

**The Annual Quality Assurance Report (AQAR) of the IQAC
Sree Ayyappa College for Women, Chunkankadai, Kanyakumari District – 629 003**

2012 – 13 (June 1, 2012 - May 31, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Sree Ayyappa College for Women
1.2 Address Line 1	Ayyappa College Road
Address Line 2	Chunkankadai
City/Town	Nagercoil
State	Tamil Nadu
Pin Code	629003
Institution e-mail address	ayyappacollege1969@gmail.com
Contact Nos.	04652-230980
Name of the Head of the Institution:	Dr. S. Chandralekha
Tel. No. with STD Code:	04652-230980
Mobile:	9443001770

Name of the IQAC Co-ordinator:

Dr. B. Vasanthakumari

Mobile:

9486864762

IQAC e-mail address

saciqac2017@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

12943

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/58/RAP/086 dated
10.03.2012

1.5 Website address:

sreeayyappacollege.com

Web-link of the AQAR:

<http://www.sreeayyappacollege.edu.in/AQAR2012-13.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.25	2005	5 years
2	2 nd Cycle	B	2.72	2012	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:DD/MM/YYYY

16.01.2006

1.8 AQAR for the year (for example 2010-11)

2012-2013

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phy. Edn)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Manonmaniam Sundaranar
University, Tirunelveli

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>
University with Potential for Excellence	<input type="text"/>
UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>
UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>
DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>
UGC-COP Programmes	<input type="text"/>
Any other (<i>Specify</i>)	<input type="text"/>

2. IQAC Composition and Activities

2.1	No. of Teachers	<input type="text" value="9"/>	
2.2	No. of Administrative/Technical staff	<input type="text" value="1"/>	
2.3	No. of students	<input type="text" value="-"/>	
2.4	No. of Management representatives	<input type="text" value="2"/>	
2.5	No. of Alumni	<input type="text" value="1"/>	
2.6	No. of any other stakeholder and community representatives	<input type="text" value="-"/>	
2.7	No. of Employers/ Industrialists	<input type="text" value="-"/>	
2.8	No. of other External Experts	<input type="text" value="1"/>	
2.9	Total No. of members	<input type="text" value="14"/>	
2.10	No. of IQAC meetings held	<input type="text" value="4"/>	
2.11	No. of meetings with various stakeholders: No.	<input type="text" value="-"/>	
	Faculty		<input type="text" value="6"/>
	Non-Teaching Staff	<input type="text" value="5"/>	
	Students		
	Alumni	<input type="text" value="1"/>	
	Others		<input type="text" value="-"/>
2.12	Has IQAC received any funding from UGC during the year?	Yes <input type="text"/>	No <input checked="" type="text" value="√"/>
	If yes, mention the amount	<input type="text"/>	

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Student feedback on Teachers.
- Motivation for research publications. 79 papers were published in National and International Journals.
- A core committee constituted for Academic Audit, comprising of The Principal, IQAC Coordinator, Heads of the Dept. and Management.
- Meeting of IQAC members twice a Semester to discuss various issues in the campus and plan for the betterment of the campus life.
- Requisition to the management for infra-structure development.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • To improve the results in the University Examination. 	<ul style="list-style-type: none"> • 8 rank holders with 1 gold medallist. Two departments have secured 100% results in the April 2012 examinations.
<ul style="list-style-type: none"> • Encouraging the faculty members to publish research papers in International Journals. 	<ul style="list-style-type: none"> • 5 staff members have published papers in International Journals
<ul style="list-style-type: none"> • To motivate the staff members to publish research papers and author books. 	<ul style="list-style-type: none"> • 13 Staff members from various departments have presented papers in the related seminars and conferences.
<ul style="list-style-type: none"> • To encourage the teaching faculty 	<ul style="list-style-type: none"> • 7 staff members were awarded PhD degree in

to engage themselves in research.	their respective discipline
<ul style="list-style-type: none"> To complete the construction of Hostel building. 	<ul style="list-style-type: none"> Steps were taken to speed up the construction
<ul style="list-style-type: none"> To cater to the needs of the slow learners through remedial classes. 	<ul style="list-style-type: none"> Remedial classes were conducted every Friday to help the slow learners improve their academic performance.
<ul style="list-style-type: none"> To fill up all the seats during admission. 	<ul style="list-style-type: none"> All seats in Aided and Self-Financed PG courses were filled up.
<ul style="list-style-type: none"> To start new courses 	<ul style="list-style-type: none"> Granted affiliation and students were admitted for B Com degree course.
<ul style="list-style-type: none"> To conduct academic audit of departments. 	<ul style="list-style-type: none"> Academic audit was conducted. Four meetings were held to facilitate interaction between IQAC and Departments.
<ul style="list-style-type: none"> To inculcate in our students service towards the community at large. 	<ul style="list-style-type: none"> Students and staff donated Rs.3500 to Mrs. Shanthi a bed ridden lady of Puliyoorkurichy. Parthenium Eradication Camp in the nearby Aloor Village. A training programme in Yoga and monthly classes arranged for the children of Govt. Primary School, Chunkankadai. Seminar on Environmental Protection, Plastic Free Campus, and Computer Classes also conducted. Road safety meeting headed by RTO. Attended surya namaskaram programme at S.T. Hindu College.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	3	-	3	-
UG	8	1	2	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others(M Phil)	1	-	-	-
Total	12	1	5	-

√

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B. Com Self Financing

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	40 + 13 SF	15 + 10 SF	25 + 3 SF	-	-

2.2 No. of permanent faculty with Ph.D. 26 + 3 SF

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	01	-	-	02	-	-	-	-	01	02

2.4 No. of Guest and Visiting faculty and Temporary faculty 15 - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	11	57	11
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teacher and Teaching quality improved especially using ICT oriented techniques.
- Seminars conducted by students using LCD projector.
- Screening of text related plays.
- Learning facilitated through industrial visit and field trips, activity based learning, group learning and project work.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) -

2.9 No. of faculty members involved in curriculum restructuring/revision/ syllabus development as member of Board of Study/Faculty/Curriculum 5

Development workshop

2.10 Average percentage of attendance of students

89

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG						
B.A. History EM	30	-	19	4	-	76.67
B.A. History TM	31	-	12	2	-	45.16
B.A. English Literature	57	-	12	32	1	78.95
B. Sc. Mathematics	39	10	14	3	-	69.23
B. Sc. Physics	29	3	14	2	-	65.52
B. Sc. Zoology	31	1	19	1	-	67.74
B. Sc. Botany	32	-	23	2	-	78.13
B.Com	53	-	9	20	-	54.72
B.B.A (SF)	9	-	7	2	-	100
PG						
M.A. English Literature	28	1	20	5	-	92.86
M.Com (SF)	30	-	25	-	-	83.33
M.Sc. Maths (SF)	15	7	2	-	-	64.28
M.Phil. English (SF)						100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The college encourages research, publications, paper presentations and participations in International, National and State level workshops and conferences.
- IQAC members meet twice every Semester for one hour to discuss various issues in the Campus and plan for the teaching and learning methodology and monitor the academic progress of students.
- Feedback from the students' on curriculum, teaching, learning and evaluation, enhance the ambience of the institution.
- Evaluation of newly recruited staff.
- Monitoring the coverage of curriculum by the Heads of the Department.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	8
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	3
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative Staff	20	15	-	5 + last grade 5
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encourages faculty to conduct seminars and publish papers and organise programmes for all round development.
- Publications in International and National Journals with Impact Factor and submit project proposals to funding agencies.
- The research forum organized a national seminar in collaboration with KAAS.
- UGC sponsored National seminar on Environmental security for sustainable development conducted by Plant Biology and Plant Biotechnology Department in collaboration with Vivekananda Kendra.
- Seminar on the Medicinal benefits of Thulasi Plant in Collaboration with Vivekananda Kendra, Kanyakumari.
- Women cell in association with Suraksha, a community centre for family health organized training programme for five days on building life skills for adolescents. 30 students were specially trained in the programme which was sponsored by All India Women's Conference, New Delhi.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	-	2	-
Outlay in Rs. Lakhs	325000	-	300100	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	-	-
Non-Peer Review Journals	10	57	11
e-Journals			

3.5 Details on Impact factor of publications:

Range Average h-index in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects				
Dr. Jaya Kumari, Dept. Of Physics (Growth and Characterisation of a new non-linear optical materials, TRIS Thioure Zinc Nickel Sulphate)	2012 to 2013	UGC	148846	
Mrs. Deepa Nair, Dept. Of English (Women Publishers in the World of Publishing)	Aug 2012 to May 2014	UGC	104000	
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number		2			2
Sponsoring agencies		- PTA & Management -UGC			- Alumni Association - Vivekananda Kendra

3.11 No. of conferences organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

PhD Guides	Dr. S. Chandralekha	Dr. B. Vasantha Kumari	Dr. K. V. Jayashree	Dr. Jaya Kumari	Dr. M. B. Rose Rani	Dr. Smitha Nair	Dr. K. Meena
Students Registered under them	1. L. Dowmya 2. V. Asha Kumari 3. N.U. Lekshmi	1. M. Suma 2. B. Vijayarani 3. V. Vishnu Priya 4. Mofanato S.K.Kalakumari 5. S.V.P. Easwari	Hema Rana	1. A. Karolin 2. J. Suja Rani 3. A. Darlin Mary 4. P.V. Radhika 5. Lebancely	C. Sheeba		-

3.19 No. of Ph.D. awarded by faculty from the Institution -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="4"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="1"/>	Any other	<input type="text" value="2"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Personality Development programme conducted by Vantage Academy for the first year students of the college.
- “Outstanding Service Award” for the Institution, by the Indian Association for the Blind in recognition of voluntary contribution for the empowerment of persons with visual challenges.
- Coaching classes for NET/SLET Exams are conducted for the M. Phil and PG students and Research Scholars of our college.
- Construction of a house for the bed ridden girl named Shanthi at Puliyoorkurichy by the NSS units and the estimate unit of the project is around Rs.3 lakhs.

Department of Zoology

- Student Volunteers accompanied by staff conducted quiz programmes and took classes for the students of Govt. Primary School, Chunkankadai
- Staff and Students donated Rs.3500 to Mrs. Shanthi a bed ridden lady of Puliyoorkurichy

Department of Plant Biology and Plant Biotechnology

- Parthenium Eradication Camp in the nearby Aloor Village

Department of History

- Awareness creation about Freedom Movement and Competitions were conducted and prizes were given to the students of Govt. High School, Mangalam.
- In collaboration with the Centre of Nehru Studies, Manonmaniam Sundaranar University organised a Guest lecture and field action programme on “Nehru and India” and conducted various competitions in Essay Writing, Elocution, Drawing and Rangoli on the themes related to Nehru.

Department of Mathematics

- A training programme in Yoga and monthly classes arranged for the children of Govt. Primary School, Chunkankadai.
- Seminar on Environmental Protection, Plastic Free Campus, and Computer Classes conducted.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

The campus area is 31 acres. The buildings, furniture and equipments are put to optimum use and are available for teaching-learning process, co-curricular, extra-curricular, research and extension activities.

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	31 acres	-	-	31 acres
Class rooms	33	3	Management	36
Laboratories	4	-	-	4
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		711711	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		13	UGC	
Others				

4.2 Computerization of administration and library

Digitalised library is used. Administration is also automated.
--

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23060		134+3free	11683		
Reference Books						
e-Books						
Journals	16	13424				
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	31	14	1	-	6	2	8	
Added	2					1	1	
Total	33							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Computer training given to non-teaching staff on the use of use of computers in office automation.
- Computer labs are connected by LAN.
- The office and all the departments are connected by Intercom.
- The bandwidth speed is upgraded in the Broadband connection (Internet) is provided to the computers in the office and library.

4.6 Amount spent on maintenance in lakhs:

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text" value="23625"/>
iii) Equipment	<input type="text"/>
iv) Others	<input type="text"/>
Total:	<input type="text"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Activity:

Awareness Created through student academic council meetings, counselling and guidance cell and student welfare committee meeting.

Outcome:

- ❖ Financial assistance extended to economically weaker students and personal counselling given by Counsellors and Teachers minimize the dropout rate in the college.
- ❖ The Institution publishes its updated prospectus and handbooks annually. The information content is disseminated to the students at the beginning of every academic year.
- ❖ Enhancement of Communication skills and Computer literacy are conducted regularly for the students.
- ❖ Bank clerical examination coaching in tie up with Aditya Academy and final year students are the beneficiaries.
- ❖ Personality Development programme was conducted by Vantage Academy to the final year students of the college.
- ❖ Career guidance and placement cell arranges coaching and competitive examinations and sessions for personality development of outgoing students.

5.2 Efforts made by the institution for tracking the progression

- ❖ Personal guidance, on both academic and non-academic matters is made available to the students through mentoring.
- ❖ Regular meetings by IQAC.
- ❖ Tutors offer academic counselling to students, recommend them for remedial coaching if necessary and also meet parents to update them on progress.
- ❖ The Alumnae Association maintains consistent correspondence with Alumnae.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1040	148		15 (M.Phil)

(b) No. of students outside the state

4

(c) No. of international students

-

	No	%		No	%
Men	-		Women		

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
322	62	5	760	6	1165	338	72	5	781	4	1200

Demand ratio 2.6:1

Dropout % 1.75

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Yes – Supported

Coaching given for PSC, NET, SET, Bank Coaching

No. of students beneficiaries

65

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc.		State PSC		UPSC		Others	15

5.6 Details of student counselling and career guidance

The Placement cell is continuing its activities to guide the students towards meaningful jobs. Many students get employment after the completion of their studies on their own efforts.

Enhancement of Communication skill is the main activity of career guidance and placement cell.

No. of students benefitted

25

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	35 students participated

5.8 Details of gender sensitization programmes

<p>✓ Women cell in association with Suraksha, a community centre for family health organized training programme for five days on building life skills for adolescents. 30 students were specially trained in the programme which was sponsored by All India Women's Conference, New Delhi.</p> <p>✓ Various competitions were conducted based on current issues during that period.</p>

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	25	60000
Financial support from government	728	1032810
Financial support from other sources	5	10000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives Exhibition:

State/ University level Nil

National level Nil

International level Nil

5.12 No. of social initiatives undertaken by the students

17

- ✓ Student Volunteers accompanied by staff conducted quiz programmes and took classes for the students of Govt. Primary School, Chunkankadai
- ✓ Staff and Students donated Rs.3500 to Mrs. Shanthi a bed ridden lady of Puliyoorkurichy
- ✓ Parthenium Eradication Camp in the nearby Aloor Village
- ✓ Awareness creation about Freedom Movement and Competitions were conducted and prizes were given to the students of Govt. High School, Mangalam.
- ✓ In collaboration with the centre of Nehru Studies, Manonmaniam Sundaranar University organised a Guest lecture and field action programme on “Nehru and India” and conducted various competitions in Essay Writing, Elocution, Drawing and Rangoli on the themes related to Nehru.
- ✓ A training programme in Yoga and monthly classes arranged for the children of Govt. Primary School, Chunkankadai.
- ✓ Seminar on Environmental Protection, Plastic Free Campus, and Computer Classes also conducted.
- ✓ Road safety meeting headed by RTO
- ✓ AIDS awareness meeting by Moses Paul
- ✓ Blood donation awareness programme by Dr. Kaveri, Medical Officer, Asaripallam.
- ✓ Attended surya namaskaram programme at S.T. Hindu College.
- ✓ Naturopathy and Yoga classes by Dr. Jeniffer Dayana
- ✓ Free ayurvedic camp conducted by Dr. M. K. Madhavan, Ayurveda College, Kottar.

5.13 Major grievances of students (if any) redressed:

Grievances:

1. Financial aid for the deserved

Redressal Measure: Staff members contributed a sum of Rs.60000/- and this is utilised for providing scholarship to the economically disadvantaged students who do not receive any other scholarship from the Government. Sponsorship Programme by few staff members for economically disadvantaged students.

2. Transport Problem

Redressal Measure: Transport problem has been redressed by arranging more number of buses during peak hours.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To mould our students into competent, self-reliant and responsible women who can act as the redeemers of the society in the years to come.

Mission: To make the institution a centre of academic excellence, cultural refinement and spiritual enlightenment.

6.2 Does the Institution has a management Information System: No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Faculty members serve as chairman to the various Board of Studies in the University and are members in the Board of studies.
- Focus on multi skill development of students.
- Programmes conducted to acquire necessary soft skills for employment.
- Choice Based Credit System facilitates horizontal movement, enabling students to make their choices.
- All the Skill Based Elective courses are available to students irrespective of their major subjects. This facility enables students to choose the courses of their interest and for future development.

6.3.2 Teaching and Learning

- Language Lab: It helps in fostering the soft skills of the students.
- Computer Lab: Computer lab with internet facility serves as an effective means of updating the academic knowledge.
- Tutorial: The College implements tutorial system to monitor the academic progress and the overall behaviour of the students. A batch of 15-20 students is given special care by the deputed teacher in the tutorial hour every Wednesday.
- Career guidance and placement cell arranges coaching and competitive examinations and sessions for personality development of students.
- Projects are given to students to enhance their knowledge.
- Remedial System: Remedial system is a part of quality sustenance mechanism. Every Friday one hour special coaching, is given to slow learners and Reappear (RA) category of students.
- Based on the framework given, departments develop the work plan of delivering the curriculum to the students through various teaching methodologies.
- ICT enabled teaching-learning process helps the students to actively participate in the classroom.

- Meaningful learning is initiated through guided teaching and guided library assignments, group discussion, seminars, debates, quiz, viva etc.
- Inquiry based learning provided through community survey, industrial visit and field work.
- Cooperative learning through project work and educational forums.
- Peer learning is encouraged within and outside the class hours.

6.3.3 Examination and Evaluation

A student's academic performance is evaluated on the basis of the internal score for 25 marks and external score for 75 marks. In the process of preparing the consolidated internal score, three monthly tests per semester are conducted. The average of the better two for 20 marks is merged with the assignment for 5 marks.

The examination committee prepares the time table for the internal examinations and monitors the conduct of the examinations, Evaluation of answer papers are done and progress cards are sent to the parents on time.

6.3.4 Research and Development

UGC-NET coaching: To prepare and train the students for competitive examinations, the Career Guidance Cell and UGC-NET coaching has been arranging classes on a regular basis. Five students got selected in the Tamilnadu State Level Eligibility for Lectureship and more than 15 of our students and alumnae got qualified in the Tamilnadu Teachers Eligibility Test conducted by the State Government.

PhD Award: Seven faculty members were awarded PhD degree.

Research: Apart from giving intense coaching to the students from the under privileged section who are also mostly first generation learners, our teachers are actively involved in research, paper presentations and publications both at the national and international level and undertaking research projects. Many serve as research guides and resource persons. Academically the teachers presented 35 papers in National Conference and 25 of their papers were published.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library: The college library and reading room will remain open from 9.00 A.M. to 5.00 p. m on all working days.

Online Magazine: Aksharajwala is on the air that showcases the literary talents and achievements. In addition to this the department journal of English – Sesame and Zoology Faunatique have been released.

Language Lab: It helps in fostering the soft skills of the students.

Computer Lab: Computer lab with internet facility serves as an effective means of updating the

academic knowledge as well as to improve the communication skill

Orientation for the first years about library usage.

Audit is done to ensure quality.

External and internal academic audit is done to ensure quality education.

6.3.6 Human Resource Management

- Computer training given by teachers especially in ppt.
- Special programmes offered by faculty in improving communication skills.
- Delegation of authority is in practice.
- Optimal knowledge resource management through staff expertise, faculty development programme, refresher programme.

6.3.7 Faculty and Staff recruitment

Recruitments are made as per the guidelines provided by the University.

Dr. Sudhambika – Librarian

Mrs. V. Soniya – B. Com (SF)

Ms. Chembaga Neela – B.B.A (SF)

6.3.8 Industry Interaction / Collaboration

- Bank clerical examination coaching in tie up with Aditya Academy and final year students are the beneficiaries.
- Personality Development programme was conducted by Vantage Academy for the first year students of the college.
- Vermi compost and zero waste management training programme in collaboration with Vivekananda Kendra, Kanyakumari.

6.3.9 Admission of Students

The College Website, prospectus and handbook contains information about the Institution and the programmes offered. The college calendar that highlights the details of various programmes of the college is prepared every year before the commencement of admissions.

Admission of students is based on Government Rules and Regulations. 50% students are admitted on reservation basis and the remaining 50 % for linguistic minority students.

6.4 Welfare schemes for

Teaching	
Non teaching	Yes. Loan through thrift society, free medical check-up and medical insurance
Students	<ul style="list-style-type: none"> ✓ Safe Drinking Water, Free noon meal for economically disadvantaged families, college store to supply stationery to students at fair price, canteen to provide light refreshments at fair price and free medical check-up for students. ✓ Students Welfare Committee to take care of facilities needed for academic ambience.

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt.	Yes	Heads of Departments & IQAC
Administrative	Yes	Govt. (Joint Director's Office, Tirunelveli, AG office, Chennai)	Yes	NSS Management, Changanassery

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University motivates the college to go in for Autonomy

6.11 Activities and support from the Alumni Association

- ✓ Infrastructure development
- ✓ Sponsorship for graduation day and cash awards for Rank Holders
- ✓ Providing drinking water facilities in the campus
- ✓ Well placed alumnae serve as resource persons during Seminars organized in their alumna meet.

6.12 Activities and support from the Parent – Teacher Association

- ✓ Infrastructure development
- ✓ Personality Development programmes for students
- ✓ Computer education
- ✓ Sponsorship for Conference

6.13 Development programmes for support staff

- ✓ Computer Education was given for effective implementation of office automation software
- ✓ Motivation for higher studies.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ Vermi compost and zero waste management training programme in collaboration with Vivekananda Kendra, Kanyakumari.
- ✓ Creating awareness on Solid Waste Management, Biogas production, plastic eradication, environmental friendly low-cost constructions were organised.
- ✓ Rain water harvesting
- ✓ Regular campus cleaning and beautification.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The Internal Quality Assurance Cell of our college organized a practical session on e-content development for our staff members.
- All the departments have conducted State/National level Seminars in their respective fields.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per the action plan submitted by the department, most of the activities are carried out.

- ❖ The IQAC members meet twice every Semester to discuss the implementation of actions decided in the meetings thus enhance the maintenance and sustenance of the quality of the Institutions.
- ❖ Remedial classes were conducted to help the slow learners improve their academic performance.
- ❖ All the seats in aided stream and self – financing stream (SF) were filled up.
- ❖ Academic audit was conducted. Four meetings were held to facilitate interaction between IQAC Departments.
- ❖ Quality national seminars and international conferences were organized.

7.3 Give two Best Practices of the institution

Best Practice – I

Title of the Practice: Tutorial System

Objective of the Practice: To monitor the academic progress and the overall behaviour of the students.

The context: to identify the student problem and help them to overcome the difficulties.

The Practice: A batch of 15-20 students are given special coaching by the deputed teacher in the tutorial hour every Wednesday. The Tutor maintains the details of the students assigned to her to keep track of the growth and development of each student inside the campus. The tutor identifies the problems of the students both academic and personal and act as counsellor. The tutor also identifies the financially backward students and makes arrangements for getting her financial assistance from the appropriate authority.

Evidence of Success: Students discuss their problems openly with their tutors. Tutor maintains a good rapport with the students which helps in identifying the problems immediately and solves them in appropriate manner.

Best Practice – II

Title of the Practice: Enhancement of communication in English

Objective of the Practice: To enhance the communication skills of the students.

The context: to take special care of weak students.

The Practice: As a part of the quality sustenance mechanism weekly once every Fridays special coaching is given to the students in the Language Lab.

Evidence of Success: Slow learners have come out with better performance in the University examinations. Percentage of failure has decreased considerably.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Vermi compost and zero waste management training programme in collaboration with Vivekananda Kendra, Kanyakumari.
- Creating awareness on Solid Waste Management, Biogas production, plastic eradication, environmental friendly low-cost constructions etc. were organised.
- Regular campus cleaning and beautification.
- Parthenium Eradication Camp in the nearby Aloor Village

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add.

SWOT Analysis

Strengths:

- A challenging and innovating scenario.
- Highly qualified faculty dedicated to teaching, research and extension activities.
- Strong commitment to community, service and empowerment of women.
- Academic ambience to develop and enhance their creative potential and individual talents of students.
- University ranks in UG and PG examinations, awards and prizes in literary and sports competitions.

Weaknesses:

- Teaching faculty have to involve in continuous research.
- Interdisciplinary projects are few in number.

- No participation of students in state level and national level cultural competitions.

Opportunities

- Digital Library
- Language lab to develop the knowledge of the students

Threats:

- Motivate more number of students to appear for NET/SET, IAS/IPS, UPSC /TNPSC.

8. Plans of institution for next year

- ❖ To start one more additional batch of Under Graduate Course in English Literature and MPhil course in Commerce.
- ❖ To conduct various innovative programmes for the students
- ❖ More teaching faculty to become research guides.
- ❖ Staff members to serve as resource persons.
- ❖ Faculty to undertake major and minor projects.
- ❖ Staff members to publish research papers and author books with ISBN.
- ❖ To encourage the students to produce University Ranks.
- ❖ To motivate the staff and students to strive hard to get awards.
- ❖ To motivate the staff to increase the pass percentage of students
- ❖ Staff members to attend Faculty Development Programmes.
- ❖ To conduct computer literacy programme for the Non Teaching staff members and students

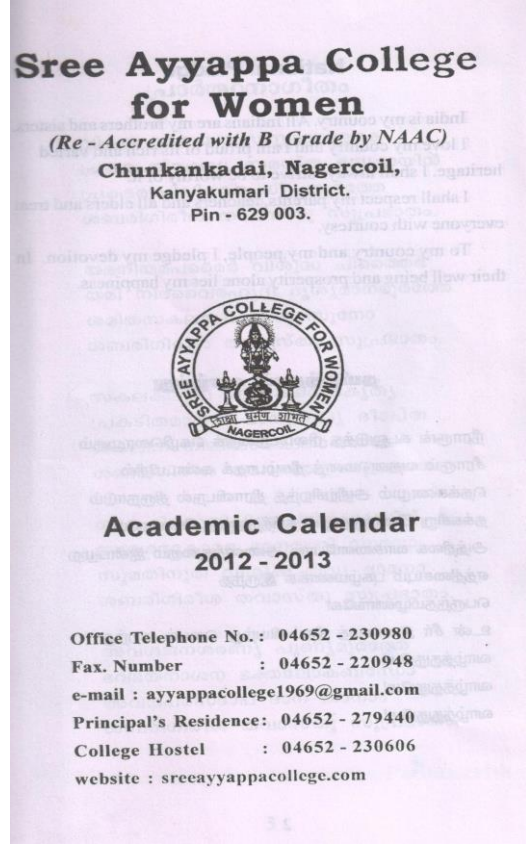
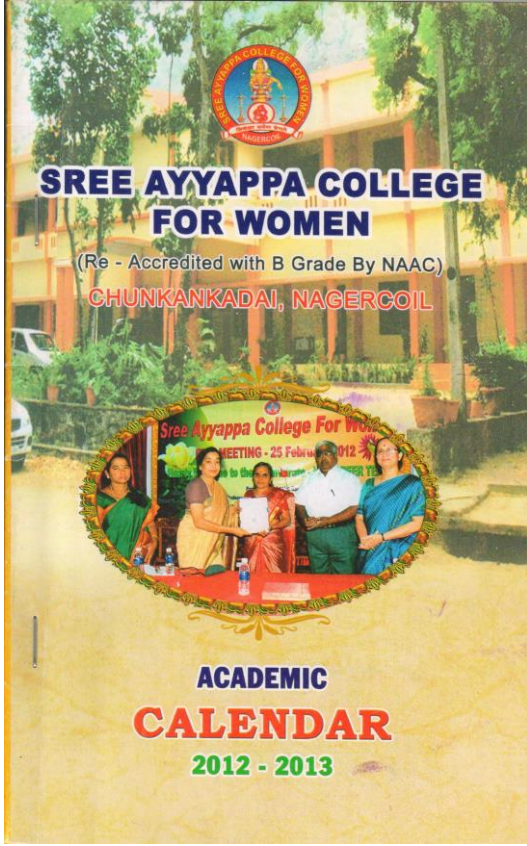
Annexure (ii)

Feedback Analysis – Summary

A feedback from the students is taken to understand the teaching quality of the teachers of the college and the institution in general. A questionnaire containing twenty five questions on the teaching faculty, curriculum, about transport facility, administration etc. is prepared and all the students were asked to give their feedback.

In response to the questions, students are asked to mark their response against their choice.

- Students have rated their experiences with their teachers to be mostly excellent and very good.
- Teacher evaluation – Almost all of the students rated their teachers as excellent.
- Alumni rated the activities of the association and services by the college as very good.
- The parents expressed that the services provided to their wards as very good.



National Pledge

India is my country. All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.
I shall respect my parents, teachers and all elders and treat everyone with courtesy.
To my country and my people, I pledge my devotion. In their well being and prosperity alone lies my happiness.

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிழில்
தெக்கணமும் அதிர்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்த
பெருந்தமிழணங்கே!
உன் சீர் இளமைத் திறம்பியந்து செயல் மறந்து
வாழ்த்துதுமே!
வாழ்த்துதுமே!
வாழ்த்துதுமே!

2

പ്രാർത്ഥനാഗീതം

വികല വിഷയബന്ധസ്സായുലോക
പ്രകര നിഷേവ്യ സമസ്ത ഭവ്യദായിൻ
പ്രകടരൂചിവിധാന ധീപ്രമുർത്തേ
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

യമനിയമപരൈർ വിശുദ്ധ ചിത്തൈർ
യമി നിർവൈരഹൃദി ദൃശ്യമാനമുർത്തേ
ശമിതസകലതാപശംഭു സുനോ
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

സകലകലുഷ ഭഞ്ജനൈകകൃത്യ
പ്രകടിതമാനസ ഭാനുതുല്യ ദീപേത
ശകലിത നിഖിലാർത്ഥതാപരാശേ
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.


സുമഹിതമുനിചിത്ത നിത്യഭാസിൻ
സുമശരകോമള ദാനവാരി സുനോ
സുമതിനുത വിശിഷ്യ ദിവ്യ ഭാനോ
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

അവശജനശരണു പുണ്യമുർത്തേ
ഭവഭയനാശന ഭക്തലോകബന്ധോ
അവനപരസദാപ ദാന താനാം
ശബരിഗിരീശ തവാസ്തു സുപ്രഭാതം.

3

Profile of the College

Vision, Mission, and Motto of the College



Vision

To mould our students into competent, self-reliant and responsible women who can act as the redeemers of the society in the years to come.

Mission

To make the institution a centre of academic excellence, cultural refinement and spiritual enlightenment

Motto

Shiksha Dharmena Shobhathe

7

Succession List of Principals

1. Mrs. Subhadra S. Menon	1970 - 1987
2. Mrs. B. Santha Devi	1987 - 1995
3. Mrs. G. Sarasamma	1995 - 2004
4. Dr. P. Girijakumari Amma	2004 - 2010
5. Dr. S. Chandralekha	2010 -

Profile of the College

Sree Ayyappa College for Women came into existence in the year 1970. The institution established with the motto, 'Shiksha Dharmena Shobathe' (Education Sparkles through Moral Excellence) is run by Sree Ayyappa Educational Society. The Society formed by the Malayalam speaking linguistic minority of Kanyakumari District and registered under the Societies Registration Act of 1955 founded a junior college for men in the year 1969. But as the greater need was for the higher education of women students, the Management with the consent of the affiliated Madurai University converted the institution into a women's college in the next year. The college was vested with linguistic minority status in 1987. It is a boon not only to the young women students of linguistic minority but also to students of all disadvantaged communities.

The college is situated at the foot of *Velimalai*, the tail end of Western Ghats. The tranquility and serenity of the idyllic surroundings provides congenial atmosphere for academic pursuits. Located close to the National Highways at a distance of 7 kilometres from Nagercoil, students gain easy access to transport facilities.

Re - Accredited with B Grade by NAAC, the college offers graduate courses in Arts and Science subjects and Commerce, post-graduate courses in English, Mathematics and Commerce and M.Phil. course in English.

The institution trumpeting four decades of academic tradition glides along with the the help and guidance of the Nair Service Society, the blessings of its founder, late Padmabhooshan Mannathu Padmanabhan and the good will and patronage of the public.

9

1. Name of the College with full Postal address (Door No., Village, Taluk, District)	Sree Ayyappa College for Women, Chunkankadai P.O. Villukury Village, Kalkulam Taluk, K.K. District.	<h3>Contents</h3> <p>Part - I</p> <p>1. Courses of Study ----- 12</p> <p>2. Managing Committee ----- 12</p> <p>3. Fee Details ----- 13</p> <p>4. Rules and Regulations ----- 15</p> <p>5. Attendance and Leave of Absence ----- 16</p> <p>6. Facilities ----- 17</p> <p>7. Administration ----- 19</p> <p>8. Tutorial System ----- 22</p> <p>9. Remedial System ----- 22</p> <p>10. Clubs, Cells and Associations ----- 22</p> <p>11. Internal Evaluative Pattern ----- 26</p> <p>12. National Service Scheme ----- 26</p> <p>13. Medical Inspection ----- 26</p> <p>14. Scholarships ----- 27</p> <p>Part - II</p> <p>1. Teaching Staff ----- 29</p> <p>2. Administrative staff ----- 33</p> <p>3. Almanac ----- 35</p> <p>4. List of Restricted Holidays ----- 46</p>
2. Name of the Educational Agency	Sree Ayyappa Educational Society	
3. Name of the Trustee		
4. College Telephone No. with STD Code No.	Telephone No.230980	
Fax No.	STD Code No. 04652	
E.Mail	Fax. No. 04652-220948	
5. Name of the Secretary, and Telephone No.	ayappacollege1969@gmail.com	
6. Name of the Principal, Residential Telephone No.	Thiru. M. Sangeeth Kumar 0471 - 2383768	
7. Year of establishment Autonomous/ Non Autonomous NAAC Accredited or Not.	Dr. S. Chandralekha 04652 - 279440	
8. AICTE letter of viability for M.B.A. / M.C.A.	1969 Non Autonomous Re - Accredited with B Grade	
9. Full details of courses offered & Year of affiliation for each course & sanctioned strength.	Nil	
10. G.O. No. permitting the opening of the college.	Furnished Separately	
11. Copy of G.O. / Govt. letter permitting change in name and or change of site / G. O. permitting to continue at temporary site.	RC. No. 79600 / S2 /68 dt. 13.10.70	

<h3>1. Courses of Study</h3> <p>The college offers the following courses affiliated to Manonmaniam Sundaranar University, Tirunelveli.</p> <h4>Degree Courses (3 Years)</h4> <h5>B.A.</h5> <p><i>Main</i></p> <table border="0"> <tr> <td>1. English Literature</td> <td>Year of Affiliation</td> </tr> <tr> <td>2. History (English Medium) 1970</td> <td>1971</td> </tr> <tr> <td>3. History (Tamil Medium)</td> <td>1971</td> </tr> </table> <h5>B.Sc.</h5> <table border="0"> <tr> <td>1. Mathematics</td> <td>Physics and Statistics (Allied)</td> <td>1979</td> </tr> <tr> <td>2. Physics</td> <td>Chemistry and Maths</td> <td>1984</td> </tr> <tr> <td>3. Botany</td> <td>Chemistry and Zoology</td> <td>1979</td> </tr> <tr> <td>4. Zoology</td> <td>Botany and Chemistry</td> <td>1975</td> </tr> </table> <h5>B.Com.</h5> <p>1981</p> <h5>B.B.A. (Self - Financed)</h5> <p>2009</p> <h5>B.Com (Self - Financed)</h5> <p>2012</p> <h4>Post - Graduate Degree Courses (2 Years)</h4> <table border="0"> <tr> <td>1. M.A. English</td> <td>1986</td> </tr> <tr> <td>2. M.Com. (Self - Financed) 1992</td> <td></td> </tr> <tr> <td>3. M.Sc. Maths (Self - Financed)</td> <td>2008</td> </tr> </table> <h4>Pre - Doctoral Course (1 Year)</h4> <p>M.Phil. English (Self - Financed) 2008</p> <h4>Satellite Centre Course</h4> <p>Basic Computer Courses PGDCA (1 Year)</p> <h3>2. Managing Committee</h3> <table border="0"> <tr> <td>1. Sri. P.V. Neelakanda Pillai</td> <td>President</td> </tr> <tr> <td>2. Sri. P. Raman Pillai</td> <td>Vice - President</td> </tr> <tr> <td>3. Sri. M. Sangeeth Kumar</td> <td>Secretary</td> </tr> <tr> <td>4. Adv. J.K. Kumar</td> <td>Joint Secretary</td> </tr> <tr> <td>5. Sri. K. Sivasankara Pillai</td> <td>Member</td> </tr> <tr> <td>6. Dr. D. Ramakrishna Kurup</td> <td>Member</td> </tr> <tr> <td>7. Dr. D. Shunmuganathan</td> <td>Member Syndicate.</td> </tr> <tr> <td></td> <td>Prof. Cum Director & Head Dept. of Physical Education & Sports, M.S. University</td> </tr> <tr> <td>8. Dr. S. Chandralekha</td> <td>Principal</td> </tr> </table>	1. English Literature	Year of Affiliation	2. History (English Medium) 1970	1971	3. History (Tamil Medium)	1971	1. Mathematics	Physics and Statistics (Allied)	1979	2. Physics	Chemistry and Maths	1984	3. Botany	Chemistry and Zoology	1979	4. Zoology	Botany and Chemistry	1975	1. M.A. English	1986	2. M.Com. (Self - Financed) 1992		3. M.Sc. Maths (Self - Financed)	2008	1. Sri. P.V. Neelakanda Pillai	President	2. Sri. P. Raman Pillai	Vice - President	3. Sri. M. Sangeeth Kumar	Secretary	4. Adv. J.K. Kumar	Joint Secretary	5. Sri. K. Sivasankara Pillai	Member	6. Dr. D. Ramakrishna Kurup	Member	7. Dr. D. Shunmuganathan	Member Syndicate.		Prof. Cum Director & Head Dept. of Physical Education & Sports, M.S. University	8. Dr. S. Chandralekha	Principal	<h3>3. Fee Details</h3> <h4>i. University Examination Fees</h4> <table border="0"> <tr> <td>B.A. / B.Sc. / B.Com. / BBA.</td> <td>- Rs. 47/- per paper</td> </tr> <tr> <td>M.A. / M.Com. / M.Sc. / M.Phil.</td> <td>- Rs. 100/- per paper</td> </tr> </table> <h4>ii. Computerised Statement of marks for each appearance</h4> <p>- Rs. 45/-</p> <h4>iii. Application Form</h4> <p>- Rs. 25/-</p> <h4>iv. Consolidated Mark Statement</h4> <p>- Rs. 100/-</p> <h4>v. Provisional Certificate</h4> <p>- Rs. 105/-</p> <h4>vi. Convocation Fee</h4> <p>- Rs. 250/-</p> <h4>Fee Concession</h4> <ol style="list-style-type: none"> As per G.O. Ms. 412 Edn dt. 13-4-1989 students, whose Parental income is below 24000/- (Income Certificate from the Officer of the Revenue department not below the rank of Deputy Tahsildar to be submitted for O.C. / B.C. - only) will be exempted from the payment of tuition fee. Most Backward class / Denotified community, Scheduled caste / Scheduled tribe, students will be exempted from payment of tuition fee, special fee etc. irrespective of their parental income (community certificate from Revenue Department not below the rank of Deputy Tahsildar to be submitted). 	B.A. / B.Sc. / B.Com. / BBA.	- Rs. 47/- per paper	M.A. / M.Com. / M.Sc. / M.Phil.	- Rs. 100/- per paper
1. English Literature	Year of Affiliation																																														
2. History (English Medium) 1970	1971																																														
3. History (Tamil Medium)	1971																																														
1. Mathematics	Physics and Statistics (Allied)	1979																																													
2. Physics	Chemistry and Maths	1984																																													
3. Botany	Chemistry and Zoology	1979																																													
4. Zoology	Botany and Chemistry	1975																																													
1. M.A. English	1986																																														
2. M.Com. (Self - Financed) 1992																																															
3. M.Sc. Maths (Self - Financed)	2008																																														
1. Sri. P.V. Neelakanda Pillai	President																																														
2. Sri. P. Raman Pillai	Vice - President																																														
3. Sri. M. Sangeeth Kumar	Secretary																																														
4. Adv. J.K. Kumar	Joint Secretary																																														
5. Sri. K. Sivasankara Pillai	Member																																														
6. Dr. D. Ramakrishna Kurup	Member																																														
7. Dr. D. Shunmuganathan	Member Syndicate.																																														
	Prof. Cum Director & Head Dept. of Physical Education & Sports, M.S. University																																														
8. Dr. S. Chandralekha	Principal																																														
B.A. / B.Sc. / B.Com. / BBA.	- Rs. 47/- per paper																																														
M.A. / M.Com. / M.Sc. / M.Phil.	- Rs. 100/- per paper																																														

E.V.R. Nagammaiar Free Education Scheme

Forward community students only.
 Parents' annual income not to exceed Rs. 24000/-
 Total Fee covers the following items:

Particulars	Amount
Alumni	Rs. 10
Magazine	Rs. 10
Stationery	Rs. 50
Books	Rs. 100
Library & Reading Room	Rs. 15
Association	Rs. 5
College Day	Rs. 4
Medical Service	Rs. 3
Physical Education	Rs. 2
Campus Amenity	Rs. 10
Students Aid Fund	Rs. 3
Students Service Fee	Rs. 2
Medical Inspection	Rs. 5
Total	Rs. 219

FEE SCHEDULE

Class	I SEMESTER													II SEMESTER		
	Verification Per Grade	Admission	Tuition Fee	Laboratory	Flag Day	N.S.S.	Red Cross	Special	Medical Ins.	Deposit	University Entrance	University Recognition	HSS	Total	Tuition Fee	Laboratory
I B. A.,	50	5	-	-	5	10	10	214	5	25	100	100	524	-	-	-
" B.Com.	50	5	-	-	5	10	10	214	5	25	100	100	524	-	-	-
" B.Sc. Maths	50	5	-	40	5	10	10	214	5	25	100	100	564	-	40	40
" Physics	50	5	-	80	5	10	10	214	5	25	100	100	604	-	50	50
" Plant Biology and Plant Biotechnology	50	5	-	75	5	10	10	214	5	25	100	100	599	-	50	50
" Zoology	50	5	-	100	5	10	10	214	5	25	100	100	624	-	40	40
II B.A.	-	-	-	-	5	-	-	10	214	-	-	-	229	-	-	-
" B.Com.	-	-	-	-	5	-	-	10	214	-	-	-	229	-	-	-
" B.Sc. Maths	-	-	-	-	5	-	-	10	214	-	-	-	229	-	-	-
" Physics	-	-	-	80	5	-	-	10	214	-	-	-	309	-	50	50
" Botany	-	-	-	125	5	-	-	10	214	-	-	-	354	-	50	50
" Zoology	-	-	-	150	5	-	-	10	214	-	-	-	379	-	40	40
III B.A.	-	-	-	-	5	-	-	10	214	-	-	-	229	-	-	-
" B.Com.	-	-	-	-	5	-	-	10	214	-	-	-	229	-	-	-
" B.Sc. Maths	-	-	-	-	5	-	-	10	214	-	-	-	229	-	-	-
" Physics	-	-	-	80	5	-	-	10	214	-	Comp.Sc.250	-	559	-	50	50
" Botany	-	-	-	75	5	-	-	10	214	-	-	-	304	-	50	50
" Zoology	-	-	-	100	5	-	-	10	214	-	-	-	329	-	40	40
I M.A.	-	5	250	-	5	-	-	10	214	25	100	100	709	250	-	250
II M.A.	-	-	250	-	5	-	-	10	214	-	-	-	479	250	-	250

4. Rules and Regulations

The college expects all students to maintain high standard of discipline in order to facilitate a healthy learning environment. The rules stated below should be strictly adhered to.

- i. Proper etiquette should be followed by the students on campus.
- ii. Students ought to observe the prayer with which the day's work begins.
- iii. Students shall respect the teachers and elders and be honest in word and deed.
- iv. The college uniform is compulsory for students on all working days except last Friday of the month.
- v. Students are requested to keep the class rooms and premises clean.
- vi. Use of mobile phone by students is strictly prohibited in the college premises.
- vii. Grievances or complaints shall be communicated personally or in writing to the head of the institution or the Grievance and Redressal Cell.
- viii. Students shall handle all college properties with care.
- ix. Students shall not litter the classrooms or college premises with their personal trash.
- x. Valuables lost in the premises and retrieved by students should be handed over to the college office.
- xi. Students should make it a regular practice to check for college notifications put on the notice board.
- xii. Students should have their identity cards with them while on campus.
- xiii. Maintenance of educational ethics shall be the collective responsibility and primary objective of all students.

5. Attendance and Leave of Absence

1. Students are expected on campus on all working days not later than 9.45 a.m.
2. Attendance will be marked at the beginning of each class hour.
3. Students absent in the class when attendance is marked shall lose attendance for the session.
4. A minimum of 75 % attendance for lecture and practical classes is required to appear for University Examinations.
5. No student may absent herself from the college without leave application. Medical Certificate has to be produced for absence due to illness for more than three days.
6. Application for leave in prescribed form countersigned by the parent or guardian must be submitted to the Head of the Department prior to the leave. If absence is due to unforeseen reasons, leave application must be submitted after the leave.
7. Hostel students ought to submit their leave application countersigned by the Deputy Warden.
8. A student absenting herself from the college for more than fifteen consecutive working days without permission is liable to have her name struck off the list.
9. Attendance in all practical classes and timely submission of records are mandatory to appear for practical examinations.

16

6. Facilities

a) Library

The College library and reading room will remain open from 9.00 A.M. to 5.00 P.M. on all working days.

All students and staff are members of the library.

Strict silence should be observed in the library.

Magazines and periodicals will not be issued.

Private belongings should be left at the counter.

Students can borrow books on all working days.

Books borrowed should be handled with care. Penalty will be collected in case of any damage or loss.

Books should be returned on the due date (one week for students and one month for staff).

A fine of twenty five paise per day will be charged for overdue return of books.

b) Hostel

The hostel in the campus has the capacity to accommodate 60 students. The hostel management rests with the Warden (Principal), Matron and the representatives of the inmates.

c) Intercom & Public Announcement System

Intercom and Public Announcement System are installed in the college for feasibility of inter-departmental communication and easy conveyance of messages.

d) Auditorium

An auditorium with a capacity to accommodate nearly 1000 students is available to conduct multi - programmes.

e) Seminar Hall

The college has a seminar hall with audio-visual facilities for conducting educational programmes.

17

f) Fax

The fax machine installed in the college office facilitates speedy communication.

g) Internet

Internet facility in the college serves as an effective means of updating the academic and administrative activities.

h) Laboratories

All science departments have well equipped laboratories. Department of Botany maintains a botanical garden of medicinal plants and a green house. Department of zoology has set up a museum with a good collection of well labelled specimens.

i) Computer Lab

The college has an air-conditioned computer lab with Internet facility.

j) Language Lab

The Language Lab helps in fostering the soft skills of the students.

k) Safe Drinking Water

Purified drinking water facility is provided for the staff and students.

l) Free Noon-Meal

Students from economically disadvantaged families are helped with free noon-meal sponsored by the staff club.

m) College Store

All necessary stationery items and other miscellaneous articles are supplied to the students at fair prices through the college store.

n) College Canteen

The canteen in the college campus provides light refreshments at fair prices on all working days.

18

7. Sports and Games

Sports and games form an integral part in a student's life. The college provides facilities for indoor and outdoor games.

8. Administration

a) College Council

The College Council includes Principal, Heads of Departments, Staff Secretary, Librarian, Physical Director and the Senate member. The Council Secretary arranges periodical meets to discuss academic and administrative matters.

Members :

1. Dr. S. Chandralokha	President
2. Tmt. P.B. Maya Devi	Asso. Prof. Dept of Hindi
3. Dr. M.B. Rose Rani	Asso. Prof. Dept of Malayalam
4. Dr. P. Brahmavathi	Asso. Prof. Dept. of English
5. Tmt. A. Geetha	Asso. Prof. Dept. of English
6. Tmt. K. Vananthi	Asso. Prof. and Head, Dept. of History
7. Tmt. B.K. Padma	Asso. Prof. and Head, Dept. of Mathematics
8. Dr. K. Jayakumari	Asso. Prof. and Head, Dept. of Physics
9. Dr. I. Jayakumari	Asso. Prof. and Head Dept. of Zoology
10. Dr. D. Sudhamini	Asso. Prof. and Head Dept. of Botany
11. Dr. Smitha Nair	Asst. Prof. and Head, Dept. of Chemistry
12. Dr. V.S. Thankamoney Amma	Asso. Prof. and Head, Dept. of Commerce
13. Dr. B. Vasanthakumari	Asso. Prof. and Senate Member
14. Tmt. J. Prasanna Kumari	Asst. Prof. and Head, Dept. of Economics
15. Tmt. A. Sasikala	Director of Physical Education
16. Dr. C. Annalatha Devi	Prof. & Head, Pre-Doctoral Dept. of English
17. Dr. K. Meena	Asso. Prof. & Head, Dept. of M.Com.
18. Tmt. G. Sunathy	Asst. Prof. Dept. of M.Sc Maths
19. Miss. S. Lakshmi	Asst. Prof. Dept. of B.B.A.

19

b) Committees

Various committees involving faculty members and student representatives have been constituted to assist the Principal

i. Students Welfare Committee takes care of the facilities needed for academic ambience.

Members:

- (a) Dr. U. Velammal (d) Tmt. K.E. Padmam
(b) Dr. D. Sudharmini (e) Dr. K. R. Jayasree
(c) Tmt. S. Vasanthi (f) Miss. Anjali Nair III B.A. Lit

ii. Examination Committee prepares the schedule for monthly tests and model examinations.

Members:

- (a) Tmt. A. Geetha (Convenor) (b) Tmt. B.K. Padma

iii. Discipline Committee is in charge of maintaining discipline with the help of student volunteers.

Members:

- (a) Dr. S. Chandralekha (g) Tmt. D. Lekha
(b) Tmt. A. Sasikala (Convenor) (h) Dr. S. Srimathy
(c) Tmt. T. Anitha (i) Tmt. Lekha Pillai
(d) Dr. B. Vasantha Kumari (j) Tmt. S.S. Sandhya
(e) Tmt. M.R. Meera (k) Tmt. Bhagavathy Ammal
(f) Tmt. J. Prasanna Kumari

iv. Admission Committee assists the Principal in the admission process.

Members:

- (a) Dr. K. Jayakumari (b) Tmt. B.K. Padma

v. Financial Management and Purchase Committee monitors the utilization of funds received from the UGC.

Members:

- (a) Tmt. A. Geetha (b) Dr. B. Vasantha Kumari
(c) Tmt. A. R. Savitha (d) Dr. K. Meena

20

vi. Magazine Committee is committed to bring out the annual college magazine.

Members:

- (a) Dr. M.B. Rose Rani (b) Tmt. P.S. Maya Devi
(c) Dr. L. Kumari Krishnaveni (d) Tmt. Lekha Pillai
(e) Ms. M. Dharmini, II M.A (f) Ms. B. Vijayashree III B.A.
(g) Miss. Parvathy, III Phy (h) Miss. R. Suganya III Maths

vii. Library Committee ensures updating the college library.

Members:

- (a) Dr. M.B. Rose Rani (g) Tmt. S. Geetha Kumari
(b) Tmt. P.S. Maya Devi (h) Tmt. M. Suma
(c) Tmt. S. Vasanthi (i) Tmt. S.S. Sandhya
(d) Dr. I. S. Prameela Kumari (j) Dr. L. Krishnaveni
(e) Tmt. Sheeba S. Nair (k) Dr. K.V. Jayashree
(f) Tmt. R. Janatha Kumari (l) Tmt. G. Sumathi

viii. Research Committee facilitates research pursuits of the teaching staff and maintains record of students' projects.

Members:

- (a) Dr. I. Jayakumari (d) Dr. P. R. Jaya Prabha
(b) Dr. P. Brahmavathi (e) Dr. Smitha Nair
(c) Dr. I. S. Prameela Kumari (f) Tmt. Deepa Nair
(g) Dr. C. S. Jayasree

ix. Programme Supervision Committee schedules and organizes the college events.

Members:

- (a) Tmt. P.S. Maya Devi (Convenor) (b) Dr. M.B. Rose Rani
(c) Tmt. A. Geetha (d) Tmt. Deepa Nair
(e) Tmt. V. Thannammal (f) Tmt. B. Sajeetha
(g) Miss. S. Lakshmi

21

x. Anti Ragging Committee

Members:

- (a) Tmt. D. Lekha (b) Tmt. C.M. Padma Kumari
(c) Tmt. P.R. Jayaprabha (d) Tmt. M.K. Sree Vidhya

8. Tutorial System

The college implements tutorial system to monitor the academic progress and the overall behaviour of the students. A batch of 15-20 students are taken special care of by the deputed teacher in the tutorial hour on every Wednesday.

9. Remedial System

Remedial system is a part of quality sustenance mechanism. Every Friday, one hour special coaching, is given to slow learners and 'Reappear' (RA) category of students.

10. Clubs, Cells and Associations

a. College Staff Club

Periodical meetings of the staff club ensure involvement of the faculty in the smooth functioning of the college.

b. Fine Arts Club

Conducts cultural programmes, as part of extra-curricular activities, to bring out the hidden talents of the students. The annual youth festival fosters cultural refinement in the students. The club promotes the spirit of serviceability by undertaking infrastructural development projects.

- (a) Tmt. V.R. Anjana - Vice President
(b) Tmt. R.G. Ajitha & Tmt. N.U. Lekshmi - Co-vice Presidents

C. Rotaract Club

Acts as a forum for the students to cultivate leadership qualities and sociability. The club executes projects for the development of the college and for the welfare of the society.

- Tmt. R. Janatha Kumari - Staff Advisor
Dr. Sheeba S Nair - Co-Staff Advisor

22

i. Eco Club

Organizes programmes to build-up eco-friendly atmosphere and promote environmental awareness.

- (a) Dr. B. Vasanthakumari - Vice President
(b) Dr. K.V. Jayasree - Co - Vice President

Youth Club

Serves as a medium for enhancing the competitive literary skills of students and creating awareness of nationally significant events.

- (a) Tmt. J. Prasanna Kumari - Co-ordinator
(b) Tmt. A. R. Savitha (c) Dr. B. M. Myla

Youth Red Cross Society

Devoted to organizing 'save life' projects.

- Tmt. M. Suma - Programme Officer

Consumer Club

Aims at familiarizing the students with consumer rights by conducting consumer-related competitions and programmes.

- (a) Dr. V.S. Thankamoney Amma - Staff Advisor
(b) Dr. S. Srimathy - "

Quiz Club

Fosters the IQ competence of the students by conducting inter-disciplinary competitions in the college campus and by promoting participation in competitions outside the campus.

- Tmt. A.R. Savitha - Convenor

Computer Club

Aims at computer literacy among students through short-term courses.

- Dr. Smitha Nair - Convenor

23

Cells

a. Women's Cell

Contributes to women empowerment by organizing programmes related to women's issues, status and rights. **Convenors:**
Dr. K. Meena & Tmt. R. Mahima Devi

b. Grievance and Redressal Cell

Set with the objective of redeeming students' complaints, if any, periodically interacts with the student representatives. **Convenors:**

Tmt. J. Prasanna Kumari Dr. K. V. Jayashree
Tmt. P. S. Maya Devi Tmt. S. S. Sandhya
Dr. A. K. Viji

c. Internal Quality Assurance Cell (A post - accredited quality sustenance measure)

Works towards developing a system for conscious, consistent and catalytic improvements in the performance of the institution.

Dr. S. Chandralekha - Chairperson
Dr. B. Vasantha Kumari - (IQAC) Co-ordinator
Tmt. S. Vasanthi - Dept. of History
Dr. Thankamoney Amma - Dept. of Commerce
Dr. I. Jayakumari - Dept. of Zoology
Dr. K. Jayakumari - Dept. of Physics
Tmt. B. K. Padma - Dept. of Mathematics
Dr. D. Sudharmini - Dept. of Botany
Dr. Smitha Nair - Dept. of Chemistry
Dr. K. Meena - Dept. of M.Com.
Dr. D. Ramakrishna Kurup - Management Representative
Adv. J.K. Kumar - ..
Dr. P. Natarajan - Director, Dept. of Biology, Ambo University
Ethiopia
(Former HoD, Dept. of Aquatic
Biology & Fisheries, Uty. of Kerala.)
Tmt. S. Kumari Sreekala - Superintendent

24

d. Legal Aid Cell

Guides the students in matters related to law and justice.

Convenors:

Tmt. S. Geetha Kumari & Tmt. Bindhu

e. Career Guidance and Placement Cell

Facilitates placement of outgoing students by arranging coaching for competitive examinations and sessions for personality development.

Co-ordinator :

Dr. K. Jayakumari

f. Students Counselling Cell

Undertakes to equip the students with confidence to face examinations, harassments and all challenges of life

Co-ordinators:

Tmt. K.E. Padma & Tmt. V. Jaisudha Devi

Associations

College Union

The College Union members - Chairperson, Secretary and Fine Arts Club Secretary - are elected every year. The Union initiates the college events with the guidance of the Principal and the faculty members.

Miss. Reshma Thankachy, III Bot - Chair person

Miss. Gayathri V Nair, III B.B.A. - Secretary

Miss. Remya R. G III English - Fine Arts Club Secretary

Parent Teacher Association

Functions with the primary objective of establishing a rapport between parents and faculty and ensuring their support in the effective functioning of the institution.

Dr. S. Chandralekha - President

Tmt. S. Geetha Kumari - Vice - President

Thiru. Jayantha Kumar - Secretary

Dr. B. Vasantha Kumari - Jt. Secretary

Dr. U. Velammal - Treasurer

Tmt. T. Anitha - Exe. Committee Member

25

Thiru. V. Sethunath - Exe. Committee Member
Thiru. K. Gangadharan Nair
Thiru. S. Gopalan
Thiru. B. Ashok Kumar
Tmt. K. Murugan
Thiru. K. Neelakanda Pillai
Thiru. Rajakumar

Alumnae Association

Maintains the linkage with the outgone students by inviting them for a 'home coming' Alumnae meet and renew the sweet memories of their almatamater.

Convenor - Dr. C.S. Jayasree

11. Internal Evaluative Pattern

A student's academic performance is evaluated on the basis of the internal score for 25 marks and external score for 75 marks. In the process of preparing the consolidated internal scores, three monthly tests per semester are conducted. The average of the better two for 20 marks is merged with the assignment for 5 marks.

12. National Service Scheme

A seven-day camp is conducted every year towards rural upliftment. Participation of the N.S.S. volunteers in awareness campaigns entrenches the ideals of good citizenship.

Programme Officers:

Dr. B. Vasantha Kumari
Tmt. Meera M.R
Tmt. T. Anitha

13. Medical Inspection

Every year medical inspection is administered to the 1st year UG and PG students and a health report is issued

26

14. Scholarships

I. Backward Class Scholarships

Eligibility:

i. Pass in the Higher Secondary Examination in the 1st or 2nd attempt.

ii. Parents' Annual Income not to exceed Rs. 50,000/-

II. First Generation in the family to undergo graduation can apply for Free Education Scheme.

Eligibility:

i. Parents' Annual Income not to exceed Rs. 50,000/-

ii. Certificate of Income to be produced.

iii. A Certificate from the Tahasildar showing that the candidate is the first to be graduated in the family.

III. Most Backward Class Scholarships

Eligibility:

i. No Income Limit

ii. Community Certificate to be produced.

IV. Govt. of India Scholarship

i. Scholarships for post matriculation studies in Hindi to deserving students belonging to non-Hindi speaking states.

ii. Merit scholarship to children of primary and secondary school teachers for University Education.

Eligibility:

i. Only for SC / ST Hindu students.

ii. Parents' Annual Income not to exceed Rs. 38,200/-

iii. Community Certificate to be produced.

V. Govt. of India Ministry of Labour Scholarship for Wards of Beedi Workers

VI. Harijan Welfare Students Scholarship

Eligibility:

i. Only for SC / ST converted students.

ii. Parents' Annual Income not to exceed Rs. 50,000/-

iii. Community Certificate to be produced.

VII. Adhoc Merit Grant

Eligibility:

i. Only for SC / ST converted students

ii. 60% and above marks obtained in Higher Secondary in the 1st attempt.

27

- iii. Other Scholarship holders are also eligible.
- VIII. Airforce Wives Welfare Association Scholarship
- IX. Govt. of India Scholarship for Physically Handicapped and Blind Welfare Scholarship
- X. Adhi Dravida Scholarship for the Hindu Scheduled Caste / Tribe Students. Income limit is Rs. 1,00,000 per annum.
- XI. (i) M.S. University Merit Scholarship
(ii) National Merit Scholarship
- XII. Tamil medium students Incentive Cash Rs. 400/-
- XIII. Tamil Nadu Educational Trust Fund, Kanyakumari District.
- Those who have scored the highest mark in plus two examination.
 - Parents' Annual Income not to exceed Rs. 12,000/-
 - Scholarship if any received already should not exceed Rs.500/- per annum.
 - Only under graduate students are eligible to get scholarships irrespective of caste and community.
- XIV. Freedom Fighter's Scholarship
- Students whose parents have participated in the emancipation of India and have under gone a minimum of three months imprisonment are eligible for the award of the scholarship scheme besides fee concessions for their studies in colleges and professional courses of studies. Post graduate students are not eligible for this scholarship.
 - Parental income not to exceed Rs. 12,000/-
- XV. Scholarship for the children of Defence service personnel
Children of dependents of service personnel and Ex-Servicemen are awarded scholarships and fee concessions.
- Eligibility:
- Should have scored 50% and above in the last examination attended.
- XVI. K.P. Narayanan Nair Memorial Free Education Scheme for three economically deserving linguistic minority students.

28

TEACHING STAFF

Name	Designation	Tel. No.
Principal		
Dr. B. CHANDRALEKHA		04652 -279440 9443001770
Department of Tamil		
Department of Malayalam		
Dr. M.B. Rose Rani, M.A., B.Ed., Ph.D	Asso. Prof.	0471-2310285 09446509886
Department of Hindi		
Tmt. P.B. Maya Devi, M.A., M.Phil.	Asso. Prof.	0471-2334914 09446559227
Department of English		
Dr. S. Chandralekha, M.A., M.Phil., B.Ed., Ph.D. (HOD)		04652-279440
Dr. P. Brahmavathi, M.A., M.Phil. Ph.D.	Asso. Prof.	04652-279800
Tmt. A. Geetha, M.A., B.Ed., M.Phil.	"	0471-2343824 09495630739
Tmt. K.E. Padmam, M.A., M.Phil.	"	04652-232645
Tmt. Lekha Pillai, M.A.,	"	09446193019
Tmt. A.R. Savitha, M.A., M.Phil.	Asst. Prof.	9442646410
Tmt. R. Janatha Kumari, M.A., M.Ed., M.Phil.	"	04651-273356
Tmt. Deepa Nair, M.A., M.Phil.	"	0471-6573882 9495650340
Dr. Sheeba S. Nair, M.A., M.Phil. Ph.D	"	04652-227167
Tmt. N.U. Lakshmi, M.A., M.Ed.,	"	0471-2556728

29

Department of History

13. Tmt. S. Vasanthi, M.A., M.Phil., (HOD)	Asso. Prof.	04651-258626 9500480959
14. Dr. D. Lekha, M.A., B.Ed., M.Phil., Ph.D	Asst. Prof.	94423 04224
15. Tmt. T. Anitha, M.A., B.Ed., M.Phil.,	Asst. Prof.	04652-260036
16. Dr. Anand Lali Seena, M.A., B.Ed., M.Phil., Ph.D	"	9487488182

Department of Mathematics

17. Tmt. B.K. Padma, M.Sc., B.Ed., M.Phil. (HOD)	Asso. Prof.	0471-2476377 04652-221396
18. Dr. K.R. Jaya Sree, M.Sc., M.Phil., PGDCA, Ph.D	"	04652-259165
19. Tmt. S.S. Sandya, M.Sc., M.Phil., PGDCA	Asst. Prof.	94876 90965

Department of Physics

20. Dr. K. Jayakumari, M.Sc., M.Phil., Ph.D. (HOD)	Asso. Prof.	04651-257455 9442923252
21. Dr. I.S. Prameelakumari, M.Sc., M.Phil., B.Ed., Ph.D	"	04652-220688
22. Tmt. R.G. Ajitha, M.Sc.	"	0471-2437255
23. Dr. C.S. Jayasree, M.Sc., M.Phil., B.Ed. Ph.D	"	09446103068
24. Tmt. M.R.Meera, M.Sc., M.Ed., M.Phil.(Phy), M.Phil.(Edn)	Asst. Prof.	94436 92523

Department of Zoology

25. Dr. I. Jayakumari, M.Sc., M.Phil., Ph.D. (HOD)	Asso. Prof.	04652-232633
26. Dr. K.V. Jaya Sree, M.Sc., M.Phil., Ph.D.	Asst. Prof.	04651-251407 94436 93407 04652-269399 94880 73939
27. Tmt. V.R. Anjana, M.Sc., M.Phil.,	"	

Department of Botany

29. Dr. D.Sudhamini, M.Sc., B.Ed., M.Phil. Ph.D. (HOD)	Asso. Prof.	98471-24767
30. Tmt. C. M. Padma Kumari, M.Sc., B.Ed., M.Phil.	"	0471-2221158
31. Dr. B. Vasantha Kumari, M.Sc., M. Phil., Ph.D.	"	04651-253369 9486864762
32. Tmt. M. Suma, M.Sc., B.Ed., M. Phil.,	Asst. Prof.	04651-251804 9489751804

Department of Chemistry

33. Dr. Smitha Nair, M.Sc., Ph.D.	Asst. Prof.	0471-2439374
-----------------------------------	-------------	--------------

Department of Commerce

34. Dr. V.S. Thankamoney Amma, M.Com., M.Phil., Ph.D. (HOD)	Asso. Prof.	0471-2491420
35. Dr. S. Srimathy, M.Com., M.Phil., Ph.D.	Asso. Prof.	04652-240022 9486508441
36. Dr. U. Velammal, M.Com., M.Phil., Ph.D.	"	04652-259775 9442004909
37. Tmt. S. Geetha Kumari, M.Com., M.Phil. PGDCA	"	04652-233160
38. Dr. P. R. Jayaprabha, M.Com., M.Phil. Ph.D	"	04652-228681

Department of Economics

39. Tmt. J. Prasanna Kumari, M.A., M.Phil. B.Ed	Asst. Prof.	94421 85524
---	-------------	-------------

Department of Physical Education

40. Tmt. A. Sasikala, M.A., M.Ped., M.Phil.,	Director of Phy.Edu.	9443433326
--	----------------------	------------

31

Teaching Staff (Self - Supporting Courses)

Department of B.B.A.

42. Miss. S. Lakshmi, M.B.A.,	Asst. Prof.	9443102852
43. Tmt. M.K. Sreevidhya, M.B.A., M.Phil	*	9952643421
44. Dr. A.K. Viji, M.A., B.Ed., M.Phil., (Tamil)	*	04652-282021

Department of M.Com.

45. Dr. K. Meena, M.Com., M.Phil., Ph.D.	Asso. Prof.	9994880053
46. Tmt. R. Mahima Devi, M.Com., M.Phil.	Asso. Prof.	9489285711
47. Tmt. V. Jaisudha Devi, M.Com., M.Phil.,	Asst. Prof.	9629256629

Department of M.Sc Maths

48. Mrs. G. Sumathy, M.Sc., M.Phil.	Asst. Prof.	9443607828
		04651-250582
49. Mrs. Bhagavathi Ammal, M.Sc., M.Phil.,	Asst. Prof.	8903246371
50. Miss. V. Thanammal, M.Sc., M.Phil.,	Asst. Prof.	9789238440

Pre- Doctoral Department of English (M.Phil)

51. Dr. Mrs. C. Annalatha Devi, M.A., M.Phil., Ph.D.,	Professor & Head	04652-231451
		9894446544
52. Tmt. B. Sajeetha, M.A., M.Phil.,	Asst. Prof.	04652-274879

Teaching Staff - Temporary

1. Dr. L. Kumari Krishnaveni	- Dept. of Tamil	99434 30916
2. Dr. B.M. Myla	- Dept. of Tamil	9418540701
3. Tmt. Kavitha	- Dept. of Tamil	9345082003
4. Miss. C. Lakshmi Prasad	- Dept. of English	04652-279440
5. Miss. Prasara VP	- Dept. of English	9400702746

6. Tmt. D. Leelamoni	- Dept. of History	
7. Tmt. S.R. Sudhambika	- Librarian	9789120875
8. Dr. V. Karthik Nisha	- Dept. of History	9442459005
9. M.V. Asvine Chithra	- Dept. of Maths	9952251979
10. Ms. B. Ambili	- Dept. of Zoology	9787419348
11. Tmt. Sreeya G Nair	- Dept. of Zoology	9789122638
12. Mrs. B. Vijaya Rani	- Dept. of Botany	8903588235
13. Mrs. K.S. Anuja	- Dept. of Chemistry	9487117177
14. Ms. Sabarigirija	- Dept. of BBA	8754121306
15. Ms. J. Jayakiruba	- Dept. of M.Com	9600812453
16. Ms. T.P. Bindhu	- Part time law	9840586038

Administrative Staff

1. Tmt. S. Kumari Sreekala,	Asst.	8760686989
2. Tmt. P. Geetha,	Spl.Gr.Steno. Typist.	94871 87961
3. Tmt. S. Rajeswari Amma,	Typist.	94876-89876
4. Tmt. K. Bhagavathi Ammal,	Typist.	9486662201
5. Thiru. K. Ravikumar,	Jr.Asst.	9487108042
6. Tmt. T. Asha Latha,	Jr. Asst.	9442702540
7. Thiru. G.S. Vijayakumar,	Lab. Asst.	04651-252949
8. Tmt. P.R. Bindhu Lekha,	Herbarium keeper	9037667962
9. Tmt. M.V. Jayalekshmi,	Lab. Asst.	9633804207
10. Tmt. S. Premakumari,	Lab. Asst.	9442438496

11. Thiru. B. Asoka kumar,	Lab. Asst.	04651-251988
12. Tmt. S. Sreekumari,	Museum Keeper	9447141520
13. Tmt. B. Ushakumari,	Lab. Asst.	9487250425
14. Tmt. R.S. Bijukumari,	Lib. Asst.	9442381885
15. Thiru. Appukkuttan Nair,	L.G.S.	04651-276924
16. Thiru. N. Ayyappan Nair,	Record Clerk	9443798649
17. Thiru. C. Krishnankutty,	Marker	9486506139
18. Tmt. Sandya Devi	Record Clerk	9751538026
19. Miss. Krishna Priya G.K.	Record Clerk	9003720814
20. Thiru. C. Manikandan	Water man	9442045735

Administrative Staff - Temporary

1. Thiru. S.H. Suresh Kumar		9442655309
2. Tmt. N. Vanitha		8300186363
3. Miss. K.S. Rashmi		8754354966
4. Miss. S. Meera Sankar		8300105752
5. Tmt. Suma		9489824271

Administrative Staff - Self - Financed

1. Tmt. K.V. Hemalatha	Office Asst.	04651-258609
		8870185356

2012 ALMANAC JUNE

Date	Day	Particulars	No. of Working Days
1	Fri		
2	Sat		
3	Sun		
4	Mon		
5	Tue		
6	Wed		
7	Thu		
8	Fri		
9	Sat		
10	Sun		
11	Mon		
12	Tue		
13	Wed		
14	Thu		
15	Fri		
16	Sat		
17	Sun		
18	Mon	College Re-opens	1
19	Tue		2
20	Wed		3
21	Thu		4
22	Fri		5
23	Sat		-
24	Sun		-
25	Mon	I st Yr UG Classes begin	6
26	Tue		7
27	Wed		8
28	Thu		9
29	Fri		10
30	Sat		-

Total Number of Working Days - 10