

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

Sree Ayyappa College for Women

1.2 Address Line 1

Ayyappa College Road

Address Line 2

Chunkankadai

City/Town

Nagercoil

State

Tamil Nadu

Pin Code

629003

Institution e-mail address

ayyappacollege1969@gmail.com

Contact Nos.

04652 230980

Name of the Head of the Institution:

Dr. S. Chandra Lekha

Tel. No. with STD Code:

04652 230980

Mobile:

9443001770

Name of the IQAC Co-ordinator:

Dr. B. Vasantha Kumari

Mobile:

9486864762

IQAC e-mail address:

saciqac2017@gmail.com

**1.3 NAAC Track ID (For ex. MHCOGN 18879)**

12943

**1.4 NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

EC/58/RAP/086

**1.5 Website address:**

sreeayyappacollege.com

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

**1.6 Accreditation Details**

| Sl. No. | Cycle                 | Grade | CGPA  | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B+    | 76.25 | 2005                  | 5 years         |
| 2       | 2 <sup>nd</sup> Cycle | B     | 2.72  | 2012                  | 5 years         |
| 3       | 3 <sup>rd</sup> Cycle |       |       |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |       |       |                       |                 |

**1.7 Date of Establishment of IQAC: DD/MM/YYYY**

16.01.2006

1.8 AQAR for the year (for example 2010-11)

2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College ☐ Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒  
Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Manonmaniam Sundaranar  
University. Tirunelveli

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

8

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

-

2.4 No. of Management representatives

2

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and  
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Requisition to the management for infra-structure maintenance.
- Student feedback on Teachers.
- IQAC motivated research publication and 51 papers were published in National and International Journals.
- In order to conduct Academic Audit, a Core Committee comprising of The Principal,

IQAC Coordinator, Heads of the Dept. and Management was constituted.

- The IQAC members meet twice in a Semester to discuss various issues in the campus and plan for the betterment of the campus life.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action  | Achievements   |
|---|--|
| <ul style="list-style-type: none"> <li>To improve the results in the University Examination.</li> </ul>                                 | <ul style="list-style-type: none"> <li>10 rank holders with 1 gold medallist. Two departments have secured 100% results in the April 2014 examinations.</li> </ul> |
| <ul style="list-style-type: none"> <li>Encouraging the faculty members to publish research papers in International Journals.</li> </ul> | <ul style="list-style-type: none"> <li>5 staff members have published papers in International Journals</li> </ul>  |
| <ul style="list-style-type: none"> <li>To motivate the staff members to publish research papers and author books.</li> </ul>            | <ul style="list-style-type: none"> <li>15 Staff members from various departments have presented papers in the related seminars and conferences.</li> </ul>         |
| <ul style="list-style-type: none"> <li>To encourage the teaching faculty to engage themselves in research.</li> </ul>                   | <ul style="list-style-type: none"> <li>3 staff members were awarded PhD degree in their respective discipline</li> </ul>   |
| <ul style="list-style-type: none"> <li>To complete the construction of Hostel building.</li> </ul>                                      | <ul style="list-style-type: none"> <li>Steps were taken to speed up the construction</li> </ul>  |
| <ul style="list-style-type: none"> <li>To cater to the needs of the slow learners through remedial classes.</li> </ul>                  | <ul style="list-style-type: none"> <li>Remedial classes were conducted every Friday to help the slow learners improve their academic performance.</li> </ul>       |
| <ul style="list-style-type: none"> <li>All seats are to be filled up during Admission.</li> </ul>                                       | <ul style="list-style-type: none"> <li>All seats in Aided and Self-Financed courses were filled up.</li> </ul>   |
| <ul style="list-style-type: none"> <li>To conduct academic audit of departments.</li> </ul>   | <ul style="list-style-type: none"> <li>Academic audit was conducted. Four meetings were held to facilitate interaction between IQAC and Departments.</li> </ul>    |

|  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• To inculcate in our students service towards the community at large.</li> </ul> | <ul style="list-style-type: none"> <li>• Blood donation camp was conducted in our campus. Eighty students donated blood.</li> <li>• More than 100 kilos of rice donated to the orphanages and balawadis by our students under Annapurna Scheme in connection with Swami Vivekananda's 150<sup>th</sup> birthday.</li> <li>• 16 of our students participated in the National Camp conducted by Vivekananda Kendra, Kanyakumari on account of Mananeya Ekanathji Centenary Birthday Celebration.</li> <li>• Rallies in connection with voters day, road safety and dengue awareness were conducted by our students.</li> <li>• Door to door dengue awareness campaign and herbal treatment awareness were conducted.</li> <li>• Anti-drug awareness campaign and pledge were taken by the students.</li> <li>• Tree plantation in Chunkankadai hills</li> <li>• Two days cleaning programme at Rameswaram sponsored by UNICEF.</li> <li>• Two Polio immunization camps.</li> <li>• Swach Bharat programme at Thuckalay Bus stand, at Padmanabhapuram and approach road to the campus.</li> <li>• Cleaning of Ramathirtham pond near Rameshwaram</li> <li>• Women empowerment in collaboration with Suraksha</li> <li>• Petroleum conservation programme by Tamil Nadu Science Forum</li> <li>• Cancer awareness programme in</li> </ul> |
|--|---|

|  |   |
|--|---|
|  | <p>collaboration with KIMS.</p> <ul style="list-style-type: none"> <li>• Solid waste management programme by Vivekananda Kendra.</li> <li>• National Seminar on empowerment of women and child – an exhibition on medicinal plants was also arranged during the occasion.</li> <li>• Student Volunteers accompanied by staff conducted quiz programmes and took classes for the students of Govt. Primary School, Chunkankadai</li> <li>• Awareness programme on conservation and utility of local medicinal plants to the children of Primary School, Chunkankadai.</li> <li>• Conducted Yoga training and arranged weekly two days class to be conducted by Mrs. Chitra, Yoga Trainer.</li> <li>• Spoken English classes by Alumni Ms. Amutha</li> <li>• Conducted literary competition.</li> </ul> |
|--|---|

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes ☒      No ☐

Management ☒      Syndicate ☐      Any other body ☐

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the | Number of self-financing programmes | Number of value added / Career Oriented |
|------------------------|-------------------------------|---------------------------------------|-------------------------------------|---|
|------------------------|-------------------------------|---------------------------------------|-------------------------------------|---|



|                  |          | year |   | programmes |
|------------------|----------|------|---|------------|
| PhD              | 1        | -    | 1 | -          |
| PG               | 3 (1+2)  | -    | 3 | -          |
| UG               | 11 (8+3) | -    | 3 | -          |
| PG Diploma       | -        | -    | - | -          |
| Advanced Diploma | -        | -    | - | -          |
| Diploma          | -        | -    | - | -          |
| Certificate      | -        | -    | - | -          |
| Others(M Phil)   | 2 (SF)   | -    | 2 | -          |
| <b>Total</b>     | 17       | -    | 9 | -          |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 16                   |
| Trimester | -                    |
| Annual    | -                    |

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☐ Students ☒  
**(On all aspects)**

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

|       |       |           |            |        |
|-------|-------|-----------|------------|--------|
| Total | Asst. | Associate | Professors | Others |
|-------|-------|-----------|------------|--------|

2.1 Total No. of permanent faculty

|    |            |            |   |   |
|----|------------|------------|---|---|
|    | Professors | Professors |   |   |
| 40 | 14         | 26         | - | - |

19

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |   | Associate Professors |    | Professors |   | Others |   | Total |    |
|------------------|---|----------------------|----|------------|---|--------|---|-------|----|
| R                | V | R                    | V  | R          | V | R      | V | R     | V  |
| 01               | - | -                    | 02 | -          | - | -      | - | 01    | 02 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

16

-

-

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         | -                   | -              | -           |
| Presented        | 11                  | 57             | 11          |
| Resource Persons | -                   | -              | -           |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teacher and Teaching quality improved especially using ICT oriented techniques.
- Giving innovative assignments
- Incorporating extension activities, solid management projects, environment protection.
- Releasing magazines, staging dramas, organising cultural fests.
- Industrial visits and study tours.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by

-

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2 Chairpersons

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme  | Total no. of students appeared | Division      |     |      |       |        |
|-------------------------|--------------------------------|---------------|-----|------|-------|--------|
|                         |                                | Distinction % | I % | II % | III % | Pass % |
| <b>UG</b>               |                                |               |     |      |       |        |
| B.A. History EM         | 22                             | -             | 6   | 11   | -     | 77.27  |
| B.A. History TM         | 27                             | -             | 5   | 10   | -     | 55.56  |
| B.A. English Literature | 63                             | -             | 14  | 32   | 11    | 90.48  |
| B. Sc. Mathematics      | 46                             | 16            | 20  | 1    | -     | 80.43  |
| B. Sc. Physics          | 38                             | 10            | 14  | 7    | -     | 81.58  |
| B. Sc. Zoology          | 34                             | 3             | 22  | 4    | -     | 85.29  |
| B. Sc. Botany           | 37                             | 2             | 12  | 11   | -     | 67.57  |
| B.Com                   | 60                             | 1             | 14  | 24   | 4     | 71.67  |
| B.B.A (SF)              | 15                             | 14            | 10  | 4    | -     | 93     |
| <b>PG</b>               |                                |               |     |      |       |        |
| M.A. English Literature | 29                             | 4             | 22  | 1    | -     | 93.10  |
| M.Com (SF)              | 28                             | -             | 22  | -    | -     | 78.57  |
| M.Sc. Maths (SF)        | 14                             | 4             | 5   | -    | -     | 64.28  |
| M.Phil. English (SF)    | 15                             | 10            | 5   | -    | -     | 100    |
| M. Phil Commerce (SF)   | 15                             | -             | 11  | -    | -     | 73     |

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The college encourages research, publications, paper presentations and participations in International, National and State level workshops and conferences.
- IQAC members meet twice every semester for one hour to discuss various issues in the Campus and plan for the teaching and learning methodology.
- Work on the feedback from the students' curriculum, teaching, learning and evaluation.
- Strengthening the green initiatives of the college and building environmental consciousness through promoting Eco-friendly practices.
- Keeping track of the schedules/plans and implementation of the various academic and administrative activities and intervening whenever necessary with suggestions to ensure the maintenance of quality parameters.
- Monitoring the regular updating of Library resources.
- Monitoring and periodically evaluating the activities of the Examination Cell to ensure the continuous and comprehensive evaluation of students and the timely conduct of examinations and conducting an audit.

## 2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted (2014-15)</i> |
|--|---|
| Refresher courses                              | 5   |
| UGC – Faculty Improvement Programme            | 4   |
| HRD programmes                                 | -   |
| Orientation programmes                         | -   |
| Faculty exchange programme                     | -   |
| Staff training conducted by the university     | -   |
| Staff training conducted by other institutions | -   |
| Summer / Winter schools, Workshops, etc.       | -   |
| Others   | -   |

## 2.14 Details of Administrative and Technical staff

| Category | Number of | Number of | Number of | Number of |
|----------|-----------|-----------|-----------|-----------|
|----------|-----------|-----------|-----------|-----------|

|                      | Permanent Employees | Vacant Positions | permanent positions filled during the | positions filled temporarily |
|----------------------|---------------------|------------------|---------------------------------------|------------------------------|
| Administrative Staff | 23                  | 13               | -                                     | -                            |
| Technical Staff      | -                   | -                | -                                     | -                            |

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Publication of papers in International and National Journals.

International Conference of the Kanyakumari Academy of Arts and Science was held in our campus. It served as a multidisciplinary forum for the paper presenters from various universities and reputed institutions from all over

UGC sponsored National seminar on Environmental security for sustainable development was conducted by the Department of Plant Biology and Plant Biotechnology and Department of Zoology in collaboration with Vivekananda Kendra.

UGC sponsored National Seminar on Exploring the Terrains of Canadian and American Diaspora by the Dept. Of English in collaboration with Institute of English, University of Kerala.

UGC sponsored National Seminar by the Department of Physics in collaboration with Tamil Nadu Science Forum on Emerging Trends in Theoretical and Experimental Physics.

Department of History in collaboration with MS University conducted a Seminar on Gender Injustice through the ages.

IQAC of our college organized a one day International Seminar on Quality Enhancement in the field of Higher Education.

Department of Zoology organized a one day National Seminar on Vector Borne diseases and its management in association with Cape Young Biologist Association.

Department of Tamil conducted one day Seminar

Department of Commerce conducted a one day seminar on Human Resource Development in Banking Sector

Department of Botany in collaboration with INHA, conducted a National Seminar on Recent Trends in Traditional Systems of medicines.

A seminar on employment opportunities was organized and one day training programme on effective public speaking was also conducted.

### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | -       | -          | -         |
| Outlay in Rs. Lakhs | -         | -       | -          | -         |

### 3.3 Details regarding minor projects 2014-2015

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 2         | -       | -          | 2         |
| Outlay in Rs. Lakhs | 300100    | -       | -          | 300100    |

### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | -             | -        | -      |
| Non-Peer Review Journals | 19            | 31       | 1      |
| e-Journals               |               |          |        |

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects   | -             | -                          | -                      | -        |
| Minor Projects   | -             | -                          | -                      | -        |
| Conference on Exploring the Terrains of Canadian and American Diaspora, Dept. Of English | 2014 to 2015  | UGC                        | 135000                 |          |
| Gender Injustice through ages, Dept. Of History  | 2014 to 2015  | UGC                        | 75000                  |          |
| Emerging Trends in Theoretical and Experimental Physics, Dept. of Physics                | 2014 to 2015  | UGC                        | 144612                 |          |
| Interdisciplinary Projects   | -             | -                          | -                      | -        |
| Industry sponsored   | -             | -                          | -                      | -        |
| Projects sponsored by the University/ College  | -             | -                          | -                      | -        |
| Students research projects<br>(other than compulsory by the University)                  | -             | -                          | -                      | -        |
| Any other(Specify)   | -             | -                          | -                      | -        |
| Total  | -             | -                          | -                      | -        |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level               | International | National   | State | University | College |
|---------------------|---------------|--|-------|------------|---------|
| Number              | 1             | 3  | -     | -          | -       |
| Sponsoring agencies | Management    | - PTA & Management<br>- Cape Young Biologist Association<br>- INHA, Kanyakumari District |       |            |         |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | -      |
|                | Granted | -      |
| International  | Applied | -      |
|                | Granted | -      |
| Commercialised | Applied | -      |
|                | Granted | -      |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
|       |               |          |       |            |      |         |

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

9

27

| PhD Guides                     | Dr. S. Chandrale kha  | Dr. B. Vasantha Kumari  | Dr. K. V. Jayash ree | Dr. Jaya Kumari   | Dr. S. S. Sandhya                                       | Sheeba S Nair  | Dr. R. Janatha Kumari   | Dr. M.B. Rose Rani | Dr. Smit ha Nair | Dr. K. Meena |
|--------------------------------|---|---|----------------------|---|---|--|---|--------------------|------------------|--------------|
| Students Registered under them | 1. L. Dowmya<br>2. V. Asha Kumari<br>3. N.U. Lekshmi<br>4. A.R. Savitha | 1. M. Suma<br>2. B. Vijayarani<br>3. V. Vishnu Priya<br>4. Mofanato S.K.Kalak umari<br>5. S.V.P. Easwari<br>6. M.P.Anup a<br>7. R. Shabi Ruskin | 1. Hema Rana         | 1. J. Suja Rani<br>2. A. Darlin Mary<br>3. P.V. Radhik a<br>4. Lebanc ely<br>5. Jeeja Mol | 1. A. Anusa<br>2. D. Shyni<br>3. S.D. Deepa<br>4. Golda | 1. V. P. Prasara<br>2. L. Ezhil Prafula<br>3. G. Jeevitha<br>4. D. Annie Seles | 1. S. Sushma Jenifer<br>2. M. Vijila Thankama lar<br>3. S. Shaliny<br>4. A. Naveena | 1. C. Sheeba       | -                | 1. V. Soniya |



3.19 No. of Ph.D. awarded by faculty from the Institution

3

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

State level

1

National level

3

International level

3.22 No. of students participated in NCC events:

University level

-

State level

-

National level

-

International level

-

3.23 No. of Awards won in NSS:

University level

2

State level

-

National level

-

International level

-

3.24 No. of Awards won in NCC:

University level

-

State level

-

National level

-

International level

-

3.25 No. of Extension activities organized

University forum

College forum

9

NCC

NSS

1

Any other

2

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Department of Zoology

- Student Volunteers accompanied by staff conducted quiz programmes and took classes for the students of Govt. Primary School, Chunkankadai

- Conducted a workshop on Arts and Crafts for our students, Mrs. Emimal Roselin – Pidilite Industries Nagercoil was the expertise

#### Department of Botany

- Awareness programme on conservation and utility of local medicinal plants to the children of Primary School, Chunkankadai.

#### Department of History

- Took classes about Gandhian Era and Competitions were conducted and prizes were given to the students of Govt. High School, Mangalam.

#### Department of Mathematics

- Children's Day Celebration at Govt. Primary School, Chunkankadai.
- Conducted Yoga training and arranged weekly two days class to be conducted by Mrs. Chitra, Yoga Trainer sponsored by Dr. S.S. Sandhya.
- Spoken English classes by Alumni Ms. Amutha
- Conducted literary competition.

### Criterion – IV

## 4. Infrastructure and Learning Resources

### 4.1 Details of increase in infrastructure facilities:

The campus area is 31 acres. The buildings, furniture and equipments are put to optimum use and are available for teaching-learning process, co-curricular, extra-curricular, research and extension activities.

| Facilities  | Existing | Newly created | Source of Fund | Total    |
|---|----------|---------------|----------------|----------|
| Campus area   | 31 acres | -             | -              | 31 acres |
| Class rooms   | 33       | -             | -              | 33       |
| Laboratories  | 4        | -             | -              | 4        |
| Seminar Halls   | 1        | -             | -              | 1        |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. |          | 1014613       | UGC            |          |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   |          | 18            | UGC            |          |
| Others  |          |               |                |          |

#### 4.2 Computerization of administration and library

Digitalised library.

Administration is also automated.

#### 4.3 Library services:

|                  | Existing |       | Newly added |          | Total |       |
|------------------|----------|-------|-------------|----------|-------|-------|
|                  | No.      | Value | No.         | Value    | No.   | Value |
| Text Books       | 23826    |       | 282+3free   | 75132.93 |       |       |
| Reference Books  |          |       |             |          |       |       |
| e-Books          |          |       |             |          |       |       |
| Journals         | 16       | 5060  |             |          |       |       |
| e-Journals       |          |       |             |          |       |       |
| Digital Database |          |       |             |          |       |       |
| CD & Video       |          |       |             |          |       |       |
| Others (specify) |          |       |             |          |       |       |

#### 4.4 Technology up gradation (overall)

|          | Total Computer<br>s | Computer<br>r Labs | Internet | Browsin<br>g<br>Centres | Computer<br>r Centres | Office | Depart<br>ment<br>s | Othe<br>rs |
|----------|---------------------|--------------------|----------|-------------------------|-----------------------|--------|---------------------|------------|
| Existing | 34                  | 14                 | 1        | -                       | 6                     | 5      | 9                   | -          |
| Added    | 6                   | -                  | 6        | -                       | -                     | -      | -                   | -          |
| Total    | 40                  | 14                 | 7        | -                       | 6                     | 5      | 9                   | -          |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Computer training given to non-teaching staff on the use of use of computers in office automation.
- Computer lab is connected by LAN.

#### 4.6 Amount spent on maintenance in lakhs:

|  |        |
|--|--------|
| i) ICT                                   | 82170  |
| ii) Campus Infrastructure and facilities | 39161  |
| iii) Equipment                           | 19450  |
| iv) Others (compound wall)               | 293000 |
| <b>Total:</b>                            | 433781 |

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Financial assistance extended to economically weaker students and personal counselling given by Counsellors and Teachers minimize the dropout rate in the college.
- ❖ The Institution publishes its updated prospectus and handbooks annually. The information content is disseminated to the students at the beginning of every academic year.
- ❖ Enhancement of Communication skills and Computer literacy are conducted regularly for the students.
- ❖ Bank clerical examination coaching in tie up with Aditya Academy and final year students are benefitted.
- ❖ Personality Development programme was conducted by Vantage Academy to the final year students of the college.
- ❖ Career guidance and placement cell arranges coaching and competitive examinations and sessions for personality development of outgoing students.

#### 5.2 Efforts made by the institution for tracking the progression

- ❖ Personal guidance, on both academic and non-academic matters is made

available to the students through mentoring.

- ❖ Regular meetings by IQAC.
- ❖ Tutors offer academic counselling to students, recommend them for remedial coaching if necessary and also meet parents to update them on progress.
- ❖ The Alumni/ae Association maintains consistent correspondence with Alumni/ae.

5.3 (a) Total Number of students

| UG   | PG  | Ph. D. | Others          |
|------|-----|--------|-----------------|
| 1277 | 147 |        | 30<br>(M. Phil) |

(b) No. of students outside the state

13

(c) No. of international students

| No | % |
|----|---|
| -  |   |

Men

| No | % |
|----|---|
|    |   |

Women

| Last Year |    |    |     |                       |       | This Year |    |    |     |                       |       |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General   | SC | ST | OBC | Physically Challenged | Total | General   | SC | ST | OBC | Physically Challenged | Total |
| 381       | 63 | 5  | 885 | 2                     | 1336  | 408       | 75 | 1  | 999 | 3                     | 1486  |

Demand ratio 3.63 :1

Dropout % 0.74

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Yes – Supported

Coaching given for PSC, NET, SET, Bank Coaching

No. of students beneficiaries

37

#### 5.5 No. of students qualified in these examinations

|              |                      |           |                      |      |                      |        |                      |
|--------------|----------------------|-----------|----------------------|------|----------------------|--------|----------------------|
| NET          | <input type="text"/> | SET/SLET  | <input type="text"/> | GATE | <input type="text"/> | CAT    | <input type="text"/> |
| IAS/IPS etc. | <input type="text"/> | State PSC | <input type="text"/> | UPSC | <input type="text"/> | Others | 15                   |

#### 5.6 Details of student counselling and career guidance

The Placement cell is continuing its activities to guide the students towards meaningful jobs. It is very gratifying to record that many students get employment after the completion of their studies on their own efforts.

Enhancement of Communication skill is the main activity of career guidance and placement cell.

Two Day training in Personality Development was conducted by Vantage Academy.

Organized a seminar on employment opportunities and conducted one day training programme on effective public speaking.

No. of students benefitted

28

#### 5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| -                               | -                               | -                         | 10 students participated  |

#### 5.8 Details of gender sensitization programmes

- ✓ Women cell in association with Suraksha, a community centre for family health organized training programme for five days on building life skills for adolescents. 30 students were specially trained in the programme which was sponsored by All India Women's Conference, New Delhi.
- ✓ Various competitions were conducted based on current issues during that period.
- ✓ International Women's day was celebrated in collaboration with ENVISIONS, Chennai.

#### 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

|  | Number of students | Amount  |
|--|--------------------|---------|
| Financial support from institution                                   |                    |         |
| Financial support from government                                    | 693                | 1147030 |
| Financial support from other sources                                 | 5                  | 12000   |
| Number of students who received International/ National recognitions |                    |         |

### 5.11 Student organised / initiatives Exhibition:

State/ University level Nil

National level Nil

International level Nil

### 5.12 No. of social initiatives undertaken by the students

- Blood donation camp was conducted in our campus. Eighty students donated blood.
- More than 100 kilos of rice donated to the orphanages and balawadis by our students under Annapurna Scheme in connection with Swami Vivekananda's 150<sup>th</sup> birthday.

- 16 of our students participated in the National Camp conducted by Vivekananda Kendra, Kanyakumari on account of Mananeya Ekanathji Centenary Birthday Celebration.
- Rallies in connection with voters day, road safety and dengue awareness were conducted by our students.
- Door to door dengue awareness campaign and herbal treatment awareness were conducted.
- Anti-drug awareness campaign and pledge were taken by the students.
- Tree plantation in Chunkankadai hills
- Two days cleaning programme at Rameswaram sponsored by UNICEF.
- Two Polio immunization camps.
- Swach Bharat programme at Thuckalay Bus stand, at Padmanabhapuram and approach road to the campus.
- Cleaning of Ramathirtham pond near Rameshwaram
- Women empowerment in collaboration with Suraksha
- Petroleum conservation programme by Tamil Nadu Science Forum
- Cancer awareness programme in collaboration with KIMS.
- Solid waste management programme by Vivekananda Kendra.
- National Seminar on empowerment of women and child – an exhibition on medicinal plants was also arranged during the occasion.

5.13 Major grievances of students (if any) redressed: \_Nil

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

Vision: To mould our students into competent self-reliant and responsible women who can act as the redeemers of the society in the years to come.

Mission: To make the institution a centre of academic excellence, cultural refinement and spiritual enlightenment.



6.2 Does the Institution has a management Information System: No

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

2 of our faculty members serve as chairman to the various Board of Studies in the University and are members in the Board of studies.

Remedial System: Remedial system is a part of quality sustenance mechanism. Every Friday one hour special coaching, is given to slow learners and Reappear (RA) category of students.

Based on the framework given, departments develop the work plan of delivering the curriculum to the students through various teaching methodologies.

#### 6.3.2 Teaching and Learning

Language Lab: It helps in fostering the soft skills of the students.

Computer Lab: Computer lab with internet facility serves as an effective means of updating the academic knowledge.

Tutorial: The College implements tutorial system to monitor the academic progress and the overall behaviour of the students. A batch of 15-20 students is taken special care by the deputed teacher in the tutorial hour on every Wednesday.

Career guidance and placement cell arranges coaching and competitive examinations and sessions for personality development of outgoing students.

Projects are given to students to enhance their knowledge.

#### 6.3.3 Examination and Evaluation

A student's academic performance is evaluated on the basis of the internal score for 25 marks and external score for 75 marks. In the process of preparing the consolidated internal score, three monthly tests per semester are conducted. The average of the better two for 20 marks is merged with the assignment for 5 marks.

The examination committee prepares the time table for the internal examinations and monitors the conduct of the examinations, Evaluation of answer papers are done and progress cards are send to the parents on time.

#### 6.3.4 Research and Development

UGC-NET coaching: To prepare and train the students for competitive examinations, the Career

Guidance Cell and UGC-NET coaching has been arranging classes on a regular basis. Five students got selected in the Tamilnadu State Level Eligibility for Lectureship and more than 3 of our students and alumnae got qualified in the Tamilnadu Teachers Eligibility Test conducted by the State Government.

Research: Apart from giving intense coaching to the students from the under privileged section who are also mostly first generation learners, our teachers are actively involved in research, paper presentations and publications both at the national and international level and undertaking research projects. Many serve as research guides and resource persons. Academically the teachers presented 3 papers in International Conference, 25 National Seminars and by getting 23 of their papers published.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library: The college library and reading room will remain open from 9.00 A.M. to 5.00 p.m. on all working days.

Language Lab: It helps in fostering the soft skills of the students.

Computer Lab: Computer lab with internet facility serves as an effective means of updating the academic knowledge.

Hostel building providing space for 100 students was completed with the financial assistance from UGC and magnanimous support of our management.

#### 6.3.6 Human Resource Management

- College has career guidance cell which organises leadership training programme for the students.
- teachers are given additional charges for various extra-curricular and co-curricular activities.

#### 6.3.7 Faculty and Staff recruitment

12 new teaching Faculty members and 5 non-teaching staff are recruited this year

#### 6.3.8 Industry Interaction / Collaboration

Two day training in Personality Development was conducted by Vantage Academy to the final year students of the college.

International Women's Day was celebrated in collaboration with ENVISIONS Chennai

#### 6.3.9 Admission of Students

The College Website, prospectus and handbook contains information about the Institution and the programmes offered. The college calendar that highlights the details of various programmes of the college is prepared every year before the commencement of admissions.

Admission of students is based on Government Rules and Regulations. 50% students are admitted on reservation basis and the remaining 50 % for linguistic minority students.

#### 6.4 Welfare schemes for

|              |  |
|--------------|--|
| Teaching     | <ul style="list-style-type: none"> <li>• Provident fund scheme is made available and medical insurance schemes proposed by the State Government.</li> </ul>  |
| Non teaching | <ul style="list-style-type: none"> <li>• Festival advance facility is also provided.</li> <li>• Credit co-operative society membership which helps with personal loans whenever needed.</li> <li>• Provident fund scheme is made available and medical insurance schemes proposed by the State Government.</li> </ul>  |
| Students     | <ul style="list-style-type: none"> <li>• Medical and first aid facilities are provided in the campus.</li> <li>• The college entered into an MOU with Dr. M. Gopala Pillai's Jawahar Hospital, Nagercoil for medical check-up for the first years.</li> <li>• Safe Drinking Water, Free noon meal for economically disadvantaged families, college store to supply stationery to students at fair price, canteen to provide light refreshments at fair price.</li> <li>• Students Welfare Committee to take care of facilities needed for academic ambience.</li> <li>• Financial assistance in terms of fee concession to the school students.</li> </ul> |

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |  | Internal |                               |
|----------------|----------|--|----------|-------------------------------|
|                | Yes/No   | Agency   | Yes/No   | Authority                     |
| Academic       | Yes      | Govt.  | Yes      | Heads of Departments          |
| Administrative | Yes      | Govt. (Joint Director's Office, Tirunelveli, AG office, Chennai) | Yes      | NSS Management, Changanassery |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University motivates the college to go in for Autonomy

6.11 Activities and support from the Alumni Association

- The Alumni Association extends whole hearted support to all the proposals put forward by the college management meant for the development of the Institution.
- Sponsorship for Graduation Day.
- Providing drinking water facilities in the campus.
- Every year the new Alumni members enrol themselves and give moral and financial support by way of life memberships.

6.12 Activities and support from the Parent – Teacher Association

Infrastructure development

Personality Development programmes for students

Computer education

Sponsorship for Conference

#### 6.13 Development programmes for support staff

Computer Education was given for effective implementation of office automation software

Financial assistance

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

NSS volunteers of college undertake campus cleaning programme to make the campus Eco-friendly

Vermi compost and zero waste management training programme in collaboration with Vivekananda Kendra, Kanyakumari.

Creating awareness on Solid Waste Management, Biogas production, plastic eradication, environmental friendly low-cost constructions etc. were organised.

### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

The Internal Quality Assurance Cell of our college organized a practical session on e-content development for our staff members.

All the departments have conducted State/National level Seminars in their respective fields.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

| Plan of Action                 | Achievements   |
|--------------------------------|--|
| Attainment in sports and games | An impressive track record created. Nurtured sporting talents with national standards. |
| Reunion                        | Alumni Strengthened  |

|                                   |   |
|-----------------------------------|---|
| Motivate social activities by NSS | NSS conducted various awareness programmes and camps in villages.   |
| Submission of IQAC report         | The IQAC members meet periodically to discuss various issues in the campus and promote implementation of actions decided in the meetings. Thus enhance the maintenance and sustenance of the quality of the Institutions. |

### 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

#### Best Practice – I

Title of the Practice: Tutorial System

Objective of the Practice: To monitor the academic progress and the overall behaviour of the students.

The context: to identify the student problem and help them to overcome the difficulties.

The Practice: A batch of 15-20 students are given special coaching by the deputed teacher in the tutorial hour on every Wednesday. The Tutor maintains the details of the students assigned to her to keep track of the growth and development of each student inside the campus. The tutor identifies the problems of the students both academic and personal and act as counsellor. The tutor also identifies the financially backward students and makes arrangements for getting her financial assistance from the appropriate authority.

Evidence of Success: Students discuss their problems openly with their tutors. Tutor maintains a good rapport with the students which helps in identifying the problems immediately and solves them in appropriate manner.

#### Best Practice – II

Title of the Practice: English Language Lab

Training on communication skills is given to the students to compete in the highly competitive globalised world that we inhabit today. The language lab has been launched with the following goals:

- To enrich the students practical knowledge and wisdom.
- To impart oratory skills to the students.
- To make the students competent in expressing themselves during interactive speeches.

The Context

Majority of students enrolled in the degree course are coming from rural areas and are from Tamil Medium classes. The college took initiative to promote the English language skill by using the Language Laboratory to develop the students English language exposure. This enables the students to develop their language so that the students are aware of advanced knowledge of English language and proficiency. Through a series of lectures the lab tries to make the students fully aware of the existing importance of English language not only for obtaining the knowledge but also for their employability.

#### The Practice

The students could clear their doubts and difficulties during interactive speeches. The students are made to hear the speeches of eminent personalities in English language. Short plays are screened to improve their pronunciation.

#### Evidence of success

At the end of the year a viva voce would be conducted where the students express their talents in front of the examiner. This helps them to perform well during seminars inside the class rooms.

#### Problems Encountered and Resources Required

1. Considering the strength of the student's one language lab is not sufficient.
2. Scarcity of fund
3. Lack of adequate language tools and systems.

\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

#### 7.4 Contribution to environmental awareness / protection

Vermi compost and zero waste management training programme in collaboration with Vivekananda Kendra, Kanyakumari.

Creating awareness on Solid Waste Management, Biogas production, plastic eradication, environmental friendly low-cost constructions etc. were organised.

Rain water harvesting pond was constructed in the campus

Regular campus cleaning and beautification

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

#### **SWOT Analysis**

##### **Strengths:**

A holistic educational experience

College has well experienced, highly qualified and dedicated faculty members having PhD.

Strong commitment to community, service, social justice, empowerment of women.

Several opportunities for students to develop and enhance their creative potential and individual talent.

University ranks in UG and PG examinations, awards and prizes in literary and sports competitions.

Hostel facilities for the students

Botanical garden with dry land medicinal plant.

On-going UGC funded minor research projects.

The college is provided with generators for uninterrupted power supply

Environment friendly, Anti-pollution and Energy Conservation Units functioning in the campus, initiatives to maintain Pollution-Free, Eco-Friendly, Clean and Green Campus.

**Weaknesses:**

Inadequate financial resources for catering to the growing demands of the Institution

Poor communicative skills and majority of the students admitted are graded below average in their performance

Teaching faculty as Resource Persons is less in number.

Interdisciplinary projects are few in number.

No participation of students in state level and national level cultural competitions.

**Opportunities**

Educating largely rural and first generation graduate students

Number of students admitted to the college is increasing annually

Considering the availability of dedicated teachers, infra-structure and resources, there is a great scope for promotion of research culture among the students

Language lab to develop the knowledge of the students

**Threats:**

Limitation and constraint in Government financial support

To achieve academic excellence

To motivate the staff to gear up still further towards the changing and progressive framework in higher education



Resource mobilisation for growing needs of the Institution

To make students of rural background competent enough with urban counterparts.

To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

#### 8. Plans of institution for next year

Establishing new Add on Course

Celebrating National Days

To conduct various innovative programmes for the students

Conduct National/International Seminars/State level Seminars

Community extension programmes

Orientation programme for fresher's

Avail research and project grants

Remedial coaching

Environment conservation

Excellent sports and games

More teaching faculty to become research guides.

Staff members to serve as resource persons.

Faculty to undertake major and minor projects.

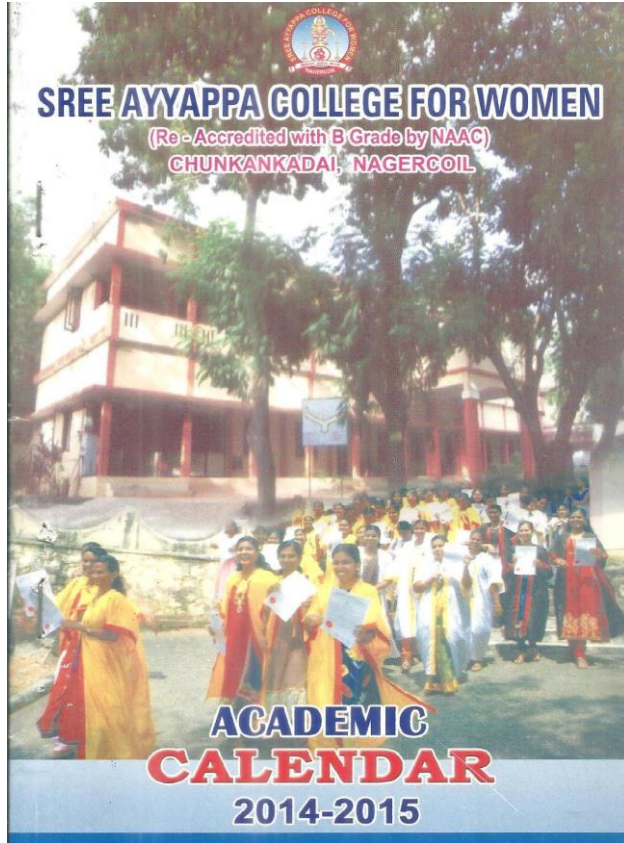
Staff members to publish research papers and author books with ISBN.

To encourage all the departments to secure University Ranks.

To motivate the staff and students to strive hard to get awards.

To have networking with external agencies.

Staff members to attend Faculty Development Programmes.



## Sree Ayyappa College for Women

(Reaccredited with B Grade by NAAC)

Chunkankadai, Nagercoil,  
Kanyakumari District.  
Pin - 629 003.



### Academic Calendar 2014 - 2015

Office Telephone No. : 04652 - 230980  
Fax. Number : 04652 - 220948  
e-mail : ayyappacollege1969@gmail.com  
Principal's Residence : 04652 - 279440  
College Hostel : 04652 - 230606  
website : sreeayyappacollege.com

#### National Pledge

India is my country. All Indians are my brothers and sisters.  
I love my country and I am proud of its rich and varied  
heritage. I shall always strive to be worthy of it.  
I shall respect my parents, teachers and all elders and treat  
everyone with courtesy.  
To my country and my people, I pledge my devotion. In  
their well being and prosperity alone lies my happiness.

#### தமிழ்த்தாய் வாழ்த்து

நீராரூங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமரத்தில்  
தெக்கணமும் அதிற்சிறந்த தீரானிடநல் திருநாடும்  
தக்கசிறு பிறைநதலும் தரித்தநறுந் திலகமுமே  
அத்திலக வாசனைபோல் அனைத்துலகம் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்த பெருந்தமிழ்ணங்கே!  
உன் சீர் இளமைத் திறம்பியந்து செயல் மறந்து  
வாழ்த்துதுமே!  
வாழ்த்துதுமே!  
வாழ்த்துதுமே!

#### പ്രാർത്ഥനാഗീതം

വികല വിഷയബന്ധസ്താധുലോക  
പ്രകര നിഷേവ്യ സമസ്ത ഭവ്യഭായിൻ  
പ്രകടരൂപിവിധാന ധീപ്രമുർത്തേ  
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

യമനിയമപരൈർ വിശുദ്ധ ചിന്തൈർ  
യമി നിർവൈരഹുദി ദൃശ്യമാനമുർത്തേ  
ശമിതസകലതാപശംഭു സുനോ  
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

സകലകലുഷ ഭഞ്ജനൈകകൃത്യ  
പ്രകടിതമാനസ ഭാനുതുല്യ ദീപേത  
ശകലിത നിഖിലാർത്ഥതാപരാശേ  
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

സുമഹിതമുനിചിത്ത നിത്യഭാസിൻ  
സുമശരകോമള ദാനവാരി സുനോ  
സുമതിനുത വിശിഷ്ട ദിവ്യ ഭാനോ  
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

അവശജനശരണ്യ പുണ്യമുർത്തേ  
ഭവഭയനാശന ഭക്തലോകബന്ധോ  
അവനപരസദാപ ദാന താനാം  
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

## **Vision and Mission of the College**



### **Vision**

To mould our students into competent, self-reliant and responsible women who can act as the redeemers of the society in the years to come.

### **Mission**

To make the institution a centre of academic excellence, cultural refinement and spiritual enlightenment



### **MOTTO**

**SHIKSHA DHARMENA SHOBHATHE**

### Succession List of Principals

1. Mrs. Subhadra S. Menon 1970 - 1987
2. Mrs. B. Santha Devi 1987 - 1995
3. Mrs. G. Sarasamma 1995 - 2004
4. Dr. P. Girijakumari Amma 2004 - 2010
5. Dr. S. Chandralekha 2010 -

### Profile of the College

Sree Ayyappa College for Women came into existence in the year 1970. The institution established with the motto, 'Siksha Dharmena Shobathe' (Education Sparkles through Moral Excellence) is run by Sree Ayyappa Educational Society. The Society formed by the Malayalam speaking linguistic minority of Kanyakumari District and registered under the Societies Registration Act of 1955 founded a junior college for men in the year 1969. But as the greater need was for the higher education of women students, the Management with the consent of the affiliated Madurai University converted the institution into a women's college in the next year. The college was vested with linguistic minority status in 1987. It is a boon not only to the young women students of linguistic minority but also to students of all disadvantaged communities.

The college is situated at the foot of *Velimalai*, the tail end of Western Ghats. The tranquility and serenity of the idyllic surroundings provides congenial atmosphere for academic pursuits. Located close to the National Highways at a distance of 7 kilometres from Nagercoil, students gain easy access to transport facilities.

Re - Accredited with B Grade by NAAC, the college offers graduate courses in Arts and Science subjects and Commerce, post-graduate courses in English, Mathematics and Commerce and M.Phil. course in English.

The institution trumpeting four decades of academic tradition glides along with the the help and guidance of the Nair Service Society, the blessings of its founder, late Padmabhooshan Mannathu Padmanabhan and the good will and patronage of the public.

1. Name of the College with full Postal address (Door No., Village, Taluk, District.) } Sree Ayyappa College for Women, Chunkankadai P.O. Villukury Village, Kalkulam Taluk, K.K. District.
2. Name of the Educational Agency } Sree Ayyappa Educational Society
3. Name of the Trustee : -
4. College Telephone No. with STD Code No. } Telephone No. 230980  
Fax No. } STD Code No. 04652  
E.Mail } Fax. No. 04652-220948  
ayyappacollege1969@gmail.com
5. Name of the Secretary, and Telephone No. : Thiru. M. Sangeeth Kumar 0471 - 2383768
6. Name of the Principal, Residential Telephone No. : Dr. S. Chandralekha 04652 - 279440
7. Year of establishment } 1969  
Autonomous/ Non Autonomous } Non Autonomous  
NAAC Accredited or Not. } Re - Accredited with B Grade
8. AICTE letter of viability for M.B.A. / M.C.A. : Nil
9. Full details of courses offered & Year of affiliation for each course & sanctioned strength. } Furnished Separately
10. G.O. No. permitting the opening of the college. } RC. No. 79600 / S2 /68 dt. 13.10.70
11. Copy of G.O. / Govt. letter permitting change in name and or change of site / G. O. permitting to continue at temporary site.

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Annai E.V.R. Nagammaiar Free Education Scheme

Eligibility

1. Forward community students only.
2. Parents' annual income not to exceed Rs. 24000/-

Special Fee covers the following items:

| Particulars               | Amount         |
|---------------------------|----------------|
| 1. Calendar               | Rs. 10         |
| 2. Magazine               | Rs. 10         |
| 3. Stationery             | Rs. 50         |
| 4. Games                  | Rs. 100        |
| 5. Library & Reading Room | Rs. 15         |
| 6. Association            | Rs. 5          |
| 7. College Day            | Rs. 4          |
| 8. Social Service         | Rs. 3          |
| 9. Visual Education       | Rs. 2          |
| 10. Campus Amenity        | Rs. 10         |
| 11. Students Aid Fund     | Rs. 3          |
| 12. Students Service Fee  | Rs. 2          |
| 13. Medical Inspection    | Rs. 5          |
| <b>Total</b>              | <b>Rs. 219</b> |

FEE SCHEDULE

| Class                                   | Verification Per Grade | Admission | Tuition Fee | Laboratory | Flag Day | N.S.S. | Red Cross | Special | Medical Ins. | Deposit | University Entrance | University Recognition | HSS | Total | II SEMESTER |            |       |
|---|------------------------|-----------|-------------|------------|----------|--------|-----------|---------|--------------|---------|---------------------|------------------------|-----|-------|-------------|------------|-------|
|   |                        |           |             |            |          |        |           |         |              |         |                     |                        |     |       | Tuition Fee | Laboratory | Total |
| I B. A.                                 | 50                     | 5         | -           | -          | 5        | 10     | 10        | 214     | 5            | 25      | 100                 | 100                    |     | 524   | -           | -          | -     |
| " B.Com.                                | 50                     | 5         | -           | -          | 5        | 10     | 10        | 214     | 5            | 25      | 100                 | 100                    |     | 524   | -           | -          | -     |
| " B.Sc. Maths                           | 50                     | 5         | -           | 40         | 5        | 10     | 10        | 214     | 5            | 25      | 100                 | 100                    |     | 564   | -           | 40         | 40    |
| " Physics                               | 50                     | 5         | -           | 80         | 5        | 10     | 10        | 214     | 5            | 25      | 100                 | 100                    |     | 604   | -           | 50         | 50    |
| " Plant Biology and Plant Biotechnology | 50                     | 5         | -           | 75         | 5        | 10     | 10        | 214     | 5            | 25      | 100                 | 100                    |     | 599   | -           | 50         | 50    |
| " Zoology                               | 50                     | 5         | -           | 100        | 5        | 10     | 10        | 214     | 5            | 25      | 100                 | 100                    |     | 624   | -           | 40         | 40    |
| II B.A.                                 |                        |           |             | -          | 5        |        | 10        | 214     |              |         |                     |                        |     | 229   | -           | -          | -     |
| " B.Com.                                |                        |           |             | -          | 5        |        | 10        | 214     |              |         |                     |                        |     | 229   | -           | -          | -     |
| " B.Sc. Maths                           |                        |           |             | -          | 5        |        | 10        | 214     |              |         |                     |                        |     | 229   | -           | -          | -     |
| " Physics                               |                        |           |             | -          | 80       | 5      | 10        | 214     |              |         |                     |                        |     | 309   | -           | 50         | 50    |
| " Botany                                |                        |           |             | -          | 125      | 5      | 10        | 214     |              |         |                     |                        |     | 354   | -           | 50         | 50    |
| " Zoology                               |                        |           |             | -          | 150      | 5      | 10        | 214     |              |         |                     |                        |     | 379   | -           | 40         | 40    |
| III B.A.                                |                        |           |             | -          | 5        |        | 10        | 214     |              |         |                     |                        |     | 229   | -           | -          | -     |
| " B.Com.                                |                        |           |             | -          | 5        |        | 10        | 214     |              |         |                     |                        |     | 229   | -           | -          | -     |
| " B.Sc. Maths                           |                        |           |             | -          | 5        |        | 10        | 214     |              |         |                     |                        |     | 229   | -           | -          | -     |
| " Physics                               |                        |           |             | -          | 80       | 5      | 10        | 214     |              |         | Comp. Sc.250        |                        |     | 559   | -           | 50         | 50    |
| " Botany                                |                        |           |             | -          | 75       | 5      | 10        | 214     |              |         |                     |                        |     | 304   | -           | 50         | 50    |
| " Zoology                               |                        |           |             | -          | 100      | 5      | 10        | 214     |              |         |                     |                        |     | 329   | -           | 40         | 40    |
| I M.A.                                  |                        | 5         | 250         | -          | 5        |        | 10        | 214     |              | 25      | 100                 | 100                    |     | 709   | 250         | -          | 250   |
| II M.A.                                 |                        |           | 250         | -          | 5        |        | 10        | 214     |              |         |                     |                        |     | 479   | 250         | -          | 250   |

#### **4. Rules and Regulations**

The college expects all students to maintain high standard of discipline in order to facilitate a healthy learning environment.

The rules stated below should be strictly adhered to.

- i. Proper etiquette should be followed by the students on campus.
- ii. Students ought to observe the prayer with which the day's work begins.
- iii. Students shall respect the teachers and elders and be honest in word and deed.
- iv. The college uniform is compulsory for students on all working days except last Friday of the month.
- v. Students are requested to keep the class rooms and premises clean.
- vi. Use of mobile phone by students is strictly prohibited in the college premises.
- vii. Grievances or complaints shall be communicated personally or in writing to the head of the institution or the Grievance and Redressal Cell.
- viii. Students shall handle all college properties with care.
- ix. Students shall not litter the classrooms or college premises with their personal trash.
- x. Valuables lost in the premises and retrieved by students should be handed over to the college office.
- xi. Students should make it a regular practice to check for college notifications put on the notice board.
- xii. Students should have their identity cards with them while on campus.
- xiii. Maintenance of educational ethics shall be the collective responsibility and primary objective of all students.

#### **5. Attendance and Leave of Absence**

1. Students are expected on campus on all working days not later than 9.45 a.m.

2. Attendance will be marked at the beginning of each class hour.
3. Students absent in the class when attendance is marked shall lose attendance for the session.
4. A minimum of 75 % attendance for lecture and practical classes is required to appear for University Examinations.
5. No student may absent herself from the college without leave application. Medical Certificate has to be produced for absence due to illness for more than three days.
6. Application for leave in prescribed form countersigned by the parent or guardian must be submitted to the Head of the Department prior to the leave. If absence is due to unforeseen reasons, leave application must be submitted after the leave.
7. Hostel students ought to submit their leave application counter signed by the Deputy Warden.
8. A student absenting herself from the college for more than fifteen consecutive working days without permission is liable to have her name struck off the list.
9. Attendance in all practical classes and timely submission of records are mandatory to appear for practical examinations.

#### 6. Facilities

##### a) Library

The College library and reading room will remain open from 9.00 A.M. to 5.00 P.M. on all working days.  
All students and staff are members of the library.  
Strict silence should be observed in the library.  
Magazines and periodicals will not be issued.  
Private belongings should be left at the counter.  
Students can borrow books on all working days.  
Books borrowed should be handled with care. Penalty will be collected in case of any damage or loss.

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Books should be returned on the due date (one week for students and one month for staff).

A fine of twenty five paise per day will be charged for over due return of books.

##### b) Hostel

The hostel in the campus has the capacity to accommodate 60 students. The hostel management rests with the Warden (Principal), Matron and the representatives of the inmates.

##### c) Intercom & Public Announcement System

Intercom and Public Announcement System are installed in the college for feasibility of inter-departmental communication and easy conveyance of messages.

##### d) Auditorium

An auditorium with a capacity to accomodate nearly 1000 students is available to conduct multi - programmes.

##### e) Seminar Hall

The college has a seminar hall with audio-visual facilities for conducting educational programmes.

##### f) Fax

The fax machine installed in the college office facilitates speedy communication.

##### g) Internet

Internet facility in the college serves as an effective means of updating the academic and administrative activities.

##### h) Laboratories

All science departments have well equipped laboratories. Department of Botany maintains a botanical garden of medicinal plants and a green house. Department of zoology has set up a museum with a good collection of well labelled specimens.

##### i) Computer Lab

The college has an air-conditioned computer lab with Internet facility.

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**j) Language Lab**

The Language Lab helps in fostering the soft skills of the students.

**k) Safe Drinking Water**

Purified drinking water facility is provided for the staff and students.

**l) Free Noon-Meal**

Students from economically disadvantaged families are helped with free noon-meal sponsored by the staff club.

**m) College Store**

All necessary stationery items and other miscellaneous articles are supplied to the students at fair prices through the college store.

**n) College Canteen**

The canteen in the college campus provides light refreshments at fair prices on all working days.

**o) Sports and Games**

Sports and games form an integral part in a student's life. The college provides facilities for indoor and outdoor games.

**7. Administration**

**a) College Council**

The College Council includes Principal, Heads of Departments, Staff Secretary, Librarian, Physical Directress and the Senate member. The Council Secretary arranges periodical meets to discuss academic and administrative matters.

**Members :**

- |                              |                           |
|------------------------------|---------------------------|
| 1. Dr.S.Chandralekha         | President                 |
| 2. Dr. L. Kumari Krishnaveni | Asst. Prof. Dept of Tamil |
| 3. Tmt. P.S. Maya Devi       | Asso. Prof. Dept of Hindi |

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4. Dr. M.B. Rose Rani

5. Dr. P. Brahmavathi

6. Tmt. A. Geetha

7. Tmt. K. Vasanthi

8. Tmt. B.K. Padma

9. Dr. K. Jayakumari

10. Dr. I. Jayakumari

11. Dr. D. Sudharmini

12. Dr. Smitha Nair

13. Dr. V.S.Thankamoney Amma

14. Dr. B. Vasanthakumari

15. Tmt. J. Prasanna Kumari

16. Tmt. A. Sasikala

17. Dr. C. Annalatha Devi

18. Dr. K. Meena

19. Tmt. G. Sumathy

20. Miss. S. Lakshmi

21. Dr. S.R. Sudhambika

Asso. Prof. Dept of Malayalam

Asso. Prof. Dept. of English

Asso. Prof. Dept. of English & Senate Member

Asso. Prof. and Head, Dept. of History

Asso. Prof. and Head, Dept. of Mathematics

Asso. Prof. and Head, Dept. of Physics

Asso. Prof. and Head Dept. of Zoology

Asso. Prof. and Head Dept. of Botany

Asst. Prof. and Head, Dept. of Chemistry

Asso. Prof. and Head, Dept. of Commerce

Asso. Prof. of Botany & IQAC Co-ordinator

Asst. Prof. and Head, Dept. of Economics

Director of Physical Education

Prof. & Head, Pre - Doctoral Dept. of English

Asso. Prof. & Head, Dept. of M.Com

Asst. Prof. Dept. of M.Sc Maths

Asst. Prof. Dept. of B.B.A.

Librarian

**b) Committees**

Various committees involving faculty members and student representatives have been constituted to assist the Principal.

**i. Students Welfare Committee** takes care of the facilities needed for academic ambience.

**Members:**

- |                       |                           |
|-----------------------|---------------------------|
| (a) Dr. U. Velammal   | (e) Tmt. K.E. Padmam      |
| (b) Dr. D. Sudharmini | (f) Dr. K. R. Jayasree    |
| (c) Tmt. S. Vasanthi  | (g) Dr. T.R. Udaya Kumari |
| (d) Tmt. P. Lekshmi   |                           |

**ii. Examination Committee** prepares the schedule for monthly tests and model examinations.

**Members:**

- |                               |                     |
|-------------------------------|---------------------|
| (a) Tmt. A. Geetha (Convenor) | (b) Tmt. B.K. Padma |
|-------------------------------|---------------------|

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iii. **Discipline Committee** is in charge of maintaining discipline with the help of student volunteers.

**Members:**

- |                                |                           |
|--------------------------------|---------------------------|
| (a) Dr. S. Chandralekha        | (h) Dr. D. Lekha          |
| (b) Tmt.A. Sasikala (Convenor) | (i) Dr. S. Srimathy       |
| (c) Dr. K. Meena               | (j) Tmt. Lekha Pillai     |
| (d) Dr. B. Vasantha Kumari     | (k) Dr. S.S. Sandhya      |
| (e) Dr. R. Janathakumari       | (l) Tmt. Bhagavathy Ammal |
| (f) Tmt. J. Prasanna Kumari    | (m) Dr. P. Leelamoni      |
| (g) Dr. T.R. Udaya Kumari      |                           |

iv. **Admission Committee** assists the Principal in the admission process.

**Members:**

- |                       |                     |
|-----------------------|---------------------|
| (a) Dr. K. Jayakumari | (b) Tmt. B.K. Padma |
|-----------------------|---------------------|

v. **Financial Management and Purchase Committee** monitors the utilization of funds received from the UGC.

**Members:**

- |                        |                            |
|------------------------|----------------------------|
| (a) Tmt. A. Geetha     | (b) Dr. B. Vasantha Kumari |
| (c) Tmt. A. R. Savitha |                            |

vi. **Magazine Committee** is committed to bring out the annual college magazine.

**Members:**

- |                              |                             |
|------------------------------|-----------------------------|
| (a) Dr. M.B. Rose Rani       | (b) Tmt. P.S. Maya Devi     |
| (c) Dr.L.Kumari Krishnaveni  | (d) Tmt. Lekha Pillai       |
| (e) P. Saranya, III English  | (f) P.S. Lakshmi, III B.Com |
| (g) Arya Chandran, III Maths | (h) Shana, II MA            |

vii. **Library Committee** ensures updating the college library.

**Members:**

- |                         |                          |
|-------------------------|--------------------------|
| (a) Dr. M.B. Rose Rani  | (g) Dr. S. Geetha Kumari |
| (b) Tmt. P.S. Maya Devi | (h) Tmt. M. Suma         |
| (c) Tmt. S. Vasanthi    | (i) Dr. S.S. Sandhya     |

- |                               |                     |
|-------------------------------|---------------------|
| (d) Dr. I. S. Prameela Kumari | (j) Dr. Krishnaveni |
| (e) Tmt. A.R. Savitha         | (k) Tmt. G. Sumathi |
| (f) Tmt. V. R. Anjana         |                     |

viii. **Research Committee** facilitates research pursuits of the teaching staff and maintains record of students' projects.

**Members:**

- |                              |                               |
|------------------------------|-------------------------------|
| (a) Dr. I. Jayakumari        | (e) Dr. M.B. Rose Rani        |
| (b) Dr. P. Brahmavathi       | (f) Dr. Smitha Nair           |
| (c) Dr. I.S. Prameela Kumari | (g) Dr. V.S. Thankamoney Amma |
| (d) Dr. C.S. Jayasree        |                               |

ix. **Programme Supervision Committee** schedules and organizes the college events.

**Members:**

- |                                 |                       |
|---------------------------------|-----------------------|
| (a) Tmt. P.S.MayaDevi(Convenor) | (e) Tmt. Deepa Nair   |
| (b) Tmt. V.R. Anjana            | (f) Tmt. T.S. Archana |
| (c) Tmt. R.G. Ajitha            | (g) Miss. S. Lakshmi  |
| (d) Tmt. M.R. Meera             |                       |

x. **Anti Ragging Committee**

**Members:**

- |                          |                          |
|--------------------------|--------------------------|
| (a) Tmt. D. Lekha        | (b) Dr. K.R. Sobha       |
| (c) Tmt. P.R. Jayaprabha | (d) Dr. V. Karthik Nisha |
| (e) Tmt. Y.C. Viji       | (f) Dr. A.K. Viji        |
| (g) Tmt. Sree Vidhya     |                          |

**8. Tutorial System**

The college implements tutorial system to monitor the academic progress and the overall behaviour of the students. A batch of 15-20 students are taken special care of by the deputed teacher in the tutorial hour on every Wednesday.

**9. Remedial System**

Remedial system is a part of quality sustenance mechanism. Every Friday, one hour special coaching, is given to slow learners and 'Reappear' (RA) category of students.

#### 10. Clubs, Cells and Associations

##### a. College Staff Club

Periodical meetings of the staff club ensure involvement of the faculty in the smooth functioning of the college.

##### b. Fine Arts Club

Conducts cultural programmes, as part of extra-curricular activities, to bring out the hidden talents of the students. The annual youth festival fosters cultural refinement in the students. The club promotes the spirit of serviceability by undertaking infrastructural development projects.

- (a) Dr. Anand Lali Seena - Vice President
- (b) Dr. B.M. Myla - Co-vice President
- (c) Ms. Divya Sree - Co-vice President

##### c. Rotaract Club

Acts as a forum for the students to cultivate leadership qualities and sociability. The club executes projects for the development of the college and for the welfare of the society.

- Dr. Sheeba S Nair - Staff Advisor
- Ms. V.P. Prasara - Co-Staff Advisor

##### d. Eco Club

Organizes programmes to build-up eco-friendly atmosphere and promote environmental awareness.

- (a) Dr. B. Vasanthakumari - Vice President
- (b) Dr. K.V. Jayashree - Co - Vice President

##### e. Youth Club

Serves as a medium for enhancing the competitive literary skills of students and creating awareness of nationally significant events.

- (a) Tmt. J. Prasanna Kumar - Co-ordinator
- (b) Tmt. A. R. Savitha
- (c) Ms. C. Lakshmi Prasad
- (d) Tmt. K. Kavitha

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##### f. Youth Red Cross Society

Devoted to organizing 'save life' projects.

Dr. Sreeya G Nair - Programme Officer

##### g. Consumer Club

Aims at familiarizing the students with consumer rights by conducting consumer-related competitions and programmes.

- (a) Dr. V.S. Thankamoney Amma - Staff Advisor
- (b) Dr. S. Srimathy

##### h. Quiz Club

Fosters the IQ competence of the students by conducting inter-disciplinary competitions in the college campus and by promoting participation in competitions outside the campus.

Tmt. A.R. Savitha - Convenor

##### i. Computer Club

Aims at computer literacy among students through short-term courses.

Dr. Smitha Nair - Convenor

#### Cells

##### a. Women's Cell

Contributes to women empowerment by organizing programmes related to women's issues, status and rights.

**Convenors :**

Tmt. V. Sonia & Tmt. Mahima Devi

##### b. Grievance and Redressal Cell

Set with the objective of redeeming students' complaints, if any, periodically interacts with the student representatives.

**Convenors:**

Tmt. J. Prasanna Kumari & Dr. T. A nitha  
Tmt. N.U. Lakshmi & Dr. S. S. Sandhya  
Ms. S. Lakshmi

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**c. Internal Quality Assurance Cell (A post - accredited quality sustenance measure)**

Works towards developing a system for conscious, consistent and catalytic improvements in the performance of the institution.

|                         |   |
|-------------------------|---|
| Dr. S. Chandralekha     | - Chairperson   |
| Dr. B. Vasantha Kumari  | - (IQAC) Co-ordinator   |
| Tmt. S. Vasanthi        | - Dept. of History  |
| Dr. Thankamoney Amma    | - Dept. of Commerce   |
| Dr. I. Jayakumari       | - Dept. of Zoology  |
| Dr. K. Jayakumari       | - Dept. of Physics  |
| Tmt. B.K. Padma         | - Dept. of Mathematics  |
| Dr. D. Sudharmini       | - Dept. of Botany   |
| Dr. Smitha Nair         | - Dept. of Chemistry  |
| Dr. K. Meena            | - Dept. of M.Com.   |
| Dr. D.RamakrishnaKurup  | - Management Representative   |
| Adv. J.K. Kumar         | - "   |
| Dr. P. Natarajan        | - Director, Dept. of Biology, Ambo University Ethiopia<br>(Former HoD, Dept. of Aquatic Biology & Fisheries, Uty. of Kerala.) |
| Tmt. S. Kumari Sreekala | - Superintendent  |

**d. Legal Aid Cell**

Guides the students in matters related to law and justice.

**Convenors:**

Dr. S. Geetha Kumari & Tmt. Bindhu

**e. Career Guidance and Placement Cell**

Facilitates placement of outgoing students by arranging coaching for competitive examinations and sessions for personality development.

**Co-ordinator :**

Dr. K. Jayakumari

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**f. Students Counselling Cell**

Undertakes to equip the students with confidence to face examinations, harassments and all challenges of life

**Co-ordinators:**

Tmt. K.E. Padmam & Dr. K.R. Jayasree

**g. Data Cell**

Monitors and documents all the activities carried out in the campus

**Co-ordinators:**

Dr. M.B. Rose Rani, Tmt. P.S. Maya Devi & Dr. K.R. Jayasree

**Associations**

**College Union**

The College Union members - Chairperson, Secretary and Fine Arts Club Secretary - are elected every year. The Union initiates the college events with the guidance of the Principal and the faculty members.

|                                      |                            |
|--------------------------------------|----------------------------|
| Miss. Abinaya R, III B.A. English    | - Chair person             |
| Miss. P. Saranya, III B.A. English   | - Vice - Chairperson       |
| Miss. S. Jeevalekshmi, III B.Com     | - "                        |
| Miss. M. Suriya, III History (EM)    | - "                        |
| Miss. Remya R, III B.Com             | - Secretary                |
| Miss. P. Prasanthi, III B.A. English | - Joint Secretary          |
| Miss. Athira, III B.A. English       | - "                        |
| Miss. S. Anjana, III B.A. English    | - Fine Arts Club Secretary |
| Miss. Bindhu. M L, III Maths         | - Joint Secretary          |
| Miss. R. P. Nalandasree, III BBA     | - "                        |

**Parent Teacher Association**

Functions with the primary objective of establishing a rapport between parents and faculty and ensuring their support in the effective functioning of the institution.

|                        |                    |
|------------------------|--------------------|
| Dr. S. Chandralekha    | - President        |
| Dr. S. Geetha Kumari   | - Vice - President |
| Thiru. Jayantha Kumar  | - Secretary        |
| Dr. B. Vasantha Kumari | - Jt. Secretary    |

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|                             |                         |
|-----------------------------|-------------------------|
| Dr.U. Velammal              | - Treasurer             |
| Dr. T. Anitha               | - Exe. Committee Member |
| Thiru. A. Subash Kumar      | "                       |
| Thiru. V. Subramanian       | "                       |
| Thiru. B. Ashok Kumar       | "                       |
| Thiru. S. Murugesan         | "                       |
| Thiru. K. Neelakanda Pillai | "                       |
| Tmt. M. Radha               | "                       |

#### Alumnae Association

Maintains the linkage with the outgone students by inviting them for a 'home coming' Alumnae meet and renew the sweet memories of their almamater.

**Convenor** - Dr. K.V. Jayashree

#### 11. Internal Evaluative Pattern

A student's academic performance is evaluated on the basis of the internal score for 25 marks and external score for 75 marks. In the process of preparing the consolidated internal scores, three monthly tests per semester are conducted. The average of the better two for 20 marks is merged with the assignment for 5 marks.

#### 12. National Service Scheme

A seven-day camp is conducted every year towards rural upliftment. Participation of the N.S.S. volunteers in awareness campaigns entrenches the ideals of good citizenship.

##### Programme Officers:

Dr. B. Vasantha Kumari  
Dr. K. Meena  
Dr. R. Janatha Kumari

#### 13. Medical Inspection

Every year medical inspection is administered to the 1<sup>st</sup> year UG and PG students and a health report is issued.

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#### 14. Scholarships

##### I. Backward Class Scholarships

###### Eligibility:

i. Pass in the Higher Secondary Examination in the 1<sup>st</sup> or 2<sup>nd</sup> attempt.

ii. Parents' Annual Income not to exceed Rs. 50,000/-

##### II. First Generation in the family to undergo graduation can apply for Free Education Scheme.

###### Eligibility:

i. Parents' Annual Income not to exceed Rs. 50,000/-

ii. Certificate of Income to be produced.

iii. A Certificate from the Tahasildar showing that the candidate is the first to be graduated in the family.

##### III. Most Backward Class Scholarships

###### Eligibility:

i. No Income Limit

ii. Community Certificate to be produced.

##### IV. Govt. of India Scholarship

i. Scholarships for post matriculation studies in Hindi to deserving students belonging to non-Hindi speaking states.

ii. Merit scholarship to children of primary and secondary school teachers for University Education.

###### Eligibility :

i. Only for SC / ST Hindu students.

ii. Parents' Annual Income not to exceed Rs. 38200/-

iii. Community Certificate to be produced.

##### V. Govt. of India Ministry of Labour Scholarship for Wards of Beedi Workers

##### VI. Harijan Welfare Students Scholarship

###### Eligibility:

i. Only for SC / ST converted students.

ii. Parents' Annual Income not to exceed Rs.50,000/-

iii. Community Certificate to be produced.

##### VII. Adhoc Merit Grant

###### Eligibility:

i. Only for SC / ST converted students

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- ii. 60% and above marks obtained in Higher Secondary in the 1<sup>st</sup> attempt.
- iii. Other Scholarship holders are also eligible.
- VIII. *Airforce Wives Welfare Association Scholarship*
- IX. Govt. of India Scholarship for Physically Handicapped and Blind Welfare Scholarship
- X. *Adhi Dravida Scholarship for the Hindu Scheduled Caste / Tribe Students. Income limit is Rs. 1,00,000 per annum.*
- XI. (i) M.S. University Merit Scholarship  
(ii) National Merit Scholarship
- XII. Tamil medium students Incentive Cash Rs. 400/-
- XIII. *Tamil Nadu Educational Trust Fund, Kanyakumari District.*
  - i. Those who have scored the highest mark in plus two examination.
  - ii. Parents' Annual Income not to exceed Rs. 12,000/-
  - iii. Scholarship if any received already should not exceed Rs.500/- per annum.
  - iv. Only under graduate students are eligible to get scholarships irrespective of caste and community.
- XIV. *Freedom Fighter's Scholarship*
  - i. Students whose parents have participated in the emancipation of India and have under gone a minimum of three months imprisonment are eligible for the award of the scholarship scheme besides fee concessions for their studies in colleges and professional courses of studies. Post graduate students are not eligible for this scholarship.
  - ii. Parental income not to exceed Rs. 12,000/-
- XV. *Scholarship for the children of Defence service personnel*  
Children of dependents of service personnel and Ex-Servicemen are awarded scholarships and fee concessions.  
Eligibility:
  - i. Should have scored 50% and above in the last examination attended.
- XVI. *K.P. Narayanan Nair Memorial Free Education Scheme for three economically deserving linguistic minority students.*

## TEACHING STAFF

| Name   | Designation | Tel. No.                    |
|--|-------------|-----------------------------|
| <b>Principal</b>   |             |                             |
| Dr. S. CHANDRALEKHA  |             | 04652-279440<br>9443001770  |
| <b>Department of Tamil</b>   |             |                             |
| 1. Dr. L. Kumari Krishna Veni, M.A., M.A.(Sociology), B.Ed., M.Phil. Ph.D. (HOD) |             | 04651 - 251126              |
|  | Asst. Prof. | 9943430916                  |
| 2. Dr. A.K. Viji, M.A., M.Phil. Ph.D.  | "           | 9790510194                  |
| 3. Dr. B.M. Myla, M.A., M.Phil. Ph.D.  | "           | 7418540701                  |
| 4. Dr. T.R. Udaya Kumari, M.A., M.Phil. Ph.D.                                    | "           | 09446703365                 |
| <b>Department of Malayalam</b>   |             |                             |
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| <b>Department of Hindi</b>   |             |                             |
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| <b>Department of English</b>   |             |                             |
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| 9. Tmt. A. Geetha, M.A., B.Ed., M.Phil.  | "           | 0471-2343824<br>09495630739 |
| 10. Tmt. K.E. Padmam, M.A., M.Phil.  | "           | 04652-232645                |
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| 13. Dr. R. Janatha Kumari, M.A., M.Ed., M.Phil. Ph.D.                            | "           | 04651 -273356               |

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| 15. Dr. Sheeba S. Nair, M.A., M.Phil. Ph.D. | *           | 04652-227167                |
| 16. Tmt. N.U. Lekshmi, M.A., M.Ed.,         | *           | 0471- 2556728               |
| 17. Ms. C. Lakshmi Prasad, M.A., M.Phil.    | *           | 04652-279440                |
| 18. Ms. V.P. Prasara, M.A., B.Ed.,          | *           | 9400702746                  |
| 19. Ms. J.S. Divyasree, M.A., B.Ed.,        | *           | 9497850593                  |

#### Department of History

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| 21. Dr. D. Lekha, M.A., B.Ed., M.Phil., Ph.D.         | Asst. Prof. | 94423 04224  |
| 22. Dr. T. Anitha, M.A., B.Ed., M.Phil., Ph.D.        | *           | 04652-260036 |
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| 24. Dr. P. Leelamoni, M.A., M.Phil., Ph.D.            | *           | 8098328930   |
| 25. Dr. V. Karthik Nisha, M.A., M.Phil., Ph.D.        | *           | 9442459005   |

#### Department of Mathematics

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| 26. Tmt. B.K. Padma, M.Sc., B.Ed., M.Phil. (HOD)     | Asso. Prof. | 0471-2476377                |
| 27. Dr. K.R. Jaya Sree, M.Sc., M.Phil., PGDCA, Ph.D. | *           | 04652-221396<br>9443108308  |
| 28. Dr. S.S. Sandya, M.Sc., M.Phil., PGDCA Ph.D.     | Asst. Prof. | 04652-259165<br>94876 90965 |
| 29. Dr. K.R. Sobha, M.Sc., M.Phil., Ph.D.            | *           | 9487293981                  |

#### Department of Physics

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| 32. Tmt. R.G. Ajitha, M.Sc.                                  | *           | 0471-2437255 |
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| 34. Tmt. M.R.Meera, M.Sc., M.Ed., M.Phil.(Phy), M.Phil.(Edn) | Asst. Prof. | 94436 92523  |

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| 35. Dr. I. Jayakumari, M.Sc., M.Phil., Ph.D. (HOD)  | Asso. Prof. | 04652-232633                 |
| 36. Dr. K.V. Jayashree, M.Sc., M.Phil., Ph.D.       | Asst. Prof. | 04651- 251407<br>94436 93407 |
| 37. Tmt. V.R. Anjana, M.Sc., M.Phil.,               | *           | 04652-269399<br>94880 73939  |
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| 39. Tmt. Y.C. Viji, M.Sc., M.Phil.,                 | *           | 9442561217                   |

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| 41. Dr. B. Vasantha Kumari, M.Sc., M. Phil., Ph.D.      | *           | 04651-253369<br>9486864762 |
| 42. Tmt. M. Suma, M.Sc., B.Ed., M. Phil.,               | Asst. Prof. | 04651-251804<br>9489751804 |

#### Department of Chemistry

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| 43. Dr. Smitha Nair, M.Sc., Ph.D. | Asst. Prof. | 0471-2439374 |
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#### Department of Commerce

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| 46. Dr. U. Velammal, M.Com., M.Phil., Ph.D.                 | *           | 04652-259775<br>9442004909 |

|  |   |              |
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| 47. Dr. S. Geetha Kumari, M.Com., M.Phil. PGDCA, Ph.D. | * | 04652-233160 |
| 48. Dr. P. R. Jayaprabha, M.Com., M.Phil. Ph.D.        | * | 04652-228681 |

#### Department of Economics

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| 49. Tmt. J. Prasanna Kumari, M.A., M.Phil. B.Ed | Asst. Prof. | 94421 85524 |
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#### Department of Physical Education

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| 50. Tmt. A. Sasikala, M.A., M.PEd., M.Phil., Director of Phy.Edu. |  | 9443433326 |
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#### Librarian

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| 51. Dr. S.R. Sudhambika, M.Sc.MLISc., M.Phil, Ph.D |  | 9789120875 |
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##### Pre- Doctoral Department of English (M.Phil)

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| 52. Dr. Mrs. C. Annalatha Devi, M.A., M.Phil., Ph.D., Professor & Head |             | 04652-231451<br>9894446544 |
| 53. Tmt. B. Sajeetha, M.A., M.Phil.,                                   | Asst. Prof. | 04652-274879               |

##### Pre- Doctoral & PG Department of Commerce

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| 55. Tmt. R. Mahima Devi, M.Com., M.Phil. | Asso. Prof. | 8903042238 |

##### PG Department of Mathematics

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| 57. Mrs. Bhagavathi Ammal, M.Sc., M.Phil., | Asst. Prof. | 8903246371                 |

##### Department of B.B.A.

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| 59. Tmt. M.K. Sreevidhya, M.B.A., M.Phil. | *           | 9952643421 |

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|  |   |            |
|--|---|------------|
| 60. Tmt. Kavitha, M.A., M.Phil., (Tamil) | * | 9488583411 |
| 61. Tmt. P.S. Resmi, MBA,                | * | 9443179943 |

#### Department of Commerce (B.Com)

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| 63. Mrs. B.S. Priyanka M.Com., M.Phil.,       | *           | 9659687995  |
| 64. Mrs. T.S. Archana, M.Com., M.Phil.,       | *           | 09442074705 |
| 65. Mrs. P. Lekshmi, M.Com., M.Phil.,         | *           | 9994530808  |

#### Department of English(B.A)

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| 67. Ms. Rakhi, M.A., M.Phil.,               | *           | 9500728421  |
| 68. Mrs.V. Ashakumari M.A., M.Phil.,        | *           | 9489416100  |

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| 2. Ms. M.V. Sree Sandhya M.Sc.B.Ed..    | - Dept. of Botany    | 9443331033 |
| 3. Mrs. K. S. Anuja M.Sc. M.Phil.       | - Dept. of Chemistry | 9487117177 |
| 4. Mrs. T.P. Bindhu B.A. LLB            | - Part time law      | 9840586038 |
| 5. Mrs. S. Santhiya M.A. ,M.Phil.       | - Dept. of History   | 8300106374 |
| 6. Ms. T. Libiya , MBA, M.Com., M.Phil. | - Dept. of BBA       | 9629924382 |
| 7. Ms. C.S. Parvathy MCA                | - PG Dept. of Maths  | 7598030334 |
| 8. Ms. N. Kalaivani M.Sc., M.Phil       | - PG Dept. of Maths  | 8870736968 |

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| 4. Tmt. K. Bhagavathi Ammai, | Asst.                | 948662201  |

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|                              |                  |              |
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| 6. Tmt. T. Asha Latha,       | Jr. Asst.        | 9442702540   |
| 7. Thiru. G.S. Vijayakumar,  | Jr. Asst.        | 04651-252949 |
| 8. Tmt. P.R. Bindhu Lekha,   | Herbarium keeper | 9037667962   |
| 9. Tmt. M.V. Jayalekshmi,    | Lab. Asst.       | 9633804207   |
| 10. Tmt. S. Premakumari,     | Lab. Asst.       | 9442438496   |
| 11. Thiru. B. Asoka kumar,   | Lab. Asst.       | 04651-251988 |
| 12. Tmt. S. Sreekumari,      | Museum Keeper    | 9447141520   |
| 13. Tmt. B. Ushakumari,      | Lab. Asst.       | 9487250425   |
| 14. Tmt. R.S. Bijukumari,    | Lab. Asst.       | 9442381885   |
| 15. Thiru. C. Krishnankutty, | St. Gr. Marker   | 9486506139   |
| 16. Tmt. Sandya Devi         | Lab. Asst.       | 9751538026   |
| 17. Tmt. Krishna Priya G.K.  | Typist           | 9003720814   |
| 18. Thiru. C. Manikandan     | Water man        | 9442045735   |

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| 2. Tmt. K.S. Rashmi     | 8754354966 |
| 3. Tmt. S. Meera Sankar | 9487986157 |
| 4. Tmt. Ajitha          | 9677579482 |
| 5. C. Nanthu            | 7200541725 |

#### Administrative Staff - Self-Financed

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|                        |              | 7598016468   |
|                        |              | 9789214120   |

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| 2014 |     | ALMANAC                   | JUNE                |
|------|-----|---------------------------|---------------------|
| Date | Day | Particulars               | No. of Working Days |
| 1    | Sun |                           |                     |
| 2    | Mon |                           |                     |
| 3    | Tue |                           |                     |
| 4    | Wed |                           |                     |
| 5    | Thu |                           |                     |
| 6    | Fri |                           |                     |
| 7    | Sat |                           |                     |
| 8    | Sun |                           |                     |
| 9    | Mon |                           |                     |
| 10   | Tue |                           |                     |
| 11   | Wed |                           |                     |
| 12   | Thu |                           |                     |
| 13   | Fri |                           |                     |
| 14   | Sat |                           |                     |
| 15   | Sun |                           |                     |
| 16   | Mon |                           |                     |
| 17   | Tue |                           |                     |
| 18   | Wed | College Re-opens          | 1                   |
| 19   | Thu |                           | 2                   |
| 20   | Fri |                           | 3                   |
| 21   | Sat |                           | -                   |
| 22   | Sun |                           | -                   |
| 23   | Mon |                           | 4                   |
| 24   | Tue |                           | 5                   |
| 25   | Wed |                           | 6                   |
| 26   | Thu |                           | 7                   |
| 27   | Fri |                           | 8                   |
| 28   | sat |                           | -                   |
| 29   | sun |                           | -                   |
| 30   | Mon | 1st Year UG Classes begin | 9                   |

Total Number of Working Days - 9

35