

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

Sree Ayyappa College for Women

1.2 Address Line 1

Ayyappa College Road

Address Line 2

Chunkankadai

City/Town

Nagercoil

State

Tamil Nadu

Pin Code

629003

Institution e-mail address

ayyappacollege1969@gmail.com

Contact Nos.

04652- 230980

Name of the Head of the Institution:

Dr. S. Chandralekha

Tel. No. with STD Code:

04652- 230980

Mobile:

9443001770

Name of the IQAC Co-ordinator:

Dr. B. Vasantha Kumari

Mobile:

9486864762

IQAC e-mail address:

saciqac2017@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

12943

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC/58/RAP/086

1.5 Website address:

sreeayyappacollege.com

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.25	2005	5 years
2	2 nd Cycle	B	2.72	2012	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:DD/MM/YYYY

16.01.2006

1.8 AQAR for the year (for example 2010-11)

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Manonmaniam Sundaranar
University, Tirunelveli

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

9

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

-

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Requisition to the management for infra-structure development.
- Student feedback on Teachers.
- Motivation for research publication. 79 papers were published in National and International

Journals.

- A core committee constituted for Academic Audit, comprising of The Principal, IQAC Coordinator, Heads of the Dept. and Management.
- Meeting of IQAC members twice a Semester to discuss various issues in the campus and plan for the betterment of the campus life.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">• To improve the results in the University Examination.	<ul style="list-style-type: none">• 6 rank holders. Two departments have secured 100% results in the April 2013 examinations.
<ul style="list-style-type: none">• Encouraging the faculty members to publish research papers in International Journals.	<ul style="list-style-type: none">• 11 staff members have published papers in International Journals
<ul style="list-style-type: none">• To motivate the staff members to publish research papers and author books.	<ul style="list-style-type: none">• 17 Staff members from various departments have presented papers in the related seminars and conferences.
<ul style="list-style-type: none">• To encourage the teaching faculty to engage themselves in research.	<ul style="list-style-type: none">• Few staff members are pursuing PhD degree in their respective discipline
<ul style="list-style-type: none">• To complete the construction of Hostel building.	<ul style="list-style-type: none">• Steps were taken to speed up the construction
<ul style="list-style-type: none">• To cater to the needs of the slow learners through remedial classes.	<ul style="list-style-type: none">• Remedial classes were conducted every Friday to help the slow learners improve their academic performance.
<ul style="list-style-type: none">• All seats are to be filled up during Admission.	<ul style="list-style-type: none">• All seats in Aided and Self-Financed courses were filled up.
<ul style="list-style-type: none">• To start new courses	<ul style="list-style-type: none">• Started B A English Literature degree course

<ul style="list-style-type: none"> • To conduct academic audit of departments. 	<ul style="list-style-type: none"> • Academic audit was conducted. Four meetings were held to facilitate interaction between IQAC and Departments.
<ul style="list-style-type: none"> • To inculcate in our students service towards the community at large. 	<ul style="list-style-type: none"> • Dengue awareness camp was conducted by NSS students • Blood donation camp was conducted in our campus by Government Hospital, Thuckalay. • Pond cleaning and tree plantation done by NSS students • Eye donation awareness programme and rally was conducted with the collaboration of Bejan Singh Eye Hospital. • AID awareness and cancer awareness programme was conducted by NSS students. • Mental health and counselling was given by Dr.Suresh Balan and Team. • Free dental treatment was given by Richardson Hospital, Parvathipuram • Eye camp was conducted by Vasan Eye Care. • Student Volunteers accompanied by staff conducted quiz programmes and took classes for the students of Govt. Primary School, Chunkankadai • Vyakthi Vikas Camp titled Yuva Chethana was conducted in our campus. • Yoga camp for three days was conducted. • More than 100 kilos of rice was donated to the orphanages and balawadis by our students under Annapurna Scheme in connection with Swami Vivekananda's 150th birthday. • To Valsalyam, an NGO for differently

	<p>abled, donated splints worth Rs.13200, lunch boxes, notebooks, pens, pencils, sports equipments like shuttle bats, balls, carom boards, skipping ropes etc.</p> <ul style="list-style-type: none"> • Awareness among students to protect and conserve forest resources of Chunkankadai Hills • Conducted computer literacy and mathematics classes for the children of Govt. Primary School, Chunkankadai
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-	1	-
PG	3(1+2)	-	3	-
UG	11(8+3)	1	3	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others(M Phil)	2(SF)	-	1	-
Total	17	1	8	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	40	14	26	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	01	-	-	02	-	-	-	-	01	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	-	-
Presented	29	29	2
Resource Persons	5	2	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Orientation for Fresher's to help them cope with campus life
- Remedial classes for weak students
- Soft skill training and capacity building sessions for students
- Teacher and Teaching quality improved especially using ICT oriented techniques.
- Seminars conducted by students using LCD projector.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2

2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG						
B.A. History EM	18	-	5	8	1	78
B.A. History TM	18	-	9	6	-	83
B.A. English Literature	66	3	16	34	2	83
B. Sc. Mathematics	47	16	12	4	-	68
B. Sc. Physics	34	2	14	3	-	55
B. Sc. Zoology	31	-	12	6	-	58
B. Sc. Botany	34	1	19	5	-	74
B.Com	59	1	5	31	-	63
B.B.A (SF)	11	-	4	1	1	55
M.A. English Literature	27	2	22	3	-	100
M.Com (SF)	30	-	28	-	-	93.33
M.Sc. Maths (SF)	14	2	5	-	-	50
M.Phil. English (SF)						100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The college encourages research, publications, paper presentations and participations in International, National and State level workshops and conferences.
- IQAC members meet twice every Semester for one hour to discuss various issues in the Campus and plan for the teaching and learning methodology and monitor the academic progress of students.
- Feedback from the students' on curriculum, teaching, learning and evaluation, to enhance the ambience of the institution.
- Evaluation of newly recruited staff by the Heads of the Department.
- Monitor the coverage of curriculum by the Heads of the Department.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted (2013-14)</i>
Refresher courses	4
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative Staff	19	17	-	-
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Publish papers in International and National Journals with Impact Factor.

International Conference of the Kanyakumari Academy of Arts and Science was held in our campus. It served as a multidisciplinary forum for the paper presenters from various universities and reputed institutions from all over.

Botany and Zoology departments conducted Satellite symposium of the second international conference on Eco system Conservation Climate Change and Sustainable Development in collaboration with AMBO University, Ethiopia and Department of Aquatic Biology and fisheries, University of Kerala.

International Seminar on Medicinal Plant Resources – Conventional and Contemporary trends was organized by Plant Biology and Plant Biotechnology in association with Inland Herbal Association, Kanyakumari District.

Two day National Seminar on writing for electronic and print media was organized by the Department of English.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	29	28	2
e-Journals			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects				
Dr. Jaya Kumari, Dept. Of Physics (Growth and Characterisation of a new non-linear optical materials, TRIS Thioure Zinc Nickel Sulphate)	2012 to 2013	UGC	148846	
Mrs. Deepa Nair, Dept. Of English (Women Publishers in the World of Publishing)	Aug 2012 to May 2014	UGC	104000	
Dr. S.S. Sandhya, Dept. Of Mathematics (Application of Harmonic Mean Labelling with special reference to Degree Splitti and one Modulo Three Harmonic Mean Label)	2013 to 2014	UGC	181100	
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-

Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	2			4
Sponsoring agencies	-	KAAS PTA and Management			-

3.12 No. of faculty served as experts, chairpersons or resource persons 7

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

7

20

PhD Guides	Dr. S. Chandralekha	Dr. B. Vasantha Kumari	Dr. K. V. Jayashree	Dr. Jaya Kumari	Dr. M.B. Rose Rani	Dr. Smitha Nair	Dr. K. Meena
Students Registered under them	1. L. Dowmya 2. V. Asha Kumari 3. N.U. Lekshmi 4. A.R. Savitha	1. M. Suma 2. B. Vijayarani 3. V. Vishnu Priya 4. Mofanato S.K.Kalakumari 5. S.V.P. Easwari 6. M.P.Anupa 7. R. Shabi Ruskin	1. Hema Rana	1. A. Karolin 2. J. Suja Rani 3. A. Darlin Mary 4. P.V. Radhika 5. Lebancely 6. Jeeja Mol	C. Sheeba		1. V. Soniya

3.19 No. of Ph.D. awarded by faculty from the Institution -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level		State level	
National level	<input type="text"/>	International level	<input type="text"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="2"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="9"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="1"/>	Any other	<input type="text" value="2"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Department of Zoology

- Student Volunteers accompanied by staff conducted quiz programmes and took classes for the students of Govt. Primary School, Chunkankadai

Department of English

- To Valsalyam, an NGO for differently abled, donated splints worth Rs.13200, lunch boxes, notebooks, pens, pencils, sports equipments like shuttle bats, balls, carom boards, skipping ropes etc.

Department of Botany

- Awareness among students to protect and conserve forest resources of Chunkankadai Hills.

Department of History

- Awareness creation about Social Reformers of India and Competitions were conducted and prizes were given to the students of Govt. High School, Mangalam.

Department of Mathematics

- Conducted computer literacy programme and mathematics classes for the children of Govt. Primary School, Chunkankadai.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

The campus area is 31 acres. The buildings, furniture and equipments are put to optimum use and are available for teaching-learning process, co-curricular, extra-curricular, research and extension activities.

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	31 acres	-	-	31 acres
Class rooms	33	-	-	33
Laboratories	4	-	-	4
Seminar Halls	1	-	-	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		728013	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		105	UGC	
Others				

4.2 Computerization of administration and library

Digitalised library is used. Administration is also automated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23541		475	167960		
Reference Books						
e-Books						
Journals	21	10490				
e-Journals						
Digital Database						
CD & Video						

Others (specify)							
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4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	33	14	1		6	3	9	
Added	1					1		
Total	34	14	1	-	6	5	9	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Computer training given to non-teaching staff on the use of use of computers in office automation.
- Computer labs are connected by LAN.
- The bandwidth speed is upgraded in the Broadband connection (Internet) is provided to the computers in the office and library.

4.6 Amount spent on maintenance in lakhs:

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text" value="275000"/>
iii) Equipment	<input type="text"/>
iv) Others	<input type="text" value="50000"/>
Total:	<input type="text"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Provided awareness to parents through PTA
- ❖ Informed details of Student Support Services through college calendar
- ❖ Organised seminars, talks and presentations
- ❖ Financial assistance extended to economically weaker students and personal counselling given by Counsellors and Teachers to minimize the dropout rate in the college.
- ❖ Enhancement of Communication skills and Computer literacy are conducted regularly for the students.
- ❖ Bank clerical examination coaching in tie up with Aditya Academy and final year students are benefitted.
- ❖ Personality Development programme was conducted by Vantage Academy to the first year students of the college.
- ❖ Career guidance and placement cell arranges coaching and competitive examinations and sessions for personality development of outgoing students.

5.2 Efforts made by the institution for tracking the progression

- ❖ Meetings with parents and stakeholders
- ❖ Organised seminars, talks and presentations to provide information
- ❖ Various committees are functioning in the college to make such support services accessible to students
- ❖ Periodical meetings by IQAC.
- ❖ Tutors offer academic counselling to students, recommend them for remedial coaching if necessary and also meet parents to update them on progress.
- ❖ The Alumnae Association maintains consistent correspondence with Alumnae.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1158	147		30(M.Phil)

(b) No. of students outside the state

3

(c) No. of international students

-

No	%
-	

Men

No	%

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
338	72	5	781	4	1200	381	63	5	885	2	1336

Demand ratio 3.41:1

Dropout % 1.35

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for PSC, TRB, NET, SET and Bank Exams.

No. of students beneficiaries

40

5.5 No. of students qualified in these examinations

NET

SET/SLET

4

GATE

CAT

IAS/IPS etc.

State PSC

UPSC

Others

15

5.6 Details of student counselling and career guidance

The Placement cell is continuing its activities to guide the students towards getting jobs. Many of our students get employment after the completion of their studies on their own efforts.

Enhancement of Communication skill is the main activity of career guidance and placement cell.

No. of students benefitted

31

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	11 students participated

5.8 Details of gender sensitization programmes

- ✓ Women cell in association with Suraksha, a community centre for family health organized training programme for five days on building life skills for adolescents. 30 students were specially trained in the programme which was sponsored by All India Women's Conference, New Delhi.
- ✓ Various competitions were conducted based on current issues during that period.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	743	1141953
Financial support from other sources	5	10000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives Exhibition:

State/ University level	Nil
National level	Nil
International level	Nil

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5.12 No. of social initiatives undertaken by the students

- Dengue awareness camp by NSS students
- Blood donation camp was conducted in our campus by Government Hospital, Thuckalay.
- Pond cleaning and tree plantation done by NSS students
- Eye donation awareness programme and rally conducted in collaboration with Bejan Singh Eye Hospital.
- AID awareness and cancer awareness programme conducted by NSS students.
- Mental health and counselling given by Dr.Suresh Balan and Team.
- Free dental treatment given by Richardson Hospital, Parvathipuram
- Eye camp was conducted by Vasan Eye Care.
- Student Volunteers accompanied by staff conducted quiz programmes and took classes for the students of Govt. Primary School, Chunkankadai
- Vyakthi Vikas Camp titled Yuva Chethana conducted in our campus.
- Yoga camp for three days.
- More than 100 kilos of rice donated to the orphanages and balawadis by our students under Annapurna Scheme in connection with Swami Vivekananda's 150th birthday.

5.13 Major grievances of students (if any) redressed: _Nil

Grievances:

1. Financial aid for the deserving

Redressal Measure: Staff members contributed a sum of Rs.60000/- and this is utilised for providing scholarship to the economically disadvantaged students who do not receive any other scholarship from the Government. Sponsorship by few staff members for economically disadvantaged students.

2. Transport Problem

Redressal Measure: Transport problem has been redressed by arranging more number of buses during peak hours.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To mould our students into competent self-reliant and responsible women who can act as the redeemers of the society in the years to come.

Mission: To make the institution a centre of academic excellence, cultural refinement and spiritual enlightenment.

6.2 Does the Institution have a management Information System: No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Faculty members serve as chairman to the various Board of Studies in the University and are members in the Board of Studies.
- Focus on multi skill development of students.
- Programmes conducted to acquire necessary soft skills for employment.
- Choice Based Credit System facilitates horizontal movement, enabling students to make their choices.
- All the Skill Based Elective courses are available to students irrespective of their major subjects. This facility enables students to choose the courses of their interest and for future development.

6.3.2 Teaching and Learning

Language Lab: It helps in fostering the soft skills of the students.

Computer Lab: Computer lab with internet facility serves as an effective means of updating the academic knowledge.

Tutorial: Tutorial system to monitor the academic progress and the overall behaviour of the students. A batch of 15-20 students is taken special care by the deputed teacher in the tutorial hour every Wednesday.

Career guidance and placement cell arranges coaching for competitive examinations and sessions for personality development of outgoing students.

Projects are given to students to enhance their knowledge.

A crash programme on e-access by the department of English was conducted.

Tamil Nadu Science Forum organized Tulir – Festival on the Theme Mathematics for Planet Earth which served as a platform for more than 1000 school students from all around Kanniyakumari District to show their Mathematical skills and enrich their knowledge on various components of Mathematical Science.

6.3.3 Examination and Evaluation

A student's academic performance is evaluated on the basis of the internal score for 25 marks and external score for 75 marks. In the process of preparing the consolidated internal score, three monthly tests per semester are conducted. The average of the better two for 20 marks is merged with the assignment for 5 marks.

The examination committee prepares the time table for the internal examinations and monitors the conduct of the examinations. Evaluation of answer papers is done and progress cards are send to the parents on time.

6.3.4 Research and Development

UGC-NET coaching: To prepare and train the students for competitive examinations, the Career Guidance Cell and UGC-NET coaching has been arranging classes on a regular basis. Five students got selected in the Tamilnadu State Level Eligibility for Lectureship and more than 15 of our students and alumnae got qualified in the Tamilnadu Teachers Eligibility Test conducted by the State Government.

Research: Apart from giving intense coaching to the students from the under privileged section who are also mostly first generation learners, our teachers are actively involved in research, paper presentations and publications both at the national and international level and undertaking research projects. Many serve as research guides and resource persons. Academically the teachers presented 29 papers in National Conference and by getting 60 of their papers published.

Dr. B.M. Myla, faculty of Tamil Department has been selected as Youth Coordinator by World

Thirukkural Association.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library: The college library and reading room will remain open from 9.00 a.m. to 4.30 p.m on all working days.

Online Magazine: Aksharajwala showcases the literary talents and achievements. In addition to this the department journal of English – Sesame and Zoology - Faunatique have been released.

Language Lab: It helps in fostering the soft skills of the students.

Computer Lab: Computer lab with internet facility serves as an effective means of updating the academic knowledge.

6.3.6 Human Resource Management

- Computer training given by teachers especially in ppt.
- Special programmes offered by faculty in improving communication skills.
- Outsourcing of human resource to motivate students is in practice.
- Optimal knowledge resource management through staff expertise, faculty development programme, refresher programme.

6.3.7 Faculty and Staff recruitment

Recruitments are made as per the guidelines provided by the University.

1. B.S. Priyanka – B.Com (SF)

2. T.S. Achana - B.Com (SF)

6.3.8 Industry Interaction / Collaboration

Personality Development programme was conducted by Vantage Academy to the final year students of the college.

6.3.9 Admission of Students

The College Website, prospectus and handbook contains information about the Institution and the

programmes offered. The college calendar that highlights the details of various programmes of the college is prepared every year before the commencement of classes.

Admission of students is based on Government Rules and Regulations. 50% students are admitted on reservation basis and the remaining 50 % for linguistic minority students.

6.4 Welfare schemes for

Teaching	
Non teaching	Yes. Loan through thrift society, free medical check-up and medical insurance
Students	<ul style="list-style-type: none"> ✓ Safe Drinking Water, Free noon meal for economically disadvantaged families, college store to supply stationery to students at fair price, canteen to provide light refreshments at fair price and free medical check-up for students. ✓ Students Welfare Committee to take care of facilities needed for academic ambience.

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt.	Yes	Heads of Departments
Administrative	Yes	Govt. (Joint Director's Office, Tirunelveli, AG office, Chennai)	Yes	NSS Management, Changanassery

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University motivates the college to go in for autonomy.

6.11 Activities and support from the Alumni Association

Infrastructure development

Sponsorship for graduation day

Providing drinking water facilities in the campus.

6.12 Activities and support from the Parent – Teacher Association

Infrastructure development

Personality Development programmes for students

Computer education

Sponsorship for Conference

6.13 Development programmes for support staff

Computer Education was given for effective implementation of office automation software

Financial assistance

6.14 Initiatives taken by the institution to make the campus eco-friendly

Vermi compost and zero waste management training programme in collaboration with Vivekananda Kendra, Kanyakumari.

Creating awareness on solid waste management, biogas production, plastic eradication, environmental friendly low-cost constructions etc. were organised.

Regular campus cleaning and beautification.

Rain water harvest

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

The Internal Quality Assurance Cell of our college organized a practical session on e-content development for our staff members.

All the departments have conducted State/National level Seminars in their respective fields.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per the action plan submitted by the department, most of the activities are carried out.

- ❖ The IQAC members meet twice every Semester to discuss the implementation of actions decided in the meetings thus enhance the maintenance and sustenance of the quality of the Institutions.
- ❖ Remedial classes were conducted to help the slow learners improve their academic performance.
- ❖ All the seats in aided stream and self – financing stream (SF) were filled up.
- ❖ Academic audit was conducted. Four meetings were held to facilitate interaction between IQAC Departments.
- ❖ Quality national seminars and international conferences were organized.
- ❖ Seminars were conducted for students and staff on various topics
- ❖ Applied for new UG and PG courses to the University and Government
- ❖ Intercollegiate elocution and recitation competitions were conducted.
- ❖ Blood donation camps were organized.
- ❖ There are 2 on-going minor research projects.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Best Practice – I

Title of the Practice: Tutorial System

Objective of the Practice: To monitor the academic progress and the overall behaviour of the students.

The context: to identify the student problem and help them to overcome the difficulties.

The Practice: A batch of 15-20 students are given special coaching by the deputed teacher in the tutorial hour every Wednesday. The Tutor maintains the details of the students assigned to her to keep track of the growth and development of each student inside the campus. The tutor identifies the problems of the students both academic and personal and acts as counsellor. The tutor also identifies the financially backward students and makes arrangements for getting her financial assistance from the appropriate authority.

Evidence of Success: Students discuss their problems openly with their tutors. Tutor maintains a good rapport with the students which helps in identifying the problems immediately and solves them in appropriate manner.

Best Practice – II

Title of the Practice: Remedial System

Objective of the Practice: To give additional care to the learning of the students.

The context: to take special care of the slow learners.

The Practice: As a part of the quality sustenance mechanism every Friday one hour special coaching is given to slow learners and Reappear (RA) category of students.

Evidence of Success: Slow learners have come out with better performance in the University examinations. Percentage of failure has decreased considerably.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Vermi compost and zero waste management training programme in collaboration with Vivekananda Kendra, Kanyakumari.

Creating awareness on Solid Waste Management, Biogas production, plastic eradication, environmental friendly low-cost constructions etc. were organised.

Regular campus cleaning and beautification.

Awareness among students to protect and conserve forest resources of Chunkankadai Hills

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

SWOT Analysis

Strengths:

- A holistic educational experience
- Cordial relationship between staff and students
- Support programmes for deserving students
- Extension activities
- Highly qualified faculty committed to student welfare
- Management and Principal give effective leadership
- Support received from PTA and Alumnae
- Several opportunities for students to develop and enhance their creative potential and individual talent.
- University ranks in UG and PG examinations, awards and prizes in literary and sports competitions.

Weaknesses:

- Poor Transportation Facility
- Teaching faculty as Resource Persons is less in number
- Yet to be given Internet facility in the departments
- Interdisciplinary projects are few in number
- No participation of students in state level and national level cultural competitions.

Opportunities

- Availability of talented students
- Peaceful atmosphere
- Social acceptance of the institution
- Digital Library
- Language lab to develop the knowledge of the students

Threats:

- Lack of exposure to students
- Getting more research projects form UGC
- Unaided courses
- Undertake more research projects
- Make a good number of students to appear for NET, SLET, IAS/IPS, UPSC/TNPSC.

8. Plans of institution for next year

- Make an all-out attempt to speed up appointment of faculty in the vacant positions
- Conduct Intercollegiate competitions to increase the visibility of the college
- To conduct various innovative programmes for the students
- Observe important social days
- MOU, collaboration and linkages
- More teaching faculty to become research guides.
- Staff members to serve as resource persons.
- Faculty to undertake major and minor projects.
- Staff members to publish research papers and author books with ISBN.
- To encourage all the departments to secure University Ranks.
- To motivate the staff and students to strive hard to get awards.
- To have networking with external agencies.
- Staff members to attend Faculty Development Programmes.