowledge.

Hostel building providing space for 100 students was completed with the financial assistance from UGC and magnanimous support of our management.

#### 6.3.6 Human Resource Management

- staff as resource persons in seminars
- personality development programmes
- orientation / refresher courses

#### 6.3.7 Faculty and Staff recruitment

5 new teaching Faculty members were recruited during the year

#### 6.3.8 Industry Interaction / Collaboration

Two day training in Personality Development was conducted by Vantage Academy to the final

year students of the college.

International Women's Day was celebrated in collaboration with ENVISIONS Chennai

#### 6.3.9 Admission of Students

The College Website, prospectus and handbook contains information about the Institution and the programmes offered. The college calendar that highlights the details of various programmes of the college is prepared every year before the commencement of admissions.

Admission of students is based on Government Rules and Regulations. 50% students are admitted on reservation basis and the remaining 50 % for linguistic minority students.

#### 6.4 Welfare schemes for

Teaching	PF, Gratuity, Medical Insurance
Non teaching	PF, Gratuity, Medical Insurance
Students	Safe Drinking Water, Free noon meal for economically disadvantaged families, college store to supply stationery to students at fair price, canteen to provide light refreshments at fair price,  Students Welfare Committee to take care of facilities needed for academic ambience.

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt.	Yes	Heads of Departments
Administrative	Yes	Govt. (Joint Director's Office, Tirunelveli, AG office, Chennai)	Yes	NSS Management, Changanassery

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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For PG Programmes	Yes	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Infrastructure development

Sponsorship for graduation day

Providing drinking water facilities in the campus.

6.12 Activities and support from the Parent – Teacher Association

Infrastructure development

Personality Development programmes for students

Computer education

Sponsorship for Conference

One common meetings with the Parents/Wards

Separate meetings with the Parents/Wards when needed.

6.13 Development programmes for support staff

Computer Education was given for effective implementation of office automation software

Financial assistance
----------------------

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Vermi compost and zero waste management training programme in collaboration with Vivekananda Kendra, Kanyakumari.
---

Creating awareness on Solid Waste Management, Biogas production, plastic eradication, environmental friendly low-cost constructions etc. were organised.
--

Regular campus cleaning and beautification.
---

Dust bins in every class room
-------------------------------

Eco-spirituality along with the academic programmes
---

Water conservation (rain water harvesting tanks)
--

Energy conservation (solar electricity)
---

### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

The Internal Quality Assurance Cell of our college organized a practical session on e-content development for our staff members.
--

All the departments have conducted State/National level Seminars in their respective fields.
--

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Sizable portion of our faculty has published persons in peer reviewed, national, international journals.
--

Paper presentations are on the rise. Stakeholders as well as outsiders seek expert opinion from our faculty. They go as resource persons to schools, colleges and other academic institutions
---

Remedial coaching
-------------------

The IQAC members meet periodically to discuss various issues in the campus and promote implementation of actions decided in the meetings thus enhance the maintenance and sustenance of
---

the quality of the Institutions.

### 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

#### Best Practice – I

Title of the Practice: Tutorial System

Objective of the Practice: To monitor the academic progress and the overall behaviour of the students.

The context: to identify the student problem and help them to overcome the difficulties.

The Practice: A batch of 15-20 students are given special coaching by the deputed teacher in the tutorial hour on every Wednesday. The Tutor maintains the details of the students assigned to her to keep track of the growth and development of each student inside the campus. The tutor identifies the problems of the students both academic and personal and act as counsellor. The tutor also identifies the financially backward students and makes arrangements for getting her financial assistance from the appropriate authority.

Evidence of Success: Students discuss their problems openly with their tutors. Tutor maintains a good rapport with the students which helps in identifying the problems immediately and solves them in appropriate manner.

#### Best Practice – II

Title of the Practice: Remedial System

Objective of the Practice: To give additional care to the academic performance of the students.

The context: to take special care of the slow learners.

The Practice: As a part of the quality sustenance mechanism every Friday one hour special coaching is given to slow learners and Reappear (RA) category of students.

Evidence of Success: Slow learners have come out with better performance in the University examinations. Percentage of failure has decreased considerably.

\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

### 7.4 Contribution to environmental awareness / protection

Talk on Vermi Technology as a Cleaner Technology

Tree Plantation as tribute to Martyrs of Pathankot and Siachin

Medicinal plants saplings planted in the campus

Distribution of saplings to Govt. Primary School, Chunkankadai and Hindu Vidhyalaya Matriculation School, Marthandam.

Vermi compost and zero waste management training programme in collaboration with Vivekananda Kendra, Kanyakumari.

Creating awareness on Solid Waste Management, Biogas production, plastic eradication, environmental friendly low-cost constructions etc. were organised.

Regular campus cleaning and beautification

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

#### **SWOT Analysis**

##### **Strengths:**

- Events and re-unions through Alumnae association
- Retirees give cash awards to the University toppers.
- Free text books, sponsoring tuition fee, student welfare scheme, Endowment Scholarships for needy students
- Teacher – student relationship

##### **Weaknesses:**

- Internet facility in Departments
- ICT enabled class rooms
- Teaching faculty as Resource Persons is less in number.
- Interdisciplinary projects are few in number.
- No participation of students in state level and national level cultural competitions.

##### **Opportunities**

- Impact knowledge on recent trends by attending seminars.
- Digital Library



- Language lab to develop the knowledge of the students

**Threats:**

- First generation learners
- Lack of ICT learning facilities for economically weaker sections
- Make a good number of students to appear for NET/SLET/ IAS/IPS/ UPSC/TNPSC.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

8. Plans of institution for next year

To conduct various innovative programmes for the students

More teaching faculty to become research guides.

Staff members to serve as resource persons.

Faculty to undertake major and minor projects.

Staff members to publish research papers and author books with ISBN.

To encourage all the departments to secure University Ranks.

To make the faculty and students to participate in foreign exchange programmes.

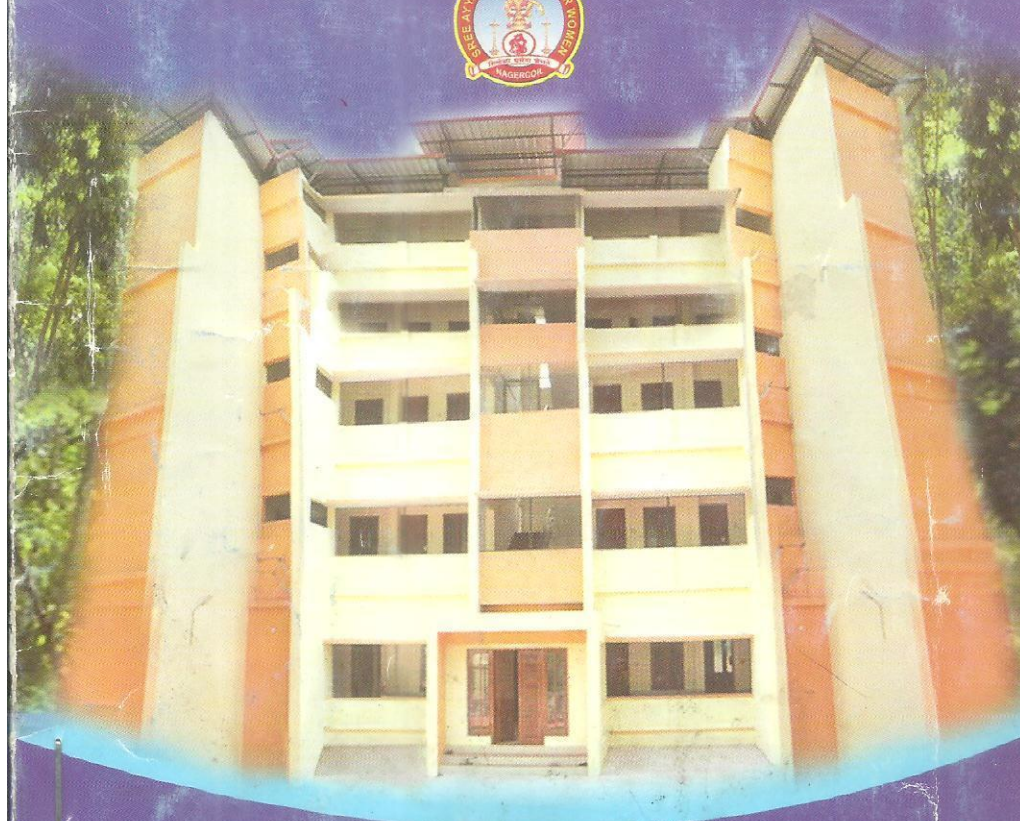
To motivate the staff and students to strive hard to get awards.

To have networking with external agencies.

# **SREE AYYAPPA COLLEGE FOR WOMEN**

(Re - Accredited with B Grade by NAAC)

**CHUNKANKADAI, NAGERCOIL**



**ACADEMIC**

# **CALENDAR**

**2015-2016**

# **Sree Ayyappa College for Women**

*(Reaccredited with B Grade by NAAC)*

**Chunkankadai, Nagercoil,**

**Kanyakumari District.**

**Pin - 629 003.**



## **Academic Calendar 2015 - 2016**

**Office Telephone No. : 04652 - 230980**

**Fax. Number : 04652 - 220948**

**e-mail : ayyappacollege1969@gmail.com**

**Principal's Residence : 04652 - 279440**

**College Hostel : 04652 - 230606**

**website : sreeayyappacollege.com**



## National Pledge

India is my country. All Indians are my brothers and sisters.  
I love my country and I am proud of its rich and varied heritage.  
I shall always strive to be worthy of it.

I shall respect my parents, teachers and all elders and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their well being and prosperity alone lies my happiness.

## தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்த பெருந்தமிழ்ணங்கே!  
உன் சீர் இளமைத் திறம்வியந்து செயல் மறந்து  
வாழ்த்துதுமே!  
வாழ்த்துதுமே!  
வாழ்த்துதுமே!

## പ്രാർത്ഥനാഗീതം

വികല വിഷയബന്ധസ്താധുലോക  
പ്രകര നിഷേവ്യ സമസ്ത ഭവ്യഭായിൻ  
പ്രകടരൂപിവിധാന ധീപ്രമുർത്തേ  
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

യമനിയമപരൈർ വിശുദ്ധ ചിത്തൈർ  
യമി നിർവൈരഹൃദി ദൃശ്യമാനമുർത്തേ  
ശമിതസകലതാപശംഭു സുനോ  
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

സകലകലുഷ ഭഞ്ജനൈകകൃത്യ  
പ്രകടിതമാനസ ഭാനുതുല്യ ദീപ്തേ  
ശകലിത നിഖിലാർത്ഥതാപരാശേ  
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

സുമഹിതമുനിചിത്ത നിത്യഭാസിൻ  
സുമശരകോമള ദാനവാരി സുനോ  
സുമതിനുത വിശിഷ്ട ദിവ്യ ഭാനോ  
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

അവശജനശരണ്യ പുണ്യമുർത്തേ  
ഭവഭയനാശന ഭക്തലോകബന്ധോ  
അവനപരസദാപ ദാന താനാം  
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

## **Vision and Mission of the College**



### **Vision**

To mould our students into competent, self-reliant and responsible women who can act as the redeemers of the society in the years to come.

### **Mission**

To make the institution a centre of academic excellence, cultural refinement and spiritual enlightenment



### **MOTTO**

**SHIKSHA DHARMENA SHOBHATHE**

### Succession List of Principals

1. Mrs. Subhadra S. Menon 1970 - 1987
2. Mrs. B. Santha Devi 1987 - 1995
3. Mrs. G. Sarasamma 1995 - 2004
4. Dr. P. Girijakumari Amma 2004 - 2010
5. Dr. S. Chandralekha 2010 -

### Profile of the College

Sree Ayyappa College for Women came into existence in the year 1970. The institution established with the motto, 'Siksha Dharmena Shobathe' (Education Sparkles through Moral Excellence) is run by Sree Ayyappa Educational Society. The Society formed by the Malayalam speaking linguistic minority of Kanyakumari District and registered under the Societies Registration Act of 1955 founded a junior college for men in the year 1969. But as the greater need was for the higher education of women students, the Management with the consent of the affiliated Madurai University converted the institution into a women's college in the next year. The college was vested with linguistic minority status in 1987. It is a boon not only to the young women students of linguistic minority but also to students of all disadvantaged communities.

The college is situated at the foot of *Velimalai*, the tail end of Western Ghats. The tranquility and serenity of the idyllic surroundings provides congenial atmosphere for academic pursuits. Located close to the National Highways at a distance of 7 kilometres from Nagercoil, students gain easy access to transport facilities.

Re - Accredited with B Grade by NAAC, the college offers graduate courses in Arts and Science subjects and Commerce, post-graduate courses in English, Mathematics and Commerce and M.Phil. course in English and Commerce. Department of English got upgraded to a Research Centre in 2012.

The institution trumpeting four decades of academic tradition glides along with the the help and guidance of the Nair Service Society, the blessings of its founder, late Padmabhooshan Mannathu Padmanabhan and the good will and patronage of the public.

1. Name of the College with full Postal address (Door No., Village, Taluk, District.) } Sree Ayyappa College for Women, Chunkankadai P.O. Villukury Village, Kalkulam Taluk, K.K. District.
2. Name of the Educational Agency } Sree Ayyappa Educational Society
3. Name of the Trustee : -
4. College Telephone No. with STD Code No. } Telephone No.230980  
Fax No. } STD Code No. 04652  
E.Mail } Fax. No. 04652-220948  
ayyappacollege1969@gmail.com
5. Name of the Secretary, and Telephone No. : Sri. M. Sangeeth Kumar  
0471 - 2383768
6. Name of the Principal, Residential Telephone No. : Dr. S. Chandralekha  
04652 - 279440
7. Year of establishment } 1969  
Autonomous/ Non Autonomous } Non Autonomous  
NAAC Accredited or Not. } Re - Accredited with B Grade
8. AICTE letter of viability for M.B.A. / M.C.A. : Nil
9. Full details of courses offered & Year of affiliation for each course & sanctioned strength. } Furnished Separately
10. G.O. No. permitting the opening of the college. } RC. No. 79600 / S2 /68 dt.  
13.10.70
11. Copy of G.O. / Govt. letter permitting change in name and or change of site / G. O. permitting to continue at temporary site.

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## 1. Courses of Study

The college offers the following courses affiliated to Manonmaniam Sundaranar University, Tirunelveli.

### Degree Courses (3 Years)

B.A.		Year of Affiliation
<i>Main</i>		
1. English Literature		1971
2. History (English Medium)		1970
3. History (Tamil Medium)		1971
B.Sc.		
1. Mathematics	Physics and Statistics ( <i>Allied</i> )	1979
2. Physics	Chemistry and Maths "	1984
3. Botany	Chemistry and Zoology "	1979
4. Zoology	Botany and Chemistry "	1975
B.Com.		1981
B.B.A. (Self - Financed)		2009
B.Com (Self - Financed)		2012
B.A. English Lit. (Self - Financed)		2013

### Post - Graduate Degree Courses (2 Years)

1. M.A. English	1986
2. M.Com. (Self - Financed)	1992
3. M.Sc. Maths (Self - Financed)	2008

### Pre - Doctoral Course (1 Year)

M.Phil. English (Self - Financed)	2008
M.Phil. Commerce (Self - Financed)	2013

### Doctoral Course (Ph.D)

Department of English & Research Centre	2012
---	------

## 2. Managing Committee

1. Sri. P. Raman Pillai	Vice - President
2. Sri. M. Sangeeth Kumar	Secretary
3. Adv. J.K. Kumar	Joint Secretary
4. Sri. K. Sivasankara Pillai	Member
5. Dr. D. Ramakrishna Kurup	Member
6. Dr. A. Palavesam	Professor & Head, Dept. of Animal Science, M.S. University, Tirunelveli.
7. Dr. S. Chandralekha	Principal

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## 3. Fee Details

### i. University Examination Fees

B.A. / B.Sc. / B.Com. / BBA.	- Rs. 47/- per paper
M.A. / M.Com. / M.Sc. / M.Phil.	- Rs. 100/- per paper

### ii. Computerised Statement of Marks

for Each Appearance	- Rs. 45/-
---------------------	------------

### iii. Application Form

- Rs. 25/-

### iv. Consolidated Mark Statement

- Rs. 100/-

### v. Provisional Certificate

- Rs. 105/-

### vi. Convocation Fee

- Rs. 250/-

### Fee Concession

- As per G.O. Ms. 412 Edn dt. 13-4-1989 students, whose Parental income is below 24000/- (Income Certificate from the Officer of the Revenue department not below the rank of Deputy Tahsildar to be submitted for O.C. / B.C. - only) will be exempted from the payment of tuition fee.
- Most Backward class / Denotified community, Scheduled caste / Scheduled tribe, students will be exempted from payment of tuition fee, special fee etc. irrespective of their parental income (community certificate from Revenue Department not below the rank of Deputy Tahsildar to be submitted).

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# **.V.R. Nagammaiar Free Education Scheme**

ity

ward community students only.

ents' annual income not to exceed Rs. 24000/-

I Fee covers the following items:

Particulars	Amount
lendar	Rs. 10
gazine	Rs. 10
tionery	Rs. 50
imes	Rs. 100
rary & Reading Room	Rs. 15
sociation	Rs. 5
illege Day	Rs. 4
ocial Service	Rs. 3
sual Education	Rs. 2
ampus Amenity	Rs. 10
udents Aid Fund	Rs. 3
udents Service Fee	Rs. 2
edical Inspection	Rs. 5
<b>Total</b>	<b>Rs. 219</b>

## **FEE SCHEDULE**

Class	I SEMESTER											II SEMESTER		
	Verification Per Grade	Admission	Tuition Fee	Laboratory	Flag Day	N.S.S.	Red Cross	Special Medical Ins.	Deposit	University Entrance	University Recognition	HSS	Tuition Fee	Laboratory
I B. A.,	50	5	-	-	5	10	10	214	5	25	100	100	524	-
" B.Com.	50	5	-	-	5	10	10	214	5	25	100	100	524	-
" B.Sc. Maths	50	5	-	40	5	10	10	214	5	25	100	100	564	40
" Physics	50	5	-	80	5	10	10	214	5	25	100	100	604	50
" Plant Biology and Plant Biotechnology	50	5	-	75	5	10	10	214	5	25	100	100	599	50
" Zoology	50	5	-	100	5	10	10	214	5	25	100	100	624	40
II B.A.			-	-	5		10	214					229	-
" B.Com.			-	-	5		10	214					229	-
" B.Sc. Maths			-	-	5		10	214					229	-
" Physics			-	80	5		10	214					309	50
" Botany			-	125	5		10	214					354	50
" Zoology			-	150	5		10	214					379	40
III B.A.			-	-	5		10	214					229	-
" B.Com.			-	-	5		10	214					229	-
" B.Sc. Maths			-	-	5		10	214					229	-
" Physics			-	80	5		10	214	Comp. Sc.250				559	50
" Botany			-	75	5		10	214					304	50
" Zoology			-	100	5		10	214					329	40
I M.A.		5	250	-	5		10	214	25	100	100		709	250
II M.A.			250	-	5		10	214					479	250

#### **4. Rules and Regulations**

The college expects all students to maintain high standard of discipline in order to facilitate a healthy learning environment.

The rules stated below should be strictly adhered to.

- i. Proper etiquette should be followed by the students on campus.
- ii. Students ought to observe the prayer with which the day's work begins.
- iii. Students shall respect the teachers and elders and be honest in word and deed.
- iv. The college uniform is compulsory for students on all working days except last Friday of the month.
- v. Students are requested to keep the class rooms and premises clean.
- vi. Use of mobile phone by students is strictly prohibited in the college premises.
- vii. Grievances or complaints shall be communicated personally or in writing to the head of the institution or the Grievance and Redressal Cell.
- viii. Students shall handle all college properties with care.
- ix. Students shall not litter the classrooms or college premises with their personal trash.
- x. Valuables lost in the premises and retrieved by students should be handed over to the college office.
- xi. Students should make it a regular practice to check for college notifications put on the notice board.
- xii. Students should have their identity cards with them while on campus.
- xiii. Maintenance of educational ethics shall be the collective responsibility and primary objective of all students.

#### **5. Attendance and Leave of Absence**

1. Students are expected on campus on all working days not later than 9.45 a.m.

2. Attendance will be marked at the beginning of each class hour.
3. Students absent in the class when attendance is marked shall lose attendance for the session.
4. A minimum of 75 % attendance for lecture and practical classes is required to appear for University Examinations.
5. No student may absent herself from the college without leave application. Medical Certificate has to be produced for absence due to illness for more than three days.
6. Application for leave in prescribed form countersigned by the parent or guardian must be submitted to the Head of the Department prior to the leave. If absence is due to unforeseen reasons, leave application must be submitted after the leave.
7. Hostel students ought to submit their leave application counter signed by the Deputy Warden.
8. A student absenting herself from the college for more than fifteen consecutive working days without permission is liable to have her name struck off the list.
9. Attendance in all practical classes and timely submission of records are mandatory to appear for practical examinations.

## 6. Facilities

### a) Library

The College library and reading room will remain open from 9.00 A.M. to 5.00 P.M. on all working days. All students and staff are members of the library. Strict silence should be observed in the library. Magazines and Periodicals will not be issued. Private belongings should be left at the counter. Students can borrow books on all working days. Books borrowed should be handled with care. Penalty will be collected in case of any damage or loss.

Books should be returned on the due date (one week for students and one month for staff). A fine of twenty five paise per day will be charged for over due return of books.

### b) Hostel

The hostel in the campus has the capacity to accommodate 60 students. The hostel management rests with the Warden (Principal), Matron and the representatives of the inmates.

### c) Intercom & Public Announcement System

Intercom and Public Announcement System are installed in the college for feasibility of inter-departmental communication and easy conveyance of messages.

### d) Auditorium

An auditorium with a capacity to accomodate nearly 1000 students is available to conduct multi - programmes.

### e) Seminar Hall

The college has a seminar hall with audio-visual facilities for conducting educational programmes.

### f) Fax

The fax machine installed in the college office facilitates speedy communication.

### g) Internet

Internet facility in the college serves as an effective means of updating the academic and administrative activities.

### h) Laboratories

All science departments have well equipped laboratories. Department of Botany maintains a botanical garden of medicinal plants and a green house. Department of Zoology has set up a museum with a good collection of well labelled specimens.

### i) Computer Lab

The college has an air-conditioned computer lab with Internet facility.



j) **Language Lab**

The Language Lab helps in fostering the soft skills of the students.

k) **Safe Drinking Water**

Purified drinking water facility is provided for the staff and students.

l) **Free Noon-Meal**

Students from economically disadvantaged families are helped with free noon-meal sponsored by the staff club.

m) **College Store**

All necessary stationery items and other miscellaneous articles are supplied to the students at fair prices through the college store.

n) **College Canteen**

The canteen in the college campus provides light refreshments at fair prices on all working days.

o) **Sports and Games**

Sports and games form an integral part in a student's life. The college provides facilities for indoor and outdoor games.

**7. Administration**

a) **College Council**

The College Council includes Principal, Heads of Departments, Staff Secretary, Librarian, Physical Directress and the Senate member. The Council Secretary arranges periodical meets to discuss academic and administrative matters.

**Members :**

- |                              |                           |
|------------------------------|---------------------------|
| 1. Dr.S.Chandralekha         | President                 |
| 2. Dr. L. Kumari Krishnaveni | Asst. Prof. Dept of Tamil |
| 3. Mrs. P.S. Maya Devi       | Asso. Prof. Dept of Hindi |

- |                               |   |
|-------------------------------|---|
| 4. Dr. M.B. Rose Rani         | Asso. Prof. Dept of Malayalam                 |
| 5. Mrs. A. Geetha             | Asso. Prof. Dept. of English & Senate Member  |
| 6. Dr. K. Vasanthi            | Asso. Prof. and Head, Dept. of History        |
| 7. Dr. K.R. Jayasree          | Asso. Prof. and Head, Dept. of Mathematics    |
| 8. Dr. K. Jayakumari          | Asso. Prof. and Head, Dept. of Physics        |
| 9. Dr. K.V. Jayasree          | Asso. Prof. and Head Dept. of Zoology         |
| 10. Dr. Smitha Nair           | Asst. Prof. and Head, Dept. of Chemistry      |
| 11. Dr. V.S. Thankamoney Amma | Asso. Prof. and Head, Dept. of Commerce       |
| 12. Dr. B. Vasanthakumari     | Asso. Prof. of Botany & IQAC Co-ordinator     |
| 13. Mrs. J. Prasanna Kumari   | Asst. Prof., Dept. of Economics               |
| 14. Dr. C. Annalatha Devi     | Prof. & Head, Pre - Doctoral Dept. of English |
| 15. Dr. K. Meena              | Asso. Prof. & Head, Dept. of M.Com.           |
| 16. Dr. G. Sumathy            | Asst. Prof. Dept. of M.Sc Maths               |
| 17. Miss. S. Lakshmi          | Asst. Prof. Dept. of B.B.A.                   |
| 18. Mrs. A. Sasikala          | Director of Physical Education                |
| 19. Dr. S.R. Sudhambika       | Librarian                                     |

b) **Committees**

Various committees involving faculty members and student representatives have been constituted to assist the Principal.

i. **Students Welfare Committee** takes care of the facilities needed for academic ambience.

**Members:**

- |                        |                           |
|------------------------|---------------------------|
| (a) Dr. U. Velammal    | (e) Mrs. K.E. Padmam      |
| (b) Dr. Parvathi Menon | (f) Dr. K. R. Jayasree    |
| (c) Mrs. S. Vasanthi   | (g) Dr. T.R. Udaya Kumari |
| (d) Mrs. P. Lekshmi    | (h) Mrs. B. Sajeetha      |

ii. **Examination Committee** prepares the schedule for monthly tests and model examinations.

**Members:**

- |                    |                       |
|--------------------|-----------------------|
| (a) Mrs. A. Geetha | (b) Dr. K.R. Jayasree |
|--------------------|-----------------------|

iii. **Discipline Committee** is in charge of maintaining discipline with the help of student volunteers.

**Members:**

- |                             |                           |
|-----------------------------|---------------------------|
| (a) Dr. S. Chandralekha     | (h) Dr. S. Srimathy       |
| (b) Mrs. A. Sasikala        | (i) Mrs. Lekha Pillai     |
| (c) Dr. K. Meena            | (j) Dr. S.S. Sandhya      |
| (d) Dr. R. Janathakumari    | (k) Mrs. Bhagavathy Ammal |
| (e) Mrs. J. Prasanna Kumari | (l) Dr. P. Leelamoni      |
| (f) Dr. T.R. Udayakumari    | (m) Mrs. Deepthi Chandran |
| (g) Dr. D. Lekha            | (n) Mrs. R. Mahima Devi   |

iv. **Admission Committee** assists the Principal in the admission process.

**Members:**

- |                       |                    |
|-----------------------|--------------------|
| (a) Dr. K. Jayakumari | (b) Mrs. A. Geetha |
|-----------------------|--------------------|

v. **Financial Management and Purchase Committee** monitors the utilization of funds received from the UGC.

**Members:**

- |                       |                            |
|-----------------------|----------------------------|
| (a) Mrs. A. Geetha    | (b) Dr. B. Vasantha Kumari |
| (c) Dr. K.V. Jayasree |                            |

vi. **Magazine Committee** is committed to bring out the annual college magazine.

**Members:**

- |                                 |                                     |
|---------------------------------|-------------------------------------|
| (a) Dr. M.B. Rose Rani          | (b) Mrs. P.S. Maya Devi             |
| (c) Dr. L. Kumari Krishnaveni   | (d) Mrs. Lekha Pillai               |
| (e) A.J. Gayathri, II M.A.      | (f) Anchu S. Kumar, III B.Sc. Maths |
| (g) S.P. Soubhagya, III BA Eng. |                                     |

vii. **Library Committee** ensures updating the college library.

**Members:**

- |                               |                        |
|-------------------------------|------------------------|
| (a) Dr. S.R. Sudhabika        | (g) Mrs. V. R. Anjana  |
| (b) Dr. M.B. Rose Rani        | (h) Dr. Parvathi Menon |
| (c) Mrs. P.S. Maya Devi       | (i) Dr. S.S. Sandhya   |
| (d) Mrs. S. Vasanthi          | (j) Dr. L. Krishnaveni |
| (e) Dr. I. S. Prameela Kumari | (k) Dr. G. Sumathi     |
| (f) Dr. S. Geetha Kumari      |                        |

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viii. **Research Committee** facilitates research pursuits of the teaching staff and maintains record of students' projects.

**Members:**

- |                              |                               |
|------------------------------|-------------------------------|
| (a) Dr. K.V. Jayasree        | (e) Dr. M.B. Rose Rani        |
| (b) Mrs. A. Geetha           | (f) Dr. Smitha Nair           |
| (c) Dr. I.S. Prameela Kumari | (g) Dr. V.S. Thankamoney Amma |
| (d) Dr. B. Vasanthakumari    |                               |

ix. **Programme Supervision Committee** schedules and organizes the college events.

**Members:**

- |                         |                        |
|-------------------------|------------------------|
| (a) Mrs. P.S. Maya Devi | (f) Mrs. T.S. Archana  |
| (b) Mrs. V.R. Anjana    | (g) Miss. S. Lakshmi   |
| (c) Mrs. R.G. Ajitha    | (h) Mrs. B.S. Priyanka |
| (d) Mrs. K. Kavitha     | (i) Mrs. P.S. Resmi    |
| (e) Mrs. Deepa Nair     |                        |

x. **Anti Ragging Committee**

**Members:**

- |                          |                           |
|--------------------------|---------------------------|
| (a) Dr. P.R. Jayaprabha  | (b) Dr. C.S. Jayasree     |
| (c) Dr. D. Lekha         | (d) Dr. K.R. Sobha        |
| (e) Dr. V. Karthik Nisha | (f) Dr. A.K. Viji         |
| (g) Mrs. Y.C. Viji       | (h) Mrs. M.K. Sree Vidhya |

8. **Tutorial System**

The college implements tutorial system to monitor the academic progress and the overall behaviour of the students. A batch of 15-20 students are taken special care of by the deputed teacher in the tutorial hour on every Wednesday.

9. **Remedial System**

Remedial system is a part of quality sustenance mechanism. Every Friday, one hour special coaching, is given to slow learners and 'Reappear' (RA) category of students.

10. **Clubs, Cells and Associations**

a. **College Staff Club**

Periodical meetings of the staff club ensure involvement of the faculty in the smooth functioning of the college.

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**b. Fine Arts Club**

Conducts cultural programmes, as part of extra-curricular activities, to bring out the hidden talents of the students. The annual youth festival fosters cultural refinement in the students. The club promotes the spirit of serviceability by undertaking infrastructural development projects.

- (a) Dr. Anand Lali Seena - Vice President
- (b) Dr. B.M. Myla - Co-vice President
- (c) Miss. Divya Sree - Co-vice President

**C. Rotaract Club**

Acts as a forum for the students to cultivate leadership qualities and sociability. The club executes projects for the development of the college and for the welfare of the society.

- Dr. Sheeba S Nair - Staff Advisor
- Miss. V.P. Prasara - Co-Staff Advisor

**d. Eco Club**

Organizes programmes to build-up eco-friendly atmosphere and promote environmental awareness.

- (a) Dr. B. Vasanthakumari
- (b) Dr. K.V. Jayashree

**e. Youth Club**

Serves as a medium for enhancing the competitive literary skills of students and creating awareness of nationally significant events.

- (a) Mrs. J. Prasanna Kumari
- (b) Mrs. S.S. Sreelatha
- (c) Miss. C. Lakshmi Prasad
- (d) Mrs. K. Kavitha

**f. Youth Red Cross Society**

Devoted to organizing 'save life' projects.

Dr. Sreeya G Nair

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**g. Consumer Club**

Aims at familiarizing the students with consumer rights by conducting consumer-related competitions and programmes.

- (a) Dr. V.S. Thankamoney Amma
- (b) Dr. S. Srimathy

**h. Quiz Club**

Fosters the IQ competence of the students by conducting inter-disciplinary competitions in the college campus and by promoting participation in competitions outside the campus.

Mrs. S.S. Sreelatha

**i. Computer Club**

Aims at computer literacy among students through short-term courses.

Dr. Smitha Nair - Convenor

**Cells**

**a. Women's Cell**

Contributes to women empowerment by organizing programmes related to women's issues, status and rights.

Dr. C. Meena & Mrs. V. Sonia

**b. Grievance and Redressal Cell**

Set with the objective of redeeming students' complaints, if any, periodically interacts with the student representatives.

Mrs. J. Prasanna Kumari, Dr. T. Anitha, Miss. S. Lakshmi & Dr. S. S. Sandhya

**c. Internal Quality Assurance Cell (A post - accredited quality sustenance measure)**

Works towards developing a system for conscious, consistent and catalytic improvements in the performance of the institution.

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|------------------------------|---|
| Dr. S. Chandralekha          | - Chairperson   |
| Dr. B. Vasantha Kumari       | - (IQAC) Co-ordinator   |
| Dr. S. Vasanthi              | - Dept. of History  |
| Dr. Thankamoney Amma         | - Dept. of Commerce   |
| Dr. K.V. Jayasree            | - Dept. of Zoology  |
| Dr. K. Jayakumari            | - Dept. of Physics  |
| Dr. K.R. Jayasree            | - Dept. of Mathematics  |
| Dr. Smitha Nair              | - Dept. of Chemistry  |
| Dr. K. Meena                 | - Dept. of M.Com.   |
| Dr. D. Ramakrishna Kurup     | - Management Representative   |
| Adv. J.K. Kumar              | - "   |
| Dr. P. Natarajan             | - Director, Dept. of Biology, Ambo University, Ethiopia (Former HOD, Dept. of Aquatic Biology & Fisheries, Uty. of Kerala.) |
| Dr. S. Geetha Krishnan       | - Associate Professor, Kandaswamy Naidu College, Cuddalore.   |
| Mrs. P.G. Sunanda Bhagavathy | - Additional Superintendent of Police, Thirunelveli.  |
| Mrs. S. Kumari Sreekala      | - Superintendent  |
- d. Legal Aid Cell**  
Guides the students in matters related to law and justice.  
Dr. S. Geetha Kumari & Mrs. T.P. Bindhu
- e. Career Guidance and Placement Cell**  
Facilitates placement of outgoing students by arranging coaching for competitive examinations and sessions for personality development.  
Dr. K. Jayakumari
- f. Students Counselling Cell**  
Undertakes to equip the students with confidence to face examinations, harassments and all challenges of life  
Mrs. K.E. Padmam & Dr. K.R. Jayasree

#### g. Data Cell

Monitors and documents all the activities carried out in the campus

Dr. M.B. Rose Rani & Mrs. P.S. Maya Devi

#### Associations

##### College Union

The College Union Members - Chairperson, Secretary and Fine Arts Club Secretary - are elected every year. The Union initiates the college events with the guidance of the Principal and the faculty members.

Miss. Anchu S Kumar, III Maths	- Chair person
Miss. K. Nisha devi, III B.B.A.	- Vice - Chairperson
Miss. S. Niranjana, III English	- Fine Arts Club Secretary
Miss. S. Aschariya Krishna, III Eng.	- Fine Arts Club Joint Secretary
Miss. J. S. Aswathy, III Maths	- Fine Arts Club Joint Secretary
Miss. R. Lekshmi, III English	- Secretary
Miss. Divya, III B.A. English	- Joint Secretary
Miss. R. Keerthana, III B.A. Eng. (self)	- "

##### Parent Teacher Association

Functions with the primary objective of establishing a rapport between parents and faculty and ensuring their support in the effective functioning of the institution.

Dr. S. Chandralekha	- President
Dr. S. Geetha Kumari	- Vice - President
Mr. Jayantha Kumar	- Secretary
Dr. B. Vasantha Kumari	- Joint. Secretary
Dr. U. Velammal	- Treasurer
Dr. T. Anitha	- Exe. Committee Member
Mr. A. Subash Kumar	- "
Mr. V. Subramanian	- "
Mr. B. Ashok Kumar	- "

Mr. Radhakrishnan Thampi

Mrs. Hemalatha

Mrs. Sathy Kumari

#### **Alumnae Association**

Maintains the linkage with the outgone students by inviting them for a 'home coming' Alumnae meet and renew the sweet memories of their almmater.

Dr. K.V. Jayashree

#### **11. Internal Evaluative Pattern**

A student's academic performance is evaluated on the basis of the internal score for 25 marks and external score for 75 marks. In the process of preparing the consolidated internal scores, three monthly tests per semester are conducted. The average of the better two for 20 marks is merged with the assignment for 5 marks.

#### **12. National Service Scheme**

A seven-day camp is conducted every year towards rural upliftment. Participation of the N.S.S. volunteers in awareness campaigns entrenches the ideals of good citizenship.

##### **Programme Officers:**

Mrs. V.R. Anjana

Dr. R. Janatha Kumari

Dr. L. Kumari Krishnaveni

#### **13. Medical Inspection**

Every year medical inspection is administered to the first year UG and PG students and a health report is issued.

#### **14. Scholarships**

##### **I. Backward Class Scholarships**

Eligibility:

- Pass in the Higher Secondary Examination in the first or Second attempt.
- Parents' Annual Income not to exceed Rs. 50,000/-

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##### **II. First Generation in the family to undergo graduation can apply for Free Education Scheme.**

Eligibility:

- Parents' Annual Income not to exceed Rs. 50,000/-
- Certificate of Income to be produced.
- A Certificate from the Tahasildar showing that the candidate is the first to be graduated in the family.

##### **III. Most Backward Class Scholarships**

Eligibility:

- No Income Limit
- Community Certificate to be produced.

##### **IV. Govt. of India Scholarship**

- Scholarships for post matriculation studies in Hindi to deserving students belonging to non-Hindi speaking states.
- Merit scholarship to children of primary and secondary school teachers for University Education.

Eligibility :

- Only for SC / ST Hindu students.
- Parents' Annual Income not to exceed Rs. 38200/-
- Community Certificate to be produced.

##### **V. Govt. of India Ministry of Labour Scholarship for Wards of Beedi Workers**

##### **VI. Harijan Welfare Students Scholarship**

Eligibility:

- Only for SC / ST converted students.
- Parents' Annual Income not to exceed Rs.50,000/-
- Community Certificate to be produced.

##### **VII. Adhoc Merit Grant**

Eligibility:

- Only for SC / ST converted students
- 60% and above marks obtained in Higher Secondary in the first attempt.
- Other Scholarship holders are also eligible.

##### **VIII. Airforce Wives Welfare Association Scholarship**

##### **IX. Govt. of India Scholarship for Physically Handicapped and Blind Welfare Scholarship**

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X. *Adhi Dravida Scholarship for the Hindu Scheduled Caste / Tribe Students.* Income limit is Rs. 1,00,000 per annum.

XI. (i) M.S. University Merit Scholarship  
(ii) National Merit Scholarship

XII. Tamil medium students Incentive Cash Rs. 400/-

XIII. *Tamil Nadu Educational Trust Fund, Kanyakumari District.*

- Those who have scored the highest marks in plus two examination.
- Parents' Annual Income not to exceed Rs. 12,000/-
- Scholarship if any received already should not exceed Rs. 500/- per annum.
- Only under graduate students are eligible to get scholarships irrespective of caste and community.

XIV. *Freedom Fighter's Scholarship*

- Students whose parents have participated in the emancipation of India and have under gone a minimum of three months imprisonment are eligible for the award of the scholarship scheme besides fee concessions for their studies in colleges and professional courses of studies. Post graduate students are not eligible for this scholarship.
- Parental income not to exceed Rs. 12,000/-

XV. *Scholarship for the children of Defence service personnel*  
Children of dependents of service personnel and Ex-Servicemen are awarded scholarships and fee concessions.

Eligibility:

- Should have scored 50% and above in the last examination attended.

XVI. *K.P. Narayanan Nair Memorial Free Education Scheme for three economically deserving linguistic minority students.*

## TEACHING STAFF

Name	Designation	Tel. No.
<b>Principal</b>		
Dr. S. CHANDRALEKHA		04652-279440 9443001770
<b>Department of Tamil</b>		
1. Dr. L. Kumari Krishna Veni, M.A., M.A.(Reg & Phil), B.Ed., M.Phil. Ph.D. (HOD)		7598373908
	Asst. Prof.	9943430916
2. Dr. A.K. Vijji, M.A., M.Phil. Ph.D.	"	9790510194
3. Dr. B.M. Myla, M.A., M.Phil. Ph.D., PGDCA	"	7418540701
4. Dr. T.R. Udaya Kumari, M.A., M.Phil. Ph.D.	"	09446703365
<b>Department of Malayalam</b>		
5. Dr. M.B. Rose Rani, M.A., B.Ed., Ph.D	Asso. Prof.	0471-2310285 09446509886
<b>Department of Hindi</b>		
6. Mrs. P.S. Maya Devi, M.A., M.Phil.	Asso. Prof.	0471-2334914 09446559227
<b>Department of English</b>		
7. Dr. S. Chandralekha, M.A., M.Phil., B.Ed., Ph.D.		04652-279440
8. Mrs. A. Geetha, M.A., B.Ed., M.Phil. (HOD)	Asso. Prof.	0471-2343824 09495630739
9. Mrs. K.E. Padmam, M.A., M.Phil.	"	04652-232645
10. Mrs. Lekha Pillai, M.A.,	"	094461 93019
11. Mrs. A.R. Savitha, M.A., M.Phil. (on FDP leave)	Asst. Prof.	9442646410
12. Dr. R. Janatha Kumari, M.A., M.Ed., M.Phil. Ph.D	"	04651 -273356 9442284533

13. Mrs. Deepa Nair, M.A., M.Phil.	Asst. Prof.	0471- 2450340 9495650340
14. Dr. Sheeba S. Nair, M.A., M.Phil. Ph.D	*	04652-227167
15. Mrs. N.U. Lekshmi, M.A., M.Ed., (on FDP leave)	*	0471- 2556728
16. Miss. C. Lakshmi Prasad, M.A., M.Phil.	*	04652-279440
17. Miss. V.P. Prasara, M.A., B.Ed.	*	9400702746
18. Miss. J.S. Divyasree, M.A., B.Ed.	*	9497850593
19. Mrs. S. Sreelatha, M.A., M.Phil	Guest Lecturer (FDP Vacancy)	9486186449
20. Mrs. Deepthi Chandran, M.A., M.Ed.	*	09895670009 9677434446

#### Department of History

21. Dr. S. Vasanthi, M.A., M.Phil., (HOD)	Asso. Prof.	9500480959
22. Dr. D. Lekha, M.A., B.Ed., M.Phil., Ph.D	Asst. Prof.	94423 04224
23. Dr. T. Anitha, M.A., B.Ed., M.Phil., Ph.D	*	04652-260036
24. Dr. Anand Lali Seena, M.A., B.Ed., M.Phil., Ph.D	*	9487488182
25. Dr. P. Leelamoni, M.A., M.Phil., Ph.D	*	8098328930
26. Dr. V. Karthik Nisha, M.A., M.Phil., Ph.D	*	9442459005

#### Department of Mathematics

27. Dr. K.R. Jayasree, M.Sc., M.Phil., PGDCA, Ph.D (HOD)	Asso. Prof.	04652-221396 9443108308
28. Dr. S.S. Sandya, M.Sc., M.Phil., PGDCA Ph.D	Asst. Prof.	94876 90965
29. Dr. K.R. Sobha, M.Sc., B.Ed., M.Phil., Ph.D	*	9487293981

#### Department of Physics

30. Dr. K. Jayakumari, M.Sc., M.Phil., Ph.D. (HOD)	Asso. Prof.	04651-257455 9442923252
31. Dr. I.S. Prameelakumari, M.Sc., M.Phil., B.Ed., Ph.D.	*	04652-220688 944226688

30

32 Mrs. R.G. Ajitha, M.Sc.	*	0471-2437255
33 Dr. C.S. Jayasree, M.Sc., M.Phil., B.Ed. Ph.D.	*	9445103068
34 Mrs. M.R. Meera, M.Sc., M.Ed., M.Phil. (Phy), M.Phil. (Edn)	Asst. Prof. on (FDP) leave	94436 92523
35 Dr. J.M. Kavitha, M.Sc., M.Phil., Ph.D. Guest Lecturer (FDP Vacancy)		9442305740

#### Department of Zoology

36 Dr. K.V. Jayasree, M.Sc., M.Phil., Ph.D. (HOD)	Asso. Prof.	04651 - 251407 94436 93407
37 Mrs. V.R. Anjana, M.Sc., M.Phil.,	*	04651-224773 94880 73939
38 Dr. Sreeya G Nair, M.Sc., B.Ed., M.Phil., Ph.D.	*	9443203949
39 Mrs. Y.C. Viji, M.Sc., M.Phil.,	*	9442561217

#### Department of Botany

40. Dr. B. Vasantha Kumari, M.Sc., M. Phil., Ph.D. (HOD)	Asso. Prof.	04651-253369 9486864762
41. Mrs. M. Suma, M.Sc., B.Ed., M. Phil., on (FDP) leave	Asst. Prof.	04651-251804 9489751804
42. Dr. Parvati Menon, M.Sc., M.Phil., Ph.D. Guest Lecturer (FDP Vacancy)		9487407369

#### Department of Chemistry

43. Dr. Smitha Nair, M.Sc., Ph.D.	Asst. Prof.	0471-2439374
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#### Department of Commerce

44. Dr. V.S. Thankamoney Amma, M.Com., M.Phil., Ph.D. (HOD)	Asso. Prof.	0471-2491420 9496205007
45. Dr. S. Srimathy, M.Com., M.Phil., Ph.D.	Asso. Prof.	04652-240022 9486508441

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46. Dr. U. Velammal, M.Com., M.Phil., Ph.D.	•	04652-259775 9442004909
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48. Dr. P. R. Jayaprabha, M.Com., M.Phil. Ph.D.	•	04652 - 228681

#### Department of Economics

49. Mrs. J. Prasanna Kumari, M.A., M.Phil. B.Ed	Asst. Prof.	94421 85524
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#### Director of Physical Education

50. Mrs. A. Sasikala, M.A., M.P.Ed., M.Phil.,		9443499326
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#### Librarian

51. Dr. S.R. Sudhambika, M.Sc., MLISc., M.Phil, Ph.D.		9789120875
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#### Teaching Staff (Self - Supporting Courses)

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52. Dr. Mrs. C. Annalatha Devi, M.A., M.Phil., Ph.D., Professor & Head		04652-231451 9894446544
53. Mrs. B. Sajeetha, M.A., M.Phil.,	Asst. Prof.	04652-274879

##### Pre- Doctoral & PG Department of Commerce

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55. Mrs. R. Mahima Devi, M.Com., M.Phil.	Asso. Prof.	8903042238

##### PG Department of Mathematics

56. Dr. G. Sumathy, M.Sc., M.Phil., Ph.D.,	Asst. Prof.	9443607828 04651-250582
57. Mrs. Bhagavathi Ammal, M.Sc., M.Phil.,	Asst. Prof.	8903246371

#### Department of B.B.A.

58. Miss. S. Lakshmi, M.B.A.,	Asst. Prof.	9443102852
59. Mrs. M.K. Sreevidhya, M.B.A., M.Phil.	•	9952643421
60. Mrs. K. Kavitha, M.A., M.Phil., (Tamil)	•	9488583411
61. Mrs. P.S. Resmi, M.B.A.,	•	9443179943

#### Department of Commerce (B.Com)

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2. Miss. M.V. Sree Sandhya M.Sc.B.Ed..	- Dept. of Botany	9443331033
3. Mrs. T.P. Bindhu B.A. LLB	- Part time Law	9840586038
4. Mrs. S. Santhiya M.A., M.Phil.	- Dept. of History	8300106374
5. Mrs. T. Libiya, MBA, M.Com., M.Phil.	- Dept. of BBA	9629924382
6. Miss. C.S. Parvathy MCA	- PG Dept. of Maths	7598030334
7. Mrs. S. Uma Devi, M.Sc., B.Ed., M.Phil.	- Dept. of Botany	9095740592
8. Mrs. P. Sree Devi, M.Sc.	- Dept. of Maths	9488409074
10. Dr. V. Vidhya, M.Sc. M.Phil., Ph.D.	- Dept. of Zoology	9751374980
11. Miss. S. Abi Bindhu, M.Sc., M.Phil., B.Ed.	- Dept. of Chemistry	8883262633
12. Mrs. K.S. Anjana Tampi, M.A., M.Phil., B.Ed.	- Dept. of English	9488284332
13. Miss. R. Rajalekshmi, M.A., M.Phil.	- Dept. of English	8754600181
14. Mrs. D. Uma Devi, M.A., M.Phil.	- Dept. of English	8973263947

### Administrative Staff

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2. Mrs. P. Geetha,	Spl.Gr.Steno.Typist.	9487187961
3. Mrs. S. Rajeswari Amma,	Asst.	9487689876
		7598547892
4. Mrs. K. Bhagavathi Ammai,	Asst.	9486662201
5. Mr. K. Ravikumar,	Jr.Asst.	9487108042
6. Mrs. T. Asha Latha,	Jr. Asst.	9442702540
7. Mr. G.S. Vijayakumar,	Jr. Asst.	9488883949
8. Mrs. P.R. Bindhu Lekha,	Herbarium keeper	9037667962
9. Mrs. M.V. Jayalekshmi,	Lab. Asst.	8891953040
10. Mrs. S. Premakumari,	Lab. Asst.	9442438496
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14. Mrs. R.S. Bijukumari,	Lab. Asst.	9442381885
15. Mr. C. Krishnankutty,	Sl. Gr. Marker	9486506139
16. Mrs. Sandya Devi	Lab. Asst.	9751538026
17. Mrs. Krishna Priya G.K.	Typist	9003720814
18. Mr. C. Manikandan	Water man	9442045735
19. Mrs. N. Vanitha	Lab Assistant	8300186363
20. Mrs. K.S. Rashmi	Record Clerk	8754354966
21. Mrs. S. Meera Sankar	Library Asst.	9487986157
22. Mrs. M.R. Ajitha	Office Asst.	9677579482
23. Mr. G.S. Rajeev	Office Asst.	8943310444

### Administrative Staff - Self-Financed

1. Mrs. K.V. Hemalatha	04651-258609
	7598016468
	9789214120

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2018 ALMANAC JUNE			
Date	Day	Particulars	No. of Working Days
1	Mon		
2	Tue		
3	Wed		
4	Thu		
5	Fri		
6	Sat		
7	Sun		
8	Mon		
9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat		
14	Sun		
15	Mon		
16	Tue		
17	Wed		
18	Thu	College Re-opens	1
19	Fri		2
20	Sat		-
21	Sun		-
22	Mon		3
23	Tue		4
24	Wed		5
25	Thu	1st Year UG Classes begin	6
26	Fri		7
27	Sat		-
28	Sun		-
29	Mon		8
30	Tue		9
Total Number of Working Days - 9			

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